

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JANUARY 28, 2003**

A regular meeting of the Board of Education, School District No. 225 was held on Tuesday, January 28, 2003, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Rogal, Shaer. Absent: Torf. Mrs. Torf arrived at approximately 7:40 p.m. Also present: Babington, Freeman, Hales, Lacivita, Perisho, Rainier, Riggle, Schilling, Smith, Taccona, Tuttle.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Matsakis, seconded by Mr. Olson, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Shaer

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales stated that orientation sessions for new Board candidates would begin soon, with seven or eight sessions being held before spring break.

Dr. Hales asked Board members to check the dates of April 26, 2003 and May 3, 2003 as possible dates for the Board goal setting retreat with Jim Warren. Dr. Hales has contacted Dr. Warren with regard to these dates, but has not yet heard from him regarding his availability.

Mrs. Long reported on the ED-RED legislative dinner, which she attended along with Mrs. Torf, Dr. Hales and Mr. Lacivita.

Mr. Olson reported on the Glenbrook Evening School graduation ceremony, which he attended. Mr. Olson assisted with the distribution of diplomas, and Mr. Lacivita was the featured speaker.

Mrs. Rogal reminded the Board of the Glenbrook South open house, which is scheduled from 2:00 p.m. - 5:00 p.m., on Sunday, February 2, 2003.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mr. Olson requested that item #5.1 (Board minutes) be removed from the consent agenda for a separate vote.

Motion by Mrs. Long, seconded by Mr. Shaer, to approve the following items on the consent agenda.

1.) the increase in FTE for Susan Albert, English instructor at Glenbrook North from 0.8 FTE to 1.0 FTE for the second semester of the 2002-2003 school year.

2.) the resignation of the following certificated staff:

RESIGNATION

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|--------------------|------------------------|-------------------------------|----------------------|
| YINGST, Kreg | Art Instructor | End of 2002-03 School Year | South |

3.) the appointment of the following certificated staff as contained in Dr. Riggle's memorandum dated January 14, 2003.

APPOINTMENTS

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> | <u>FTE</u> |
|--------------------|---------------------------|--|----------------------|-------------------|
| WAGNER, Judy | Mathematics Instructor | Second Semester 2002-03 School Year | North | 0.1 |

4.) the resignation of the following educational support personnel as contained in Mrs. Helander-Heiser's memorandum dated January 22, 2003.

RESIGNATIONS

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> |
|--------------------|------------------------|-------------------------|----------------------|
| GALLOS, Peter | Custodian | 12/16/02 | North |

| | | | |
|-----------------|-------------------------|---------|-------|
| NISI, Michael | Instructional Assistant | 1/8/03 | North |
| PURDY, Matthew | Instructional Assistant | 1/10/03 | North |
| SCHULTZ, Daniel | Instructional Assistant | 1/15/03 | South |
| SROKA, Susan | Instructional Assistant | 1/24/03 | North |

5.) the issuance of vendor check nos. 8584 through 8844 in the amount of \$1,834,237.80 as listed on the attached check register dated January 22, 2003.

6.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 22044 through 22046 (manual checks), check numbers 22048 through 23090 and replacement checks number 23101 and 23830 totaling \$2,162,335.81. With other deductions of (\$243,127.54), employees' Federal, state, and FICA/Medicare withholding taxes of (\$824,563.46) TRS contributions of (\$358,767.35) and credit union of (\$759,250.36), the gross payroll for the month of December was \$4,348,044.52. TRS employer contribution was \$19,384.47 and employer matching FICA and Medicare was \$101,924.38.

7.) the acceptance of the following gifts:

| <u>Gift From</u> | <u>Amount</u> | <u>School</u> | <u>Department</u> |
|---------------------------------|---------------|---------------|--------------------|
| Rolling Green Country Club | \$2,250 | GBN | Music |
| Skokie Country Club | \$2,500 | GBN | Music |
| Margaret L. Johnson | \$500 | GBN | Golden Anniversary |
| Covenant Village | \$250 | GBN | Music |
| Rotary Club | \$250 | GBN | Music |
| Eye Care Ltd | \$200 | GBN | Music |
| Our Lady of the Brook | \$200 | GBN | Music |
| Friendship League of Northbrook | \$100 | GBN | Music |
| Skokie Valley DAR | \$100 | GBN | Music |
| Covenant Retirement Home | \$50 | GBN | Music |

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Shaer, Beyne

nay: none

Motion carried.

Note: See attached agenda item #5

MOTION TO APPROVE BOARD MEETING MINUTES

Motion by Mr. Matsakis, seconded by Mr. Shaer, to approve the Board meeting minutes of the regular meeting and closed session of January 13, 2003.

Upon calling of the roll:

aye: Long, Matsakis, Rogal, Shaer

nay: none

abstain: Beyne, Olson, Torf

Motion carried.

Note: See attached agenda item #5.1

DISCUSSION REGARDING STUDENT FEES FOR 2003-2004

Dr. Schilling presented recommendations for student fees for the 2003-2004 school year.

The first major recommendation involved the fee for driver education. Due to the rising cost of this program, the administration recommended that the fee for the behind-the-wheel portion of driver education be increased from \$30 to \$50. The administration also recommended that the district apply for a waiver to charge up to \$350 for driver education and that the fee be increased \$50 a year up to \$250 for the 2007-2008 school year. Following considerable discussion, the consensus of the Board was to set the fee for the behind-the-wheel fee for the 2003-2004 school year at \$50 and apply for a waiver so that the district has the authority to increase the fee in future years. The fee will be reviewed on an annual basis.

The next major fee involved bus transportation for students. The base rate for bus transportation if purchased by May 15 will increase from \$415 to \$460. In addition, a discount of \$25 will apply to all parents who register online. During discussion, Board members expressed concerns with regard to the \$300,000 subsidy provided for bus transportation. Several Board members expressed an interest in phasing out this subsidy or eliminating it altogether. The discussion focus on the philosophical issue of the district's responsibility to provide, or not to provide transportation for its students. The administration will look

into the possibility of eliminating the after school activity busses. It was also suggested that the administration reconvene discussions with Pace representatives to explore alternatives for meeting student transportation needs through Pace.

The administration recommended that NSF (Non-Sufficient Funds) checks result in a fee to parents of \$25, since our bank charges the district that amount. During discussion, Board members supported that recommendation.

The administration also recommended increasing the student parking fee from \$160 to \$165 per year. Some Board members felt this fee should be raised even higher. The Board will discuss the student parking fees and all other fees at the February 10, 2003 meeting.

Note: See attached agenda item #6

DISCUSSION REGARDING FACILITIES MASTER PLAN

Dr. Schilling reviewed the updated Facilities Master Plan with the Board. The Master Plan included updated information on ADA accessibility, updated life safety recommendations, and discretionary projects that have been identified by the building administrators. Facility utilization information was also included. Board members requested a copy of the previous Facilities Master Plan so that they would have a basis for discussing the updated document. More information on the scope of recommendations was also requested. This information will be provided for discussion at the February 10, 2003 meeting.

Note: See attached agenda item #7

UPDATE ON SPECIAL EDUCATION OFF CAMPUS PROGRAM

Dr. George Tuttle, Director of Special Education, and Doug Strong, Instructional Supervisor for the Off-Campus program, presented a progress report to the Board on the expanded facilities and programs at off campus. They indicated that all programs have been fully implemented and that the number of students served is at or above the original projections. Similarly, cost estimates/savings seem to be at or better than projected. Dr. Tuttle and Mr. Strong emphasized that because of the expanded programs at off campus, the number of students being served out of the district at North Shore Academy or therapeutic placements have declined significantly. Board members thanked Dr. Tuttle and Mr. Strong for their report and commended them and the off campus staff for their fine efforts in implementing these expanded services at the new location.

Note: See attached agenda item #8

UPDATE ON IMPLEMENTATION OF JSCHOOL ADMINISTRATIVE SOFTWARE

Dr. Schilling, assistant superintendent for business affairs, and Mrs. Perisho, director of information services, presented an update to the Board on the status of the JSchool software. Some of the issues of implementation of the financial "JSchool" software were discussed.

The Board expressed concern over the JSchool implementation and questioned whether it is advisable to continue with JSchool for our Student System. Although Mrs. Perisho related that the company has recently hired a customer service person to increase communication and response, a committee is also in the process of reviewing standard Student System software available "off the shelf." JSchool is a custom software package and Glenbrook's previous and current system, called Outcasts, is also a custom package. After reviewing off-the-shelf student systems software, the committee will report back to the Board and will provide monthly updates. The Board requested a copy of the original contract with ACRUX and asked for monthly reports.

Note: See attached agenda item #9

DISCUSSION REGARDING TAX ABATEMENT FOR PROPOSED COMMERCIAL DEVELOPMENT NEAR THE SOUTHWEST CORNER OF DUNDEE ROAD AND SUNSET RIDGE ROAD IN NORTHBROOK

Mrs. Rogal informed the Board that the developer for the proposed project, Michael Krasny would not be able to attend a Board meeting until February 24, 2003. Following discussion on this issue, it was decided to invite Mr. Krasny to attend a Board meeting as soon as possible. In addition, the Board requested that Mr. Krasny provide as much information as possible in accordance with the Board's guidelines on considering tax abatement requests. Following the discussion with Mr. Krasny, the Board will make a determination with regarding to the approval of the proposed tax abatement request.

OTHER

Mrs. Torf commended the Glenbrook North staff for the excellent job they did conducting two recent meetings involving her children - - the College Night for juniors and the eighth grade orientation night. She noted that the staff members were excellent ambassadors and allies for our young people. Mr. Olson and Mr. Shaer echoed Mrs. Torf's remarks regarding similar programs provided at Glenbrook South.

Mrs. Long reported that at the ED-RED dinner the previous evening the speaker stated that Illinois is considered a low income tax state and a high real estate tax state. She indicated that this point was well illustrated in the district's audit report. She also indicated that she had not completed her review of the report and may have additional questions in the future.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated the Board would receive additional information regarding the bus fee based upon a subsidy equal to the 2001-02 subsidy of \$309,061 and an update regarding any discussions with Pace. She indicated that driver education fee would be increased to \$50 and that the Board would apply for a waiver for authorization for additional increases in the future. She indicated additional information would be provided the Board regarding the activity bus.

Mrs. Rogal indicated that Board members would receive copies of the ACRUX administrative software contract and monthly updates regarding development and implementation of the software.

Mrs. Rogal indicated that the facilities master plan would be revisited at the next Board meeting with comparisons provided to the previous facilities master plan.

After discussion, the Board decided not to discuss tax abatement guidelines prior to Mr. Krasny's appearance.

Mrs. Beyne asked the Board if there would be sufficient time at the next Board meeting to discuss the facilities master plan. The Board decided there would be time to begin the discussion.

AGENDA ITEMS FOR FUTURE BOARD MEETINGS

The Board decided to begin the February 10, 2003 Board meeting at 7:00 p.m.

The Board decided to distribute regular Board packets to the three Board member candidates.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Beyne, seconded by Mrs. Long, to move into closed session at approximately 11:10 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiating matters; and to consider student disciplinary cases. (Sections 2 (c) (1) , (2) , and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

The Board returned to open session at approximately 11:45 p.m.

Note: Mr. Shaer left the meeting at approximately 11:35 p.m.

MOTION TO EXTEND THE SUSPENSION OF EMPLOYEE #03-3

Motion by Mrs. Long, seconded by Mrs. Torf, to extend the suspension of Employee #03-3 under the conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Olson, Rogal, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

MOTION TO EXPEL STUDENT #03-4

Motion by Mrs. Long, seconded by Mr. Matsakis, to expel student #03-4 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Rogal, Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

ADJOURNMENT

Motion by Mrs. Beyne, seconded by Mrs. Torf, to adjourn the meeting at approximately 11:50 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Beyne, Long, Matsakis, Olson, Rogal, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Feb. 10, 2003 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois