

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MARCH 17, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 17, 2003, at approximately 6:00 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Olson, Rogal, Shaer, Torf. Absent: Long, Matsakis. Note: Mrs. Long arrived at approximately 6:15 p.m. Mr. Matsakis arrived at approximately 6:45 p.m. Also present: Dill-Varga, Hales, Lacivita, Schilling.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mrs. Torf, seconded by Mr. Shaer, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Olson, Rogal, Shaer, Torf

nay: none

Motion carried.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Beyne, seconded by Mrs. Torf, to move into closed session at approximately 6:00 p.m. to consider collective negotiating matters. (Section 2 (c) (2) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne

nay: none

Motion carried.

The Board returned to open session at approximately 7:30 p.m.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

Glenbrook North graduate Lauren Jesselson and Glenbrook South junior Jillian Wulfsohn were recognized by the district and by Arcon Associates, Inc. as the summer 2002 interns. Glenbrook South drafting/architecture teacher Lee Fiorio was also in attendance. Dr. Hales and the Board commended these students for their fine accomplishments.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales recognized the Glenbrook North basketball team members and coaches for their post season accomplishments. He also commended the students and staff involved with the variety shows at both schools, the Glenbrook North Orchesis, and the Glenbrook South Paradox performances. Dr. Hales and Mr. Smith recognized Glenbrook South mathematics teacher, Natalie Jakucyn, for being the Illinois recipient of the 2003 Presidential Award for Excellence in Teaching Mathematics and Science.

Mrs. Rogal commended the Glenbrook North and Glenbrook South music students and staff for their performances at the Techny Music Festival.

Mrs. Beyne encouraged the Board members to attend the tax abatement seminar that is being sponsored by the Northbrook Economic Development Committee on April 23, 2003.

Mr. Olson reported on the Glenview Future Planning Committee and indicated his willingness to continue to serve in this capacity and to report back to the Board.

Mrs. Torf reported on the NSSED Advisory Board meeting, noting that NSSED received a grant of \$187,000 for the implementation of flexible services for special education.

Mr. Matsakis and Mr. Olson reported on the Board finance committee meeting which was held on March 6, 2003. They noted that the session was very valuable and that they appreciated the materials and information.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mrs. Beyne requested to have Item #7.2, resignations and appointments removed from the consent agenda for a separate vote.

Motion by Mr. Shaer, seconded by Mr. Matsakis, to approve the following items on the consent agenda.

- 1.) the regular Board meeting minutes of February 24, 2003.
- 2.) the issuance of vendor check nos. 9211 through 9488 in the amount of \$1,086,160.61 listed on the attached check register dated March 11, 2003.
- 3.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 24800, 24801, 24827, 24829, 24830 & 25110 (replacement checks), check numbers 24112 through 24798 and 24831 through 25099 totaling \$1,974,581.70. With other deductions of (\$248,235.01), the employees' Federal, State and FICA/Medicare withholding taxes of (\$731,384.06), TRS contributions of (\$324,558.47) and credit union of (\$714,012.06), the gross payroll for the month of February was \$3,992,771.38). TRS employer contribution was \$17,355.17 and employer matching FICA and Medicare was \$100,027.95.
- 4.) the reimbursement of the revolving fund for employees for the month of February in the amount of \$48,650.05 represented by checks No. 11174 through 11196, 11210 through 11234, 11257 through 11279, 11296, 11333 through 11368, 11714 through 11730, 11736 through 11764, 11901 through 11940 and 11952 through 11977.
- 5.) the reimbursement of the revolving fund for vendors for the month of February in the amount of \$78,210.05 represented by checks No. 11197 through 11209, 11235 through 11256, 11280 through 11295, 11297 through 11332, 11369, through 11713, 11731 through 11735, 11765 through 11900, 11941 through 11951 and 11978 through 11996. Checks issued in February, voided in February: No. 11257, 11357 and 11363. Checks issued in previous months, voided in February: No. 8363, 8448, 10179, 10721, 10785, 10809, 11116, and 11158.

6.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount</u>	<u>School</u>	<u>Department</u>
Adam Wolk	\$500	GBN	Golden Anniversary
Michael Mordas	\$500	GBN	Golden Anniversary
Mindy Gold	\$50	GBN	Golden Anniversary
Matthew Rogatz	\$50	GBN	Golden Anniversary
Randi Cohn	\$25	GBN	Golden Anniversary
Lynn Eagle	\$25	GBN	Golden Anniversary
Jacqueline Weber	\$25	GBN	Golden Anniversary
Randall Wilhelm	\$25	GBN	Golden Anniversary
William Wilson	\$25	GBN	Golden Anniversary
Anonymous	\$31	GBN	Golden Anniversary

7.) approve the special leave requests for 2003-2004 as indicated below.

<u>NAME</u>	<u>SCHOOL</u>	<u>DEPARTMENT</u>	<u>LEAVE REQUESTED</u>
CICCIU, Jennifer	GBN	Special Education	1/5
COSKEY, Kathy	GBS	Mathematics	2/5
CUNNINGHAM, Karen	GBN	English	2/5
DRUCKER, Christine	GBN	Mathematics	3/5
FLANNERY, Stacy	GBS	Social Studies	2/5
FITZSIMONS, Karen	GBN	Mathematics	3/5
FRANCK, Theodora	GBN	Social Studies	1/5
HART, Annahi	GBN	Foreign Language	3/5
JORDAN, Jeanette	GBN	English	2/5
KLEMKE, Margaret	GBS	Special Education	2/5
MEYER, Sonja	GBS	English	2/5
NORWOOD, Amy	GBS	Foreign Language	2/5
NOVACK, Shirley	GBS	Foreign Language	2/5
PETERSON, Krista	GBN	Mathematics	Full
POWERS, Kristi	GBN	Mathematics	1/5
PROSILIAKOS, Irene	GBS	Special Education	Full
SAFFORD, Heather	GBS	Special Education	Full
SCHEINKOPF, Michelle	GBS	Health	2/5
SHEEHAN, Sharon	GBS	Mathematics	2/5
SHEPERD, Robin	GBN	Social Studies	1/5
SPRINGER, Marie	GBN	Foreign Language	2/5

8.) the 2004-05 school year calendar as contained in Mr. Lacivita's memorandum dated February 24, 2003.

9.) the Glenbrook South yearbook program trip to Portland, Oregon, April 10-13, 2003.

10.) the Glenbrook South business education program trip to Dallas, Texas, April 30-May 4, 2003.

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING BUDGET AND PLANNING MATERIALS FOR THE 2003-04 DISTRICT BUDGET

Dr. Schilling reviewed several budget planning documents and graphs with the Board. The information included projections for revenue, expenditures, and operating balances through 2008, as well as administrative recommendations for cost containment. Dr. Schilling addressed questions from the Board members regarding this information.

Mr. Matsakis commended Dr. Schilling and the administrative team members for their judgment and input in working through the budget process. He appreciated the recommendations for reductions and cost containment, noting that they reflected an effort to preserve equity and to utilize the current methodology and systems in determining the district's budget parameters. He expressed concern, however, with the district's apparent inability to address legitimate facility needs due to lack of funds. He suggested that the Board work with the Glenview Village to explore options to increase the district's revenue with regard to The Glen TIF.

Mr. Olson echoed Mr. Matsakis' compliments to the administrative team in working through the budget process. He appreciated efforts to maintain competitive salaries for district employees and to preserve the quality of educational programs in the face of deficit spending. He noted that the financial tools that have been developed over the past several years are being used effectively to allow the Board and administrators to analyze budget information and make meaningful decisions. He disagreed with Mr. Matsakis, however, regarding the concern for addressing facility needs, but agreed that reasonable, level-headed conversations with the village regarding TIF revenue would be appropriate.

Other Board members expressed appreciation to Dr. Schilling for the readable and understandable budget materials. Board members also generally supported the concept of initiating dialog with the Village of Glenview regarding TIF revenue.

Mrs. Rogal suggested that village officials be invited to educate the Board with regard to the TIF and available options for receiving TIF revenue, and she asked Dr. Schilling to provide a copy of the TIF agreement and related information to all Board members.

Note: See attached agenda item #8

DISCUSSION REGARDING FACILITIES MASTER PLAN: LIFE SAFETY PROJECTS AND AMERICANS WITH DISABILITIES ACT (ADA) PROJECTS

Dr. Schilling reviewed the projections and timetables for addressing life safety and ADA needs at both schools. Board members were asked to review this information and forward any questions to Dr. Schilling. These projects will be discussed again at the April 14, 2003 Board meeting.

Note: See attached agenda item #9

DISCUSSION REGARDING BID FOR NEW PARKING LOT AT GLENBROOK NORTH

Mr. Rainier presented a recommendation to reject bids for the Glenbrook North parking lot project. This project will be revised and re-bid.

MOTION TO REJECT BID FOR NEW PARKING LOT AT GLENBROOK NORTH

Motion by Mr. Matsakis, seconded by Mrs. Long, to reject the bids for extending the southwest parking lot at Glenbrook North and the associated detention work and authorize the administration to re-bid the project.

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #10.

**DISCUSSION REGARDING RELEASE OF NON-TENURED TEACHERS AND THE
RELEASE OF EDUCATIONAL SUPPORT PERSONNEL**

Dr. Hales described the procedures for the release of non-tenured teachers as required by the School Code. He indicated the staff will ask the Board to approve the release of specific non-tenured teachers at the special Board meeting of March 31, 2003.

Dr. Hales indicated a similar procedure is required for the release of educational support personnel.

Note: See attached agenda item #11.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated that:

- > the release of non-tenured teachers and educational support staff will be agenda items for the March 31, 2003 Board meeting.
- > ADA and performance contracting will be agenda items for the April 14, 2003 Board meeting.
- > the formula for determining building operating budgets will be an agenda item for the April 14, 2003 Board meeting.

AGENDA ITEMS FOR FUTURE BOARD MEETINGS

Mrs. Rogal indicated the Board will be provided materials regarding the Glenview TIF including the contact between the village and the district.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Torf, seconded by Mr. Shaer, to move into closed session at approximately 9:20 p.m. to consider collective negotiating matters; and to consider student disciplinary cases. (Sections 2 (c) (2) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

The Board returned to open session at approximately 10:30 p.m.

MOTION TO EXPEL STUDENT #03-6

Motion by Mr. Olson, seconded by Mrs. Torf, to expel student #03-6 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Shaer, Torf, Beyne, Long, Matsakis, Olson, Rogal

nay: none

Motion carried.

DISCUSSION REGARDING APPOINTMENTS AND RESIGNATIONS

Dr. Hales recommended Barbara Dill-Varga for the position of assistant superintendent for educational services. For the past three years Mrs. Dill-Varga has served the district in the capacity of associate principal for curriculum and instruction at Glenbrook South. In his recommendation, Dr. Hales praised Mrs. Dill-Varga as a collaborative leader with excellent human relations skills, a strong educational background, and broad experiences inside and outside the district. He also noted that she has a genuine sensitivity with regard to the unique relationship between the assistant superintendent responsibilities and the critical role of the associate principals in each building.

MOTION TO MOVE APPROVE APPOINTMENTS AND RESIGNATIONS

Motion by Mrs. Beyne, seconded by Mr. Shaer, to approve:

1.) the resignation of the following educational support staff:

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
TAN, Lisa	Project Specialist	2/21/03	District

2.) the appointment of the following certificated staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
TATE, Tara	Speech Teacher	2003-04 School Year	South	MA, Step 3
WEGLEY, Brian	Mathematics & Science Instructor	2003-04 School Year	South	MA, Step 16

3.) the appointment of Barbara Dill-Varga as the assistant superintendent for educational services at the compensation of \$126,147, to be adjusted later this spring when the Board determines administrative compensations for the 2003-2004 school year.

4.) the appointment and transfer of the following educational support staff as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
RICHMOND, Fletcher (rep. P. Gallos)	Custodian	2/24/03	North	\$13.96
SPADONI, Timothy (rep. L. Tan)	Project Specialist	3/17/03	District	\$24.14

TRANSFERS

FLEISCHAUER, Scott (rep. B. Zich)	Maintenance	3/3/03	North	\$23.43
JOHNSON, Jamie (rep. L. Franke)	Clerical	3/10/03	North	\$14.35

Upon calling of the roll:

aye: Torf, Beyne, Long, Matsakis, Olson, Rogal, Shaer

nay: none

Motion carried.

Note: See attached agenda item #7.2

10
3/17/03

ADJOURNMENT

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to adjourn the meeting at approximately 10:35 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Beyne, Long, Matsakis, Olson, Rogal, Shaer, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: April 14, 2003
7:30 P.M. Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois