

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, DECEMBER 16, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 16, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Olson, Rogal, Torf. Absent: Matsakis, Shaer. Note: Mr. Shaer arrived at approximately 7:35 p.m. and Mr. Matsakis arrived at approximately 7:50 p.m. Also present: Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Smith.

**GLENBROOK SOUTH DEBATE PROGRAM TRIPS**

Mrs. Rogal indicated the administration has requested two Glenbrook South debate program trips be added to the consent agenda.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Olson, seconded by Mrs. Long, to approve the agenda for this meeting, including the two Glenbrook South debate program trips.

Upon calling of the roll:

aye: Beyne, Long, Olson, Rogal, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

**INTRODUCTION OF STUDENTS & STAFF WHO EXCEL**

The Board recognized Glenbrook North senior, Julia Kite, who is a National Council Teacher of English Award Winner for Excellence in Writing. Julia shared an excerpt of her writing with the Board. Teachers Matt Blackall and Jenny Jordan were present to share information about Julia's accomplishment, as well as the writing program at Glenbrook North. Student tutors who work in the Write Place were introduced, and they shared information about this program. Board members congratulated Julia for her outstanding achievement. They also commended the teachers and student

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volunteers for their fine efforts to maintain the outstanding writing program at Glenbrook North.

The Board also recognized Glenbrook South mathematics teachers, Natalie Jakucyn and Ken Kerr, who have implemented the use of Computer Algebra Systems (CAS) calculators into their classes. Natalie and Ken co-wrote an article that appeared in the November issue of *Mathematics Teacher*, published by the National Council of Teachers of Mathematics. They shared some examples of how they have implemented the CAS system into their classroom activities, and noted that they will be hosting a conference on this topic for secondary mathematics teachers this summer at Glenbrook South. Board members commended these outstanding teachers for their innovative contributions and accomplishments.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales reported on the AT&T Awesome Teacher Awards that were held at the Chicago Cultural Center on Michigan Avenue in downtown Chicago. Several Glenbrook North students and teachers were honored based upon the multi-media presentations submitted by the students. Glenbrook North science teacher, Lynn Zielinski, received the top award.

Messrs. Matsakis and Olson reported on the first meeting of the district's new finance committee.

#### **DISCUSSION REGARDING LAND ACQUISITION BY THE VILLAGE OF NORTHBROOK FOR REDEVELOPMENT**

Northbrook village president, Mark Damisch, village manager, John Novinson, and economic development committee chairman, James Kahan, were present to address issues regarding a potential land acquisition and redevelopment at the Southwest quadrant of Skokie Boulevard and Dundee Road. The village is requesting participation from the school district in the form of a \$50,000 tax abatement to support this project.

Mr. Damisch provided an overview of the project, and all three gentlemen addressed questions from the Board. Mr. Damisch noted that the district's abatement would be for a fixed amount of \$50,000, with an estimated payback of 1.7 years. During the period of the abatement the district would continue to receive current property taxes of approximately \$19,000 per year. After the abatement the district will receive approximately \$60,000 per year from the redeveloped property.

Mr. Damisch noted that other governmental units participating in this acquisition include District #28 and the village of Northbrook. Because of the small size of the project and the desire to make this acquisition as efficient as possible, other governmental units have not been asked to participate.

Mrs. Long asked if the new office building would be owner occupied. Mr. Damisch indicated that it would be owner occupied

and that the owner planned to use the facility as an incubator for venture capitalist investments.

Mr. Matsakis indicated that he was comfortable that the owners would be the users of the facility. He indicated that he supported cooperating with the village on this economic development project. Since his law firm represents the village of Northbrook, Mr. Matsakis preferred that the Board's abatement agreement be with the owner rather than the village. He suggested that Dr. Schilling prepare the elements of the abatement proposal so that the Board could review all of the issues clearly.

Mrs. Torf asked what other options existed other than the proposed cooperative venture. Mr. Damisch responded that there were none.

Mrs. Beyne indicated that the economic development committee, on which she has represented the Board, has discussed redevelopment issues frequently. She expressed a concern that several businesses were moving to contiguous municipalities and emphasized the need to cooperate with our villages to retain and promote economic development. She asked about timing for the project, and Mr. Novinson indicated that they hoped to close the deal in the spring.

Mrs. Rogal expressed a concern that the district would be paying \$50,000 basically to tear down a billboard on the property, since the billboard seems to be the main issue. She also noted that the village could condemn the property.

Mr. Shaer felt the proposal was a reasonable economic endeavor. He noted that this project would enable additional tax revenue to flow into the district and that sometimes you have to spend money to make money. As a resident of Glenview, he noted that what's good for Northbrook is good for high school students in Glenview, since the district serves both communities and ultimately students will benefit from the increased tax revenue.

Mr. Olson emphasized that it is important for the village to serve as the point of contact for tax abatement issues. He also indicated that the project was consistent with the criteria he uses to assess the district's participation in tax abatements: 1) the property has been vacant for a long time; 2) uniqueness (this project involves the combination of multiple parcels of property); 3) the proposed project is owner occupied; 4) the project provides a short-term abatement and long-term additional revenue for the district; 5) the project is supported by the village.

Board members thanked Mr. Damisch, Mr. Novinson, and Mr. Kahan for sharing information and answering questions regarding this project.

Note: See attached agenda item #6

**PUBLIC HEARING ON PROPOSED 2002 TAX LEVY**

The president declared the public hearing open on the proposed 2002 tax levy.

No member of the audience requested to address the Board.

The president declared the public hearing closed on the proposed 2002 tax levy.

**DISCUSSION REGARDING PROPOSED 2002 TAX LEVY**

Board members had received copies of the tax related resolutions and certificate in their Board packets. After Dr. Schilling responded to several clarifying questions, the Board took the following action.

**MOTION TO APPROVE RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION THE 2002 TAX LEVY EXTENSION REDUCTIONS**

Motion by Mr. Olson, seconded by Mrs. Torf, to approve the resolution entitled: "Resolution to Instruct County Clerk How to Apportion 2002 Tax Levy Extension Reductions for Northfield Township High School District #225, Cook County, Illinois."

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Torf

nay: none

absent: Shaer (Mr. Shaer was temporarily out of the Board room.)

Motion carried.

**MOTION TO APPROVE RESOLUTION PROVIDING FOR LEVY OF TAXES FOR THE YEAR 2002 AND RESOLUTION TO LEVY CERTAIN SPECIAL TAXES**

Motion by Mrs. Beyne, seconded by Mr. Olson, to approve the resolutions entitled: "Resolution of Northfield Township High School District #225, Cook County, Illinois Providing for the Levy of Taxes for the Year 2002," and the "Resolution to Levy Certain Special Taxes."

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Torf, Beyne

nay: none

absent: Shaer (Mr. Shaer was temporarily out of the Board room.)

Motion carried.

Note: See attached agenda item #8

**DISCUSSION REGARDING JOB DESCRIPTION FOR ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES**

Dr. Hales reviewed changes in the job description for the position of assistant superintendent for educational services. He recommended that the job description be approved so that it could be posted as soon as possible. He noted that the estimated timetable for filling this position is as follows:

December 17, 2002	Post position
February 3-7, 2003	Screen applicants and select candidates for interviews
February 10-28, 2003	Conduct interviews
March 10, 2003	Approve recommended candidate

**APPROVAL OF JOB DESCRIPTION FOR ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the job description for the assistant superintendent for educational services as contained in Dr. Hales' memorandum dated December 10, 2002.

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #9

**DISCUSSION REGARDING CHANGE ORDER FOR GLENBROOK NORTH CONSTRUCTION PROJECT**

Mr. Rainier reviewed a change order for an electrical panel box for an emergency generator in the athletic area at Glenbrook North. The panel was at capacity and required an upgrade in order to connect the boiler, sump pump, and other condensation pumps for the new pool so that these devices can operate under an electrical power outage.

**MOTION TO APPROVE CHANGE ORDER FOR GLENBROOK NORTH CONSTRUCTION PROJECT**

Motion by Mrs. Beyne, seconded by Mr. Olson, to award the following bids for construction change order at Glenbrook North.

<u>Company/Address</u>	<u>Work to be Performed</u>	<u>Amount</u>
Kelso-Burnett Company 5200 Newport Drive Rolling Meadows, IL	Electrical	\$23,246

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #10

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mrs. Rogal requested that the minutes of the Board meeting of November 25, 2002 be removed from the consent agenda for a separate vote.

Motion by Mrs. Beyne, seconded by Mr. Shaer, to approve the following items on the consent agenda.

- 1.) the appointment and transfer of the following educational support personnel as contained in Mrs. Helander-Heiser's memorandum dated December 11, 2002.

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
ALCOCK, Michael (rep. J. Henriot)	Custodian	12/9/02	South	\$13.96/hr.

GANONG, Matthew (new position)	Instructional Assistant	10/21/02	South	\$12.61/hr.
HARRIS, Melvin (rep. R. Frantell)	Custodian	12/11/02	South	\$13.96/hr.

**TRANSFERS**

FRANTELL, Richard (new position)	Maintenance	11/1/02	South	\$23.43/hr.
HENRIOT, Jean-Louis (new position)	Maintenance	11/1/02	South	\$18.29/hr.

2. the increase in FTE for Michelle Scheinkopf, health instructor at Glenbrook South from 0.6 FTE to 0.7 FTE for the second semester of the 2002-2003 school year.

3.) the issuance of vendor checks nos. 7715 through 8350 in the amount of \$1,218,310.99 as listed on the attached check register dated December 11, 2002. Vendor checks nos. 7732 through 7990 in the amount of \$739,456.78 are VOIDED checks, as listed on the attached register dated December 11, 2002.

4.) the reimbursement of the revolving fund for employees for the month of November in the amount of \$43,751.36 represented by checks No. 9517 through 9542, 9599 through 9636, 9769 through 9797, 9846 through 9882, 9886 through 9911, 9939 through 9970 and 10061 through 10084.

5.) the reimbursement of the revolving fund for vendors for the month of November in the amount of \$101,940.51 represented by checks no. 9516, 9543 through 9557, 9577 through 9598, 9637 through 9675, 9798 through 9845, 9883, 9884, 9912 through 9938, 9980 through 9997, 9999 through 10060 and 10085 through 10126. Voided checks no. 9560, 9673, 9686, 9751 and 9998.

6.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes, and payroll check numbers 20992 through 22047 totaling \$ 2,100,502.05. With other deductions of (\$244,149.17), employees' Federal, State and FICA/Medicare withholding taxes of (\$797,009.89), TRS contributions of (\$342,432.97) and credit union of (\$737,736.98), the gross payroll for the month of November was \$4,221,831.06. TRS employer contribution was \$18,457.47 and employer matching FICA and MED was \$104,074.78.

7.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
United Way of Northbrook	\$50	GBN	Music

8.) the participation of the Glenbrook South debate team in the University of California, Berkeley debate tournament February 15-17, 2003 (the team will already be in California participating in a separate tournament).

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #11

**MOTION TO APPROVE BOARD MEETING MINUTES**

Motion by Mrs. Long, seconded by Mr. Matsakis, to approve the Board meeting minutes of the regular meeting and closed session of November 25, 2002.

Upon calling of the roll:

aye: Olson, Shaer, Torf, Beyne, Long, Matsakis

nay: none

abstain: Rogal

Motion carried.

Note: See attached agenda item #11.1

**AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Board members requested an update on the implementation of the JSchool administrative software.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to move into closed session at approximately 9:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider collective negotiating matters (Sections 2 (c) (1) and (2) of the Open Meetings Act).

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

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The Board returned to open session at approximately 10:25 p.m.

**ADJOURNMENT**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to adjourn the meeting at approximately 10:25 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Beyne, Long, Matsakis, Olson, Rogal, Shaer, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Jan. 13, 2003      Glenbrook Admin. Bldg.  
7:30 P.M.    1835 Landwehr Road  
Glenview, Illinois