

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, APRIL 14, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 14, 2003, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Matsakis, Rogal, Shein, Torf. Absent: Babb, Shaer. Mr. Shaer arrived at approximately 8:00 p.m. Also present: Dill-Varga, Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Taccona.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Shein, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shein, Torf

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized members of the Glenbrook South state championship Individual Events (I.E.) team and coach Andy Simon. I.E. students Lina Belkin and Will Cole performed their humorous duet entry.

The Board recognized Glenbrook North Illinois High School Association Policy Debate co-state champions Matt Finegold, Michael Rosecrans, Adam Stern and Jake Ziering and head coach Ted Belch. The Board recognized the Glenbrook South Key Club community service project involving senior citizens. In the project freshman students teach computer skills to senior citizens. Sponsor Sandra Mulligan introduced the freshman co-chairman Mike Hedrick and Alex Wulfson and officers Stephanie Levine and Beth Plewa.

BOARD AND SUPERINTENDENT REPORTS

Mr. Shein and Mr. Boron made positive comments regarding the Glenbrook North art display at Northbrook Court.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Board members requested that item #6.1 (Board meeting minutes) be removed from the consent agenda for a separate vote.

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the following items on the consent agenda.

1.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BALK, Melinda	Science Teacher	2003-04 School Year	North	MA, Step 3
BOUNMY, Vilayphone	Art Instructor	2003-04 School Year	South	BA, Step 1 (0.6 FTE)
RUNKLE, Joshua	Health/Driver Education Instructor	2003-04 School Year	North	MA, Step 6

2.) the resignation of the following educational support personnel as recommended by the director of human resources.

RETIREMENTS

<u>NAME</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
DOCHTERMAN, Alan	End of 2002-03 School Year	South
DERBYSHIRE, Suzanne	End of 2003-04 School Year	Off Campus
SERAK, Diane	End of 2003-04 School Year	North
SKOPIS, Chris	End of 2003-04 School Year	South

3.) the special leave of absence requests for 2003-2004 as indicated below.

<u>NAME</u>	<u>SCHOOL</u>	<u>DEPARTMENT</u>	<u>LEAVE REQUESTED</u>
PHILLIPS, Penn	GBN	Mathematics	Full
KAPLAN, Seth	GBN	English	Full

4.) the reimbursement of the Revolving Fund for Employees for the month of March in the amount of \$ 33,763.52 represented by checks No. 11997 through 12036, 12055 through 12074, 12084 through 12098, 12114 through 12147, 12173 through 12193, 12206 through 12228 and 12293 through 12309.

5.) the reimbursement of the Revolving Fund for Vendors for the month of March in the amount of \$62,330.38 represented by checks No. 12037 through 12054, 12075 through 12083, 12099 through 12113, 12148 through 12172, 12194 through 12205, 12229 through 12292 and 12310 through 12318. Checks issued in March, voided in March: No. 12129. Checks issued in previous months, voided in March: No. 11454, 11763 and 11199.

6.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Glenbrook North Booster Club	\$33,050	GBN	Athletics
Mr. James Nelson, Kraft Foods/Nabisco	\$2,500	GBS	Athletics
Target	\$627.50	GBS	Concessions
Dane & Kathleen Cleven	\$500	GBS	Athletics
Kraft Technology Center	\$500	GBS	Science
Guarantee Trust Life Ins. Co.	\$300	GBS	Music
Rotary Club of Glenview-Sunrise	\$300	GBS	Music
Mr. & Mrs. Wilen, II	\$250	GBS	Nine
Sauganash Community Church	\$250	GBS	Music
American Association of University Women	\$250	GBS	Music
St. Joseph Women's Club	\$225	GBS	Music
Mr. Martin Sirvatka	\$220	GBS	Solace
Glenview Chamber of Commerce	\$200	GBS	Music
Mr. & Mrs. Lopressi	\$200	GBS	Nine
Youth Services of Glenview	\$200	GBS	Nine
Mr. David Marchiori	\$200	GBS	Nine
Lyon-Pleasant Ridge PTA	\$100	GBS	Music
Kmart	\$6.54	GBS	Concessions

7.) the proposal submitted by William F. Gurrie & Co. to perform the 2002-03 audit for the amount of \$26,000.

8.) membership in the Illinois High School Association for Glenbrook North and Glenbrook South for the 2003-2004 school year.

9.) to award the bid for extending the southwest parking lot and the associated detention work at Glenbrook North to Chicagoland Paving Contractors, Inc., 225 Telser Road, Lake Zurich, IL 60047, at a total cost of \$427,500.

10.) to award the bid for softball field drainage at Glenbrook North to Arlington Turf, 5205 Old Plum Grove Road, Palatine, IL 60067, at a total cost of \$21,370.

11.) to award the bid for softball field irrigation work at Glenbrook North to Aquamist Plumbing and Lawn Sprinklers, 14526 Chicago Road, Dolton, IL 60419, at a total cost of \$30,500.

12.) to approve the release an additional non-tenured teacher as contained in Mrs. Helander-Heiser's memorandum dated April 10, 2003.

Upon calling of the roll:

aye: Boron, Matsakis, Rogal, Shaer, Shein, Torf

nay: none

Motion carried.

Note: See attached agenda item #6.

DISCUSSION REGARDING BOARD MEETING MINUTES

Several Board members indicated they were not present at the meetings covered by the minutes. Therefore, they indicated they would abstain on the vote for approval of the minutes.

MOTION TO APPROVE BOARD MEETING MINUTES

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the minutes of the special Board meeting and closed session of March 31, 2003, special Board meetings and closed session of April 3, 2003, and special Board meeting and closed session of April 7, 2003.

Upon calling of the roll:

aye: Matsakis, Rogal, Torf

nay: none

abstain: Boron, Shaer, Shein

Motion carried.

Note: See attached agenda item #6.1

DISCUSSION REGARDING BUILDING OPERATING BUDGETS FOR THE 2003-2004 SCHOOL YEAR

Dr. Schilling reviewed the proposed building operating budgets with the Board. He addressed questions from Board members regarding the allocations and the process for distributing these funds to each building. Dr. Schilling explained that each of the buildings is allotted based on enrollment and increase in the cost of living (C.P.I.). The building operating budgets include: departmental budgets, technology purchases, specific building projects, substitute costs for professional development, clerical extra/overtime payments, equipment/capital item purchases, student transportation, excluding special education, facilities operations & maintenance, discretionary differential responsibilities, and special education expenses. The increase was recommended to be 50% of the current C.P.I., or 0.8%. The Board noted that they appreciated the reduction to 50% of the C.P.I. The 2003-04 building budget for Glenbrook North will be \$2,690,141 and the amount for Glenbrook South will be \$3,078,570. This item will be placed on the consent agenda for the next Board meeting.

Note: See attached agenda item #7

DISCUSSION REGARDING AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2003-04 OPERATING BUDGETS

Dr. Schilling explained that the Board annually authorizes the release of purchase orders for the subsequent year for departmental supplies and equipment prior to the final adoption of the budget. Such expenditures are limited to 75% of the current year's budget. Bookstore items for resale are exempt from this limit. He noted that capital outlay and technology items will be brought to the Board separately at a future meeting.

MOTION TO APPROVE ISSUE PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2003-04 OPERATING BUDGETS

Motion by Mrs. Torf, seconded by Mr. Shaer, to authorize to release of purchase orders for departmental supplies, equipment and approved building projects based on 75% of the current year's budget (bookstore items for resale being exempt).

Upon calling of the roll:

aye: Matsakis, Rogal, Shaer, Shein, Torf, Boron

nay: none

Motion carried.

Note: See attached agenda item #8

DISCUSSION REGARDING AMERICANS WITH DISABILITIES ACT (ADA) AND LIFE SAFETY PROJECTS FOR SUMMER 2003

Dr. Schilling reviewed the proposed Americans with Disabilities (ADA) and life safety projects for this summer. Project estimates totaled approximately \$358,000. Dr. Schilling explained that these projects and potential solutions will be refined as the final bid specifications are determined. The Board discussed the cost of these projects, and considered capping the amount of these projects at \$300,000. After further discussion, however, the Board decided to allow the district staff to work with the architects in an effort to explore value engineering and cost containment options to address these needs in a cost-effective manner. When the bids are received, the administration will review them and present recommendations to the Board for final approval.

Note: See attached agenda item #9

DISCUSSION REGARDING TEXTBOOK ADOPTIONS FOR 2003-2004

Mr. Lacivita presented the textbook adoption proposals for 2003-04. Board members appreciated the rationale and detailed explanations for the changes and asked that the textbook adoption requests be placed on the consent agenda for the April 28, 2003 meeting.

Note: See attached agenda item #10

NORTHBROOK ECONOMIC DEVELOPMENT SEMINAR

Board members discussed participation in the upcoming economic development seminar sponsored by the Village of Northbrook. Board members Torf, Boron, and Matsakis expressed an interest in attending the seminar, but they requested additional information with regard to the specific agenda and purpose. Dr. Hales indicated that he will contact the Village and forward that information to all Board members.

BOARD MEMBER ASSIGNMENTS

Mrs. Rogal indicated she would not make assignments at this meeting, but she did review the committees, other boards and organizations on which the Board has been represented previously. These include:

- > The Board's finance committee
- > The Board's student stress task force
- > The district's technology committee
- > Northern Suburban Special Education District (NSSSED)
- > ED-RED (metropolitan area legislative lobbying organization.)
- > Alliance for Lifelong Learning (A.L.L.)
- > Glenview Comprehensive Planning Committee
- > Advisory Committee for the "Character Counts" program
- > Northbrook Economic Development Committee (EDC)

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated that:

> Information will be obtained from ED-RED and distributed to the Board regarding the impact of the proposed state legislation on the district's grant funds.

> Approval of the building operating budgets for the 2003-04 and the textbook adoptions for 2003-04 will be on the consent agenda for the Board meeting of April 28, 2003.

> Bids will be obtained, with alternatives, for ADA and life safety projects, the administration will address reducing the costs of the projects and submit the administration's recommendations to the Board.

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ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Matsakis, to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Boron, Matsakis, Rogal, Shaer, Shein, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: April 28, 2003 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois