

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 25, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 25, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The vice president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Olson, Shaer, Torf. Absent: Matsakis, Rogal. (Note: Mr. Matsakis arrived at approximately 8:00 p.m.) Also present: Dill-Varga, Freeman, Hales, Helander-Heiser, Lacivita, Riggle, Schilling, Smith, Tuttle.

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Long, Olson, Shaer, Torf

nay: none

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

Vice President Long asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

**BOARD AND SUPERINTENDENT REPORTS**

Mrs. Torf and Mr. Olson reported on several sessions they attended at the recent Triple I Conference in Chicago, as well as the luncheon they attended for township school board members and administrators.

Mrs. Beyne reported on a recent meeting of the Northbrook Economic Development Committee.

Mrs. Long shared an article on student stress.

**INTRODUCTION OF STUDENTS & STAFF WHO EXCEL**

Glenbrook North staff and students who planned the Community Halloween Party were recognized for their community service. Staff member who assisted to organize the party were Rob Berg, Sue Corfield, and Emily Lumpp. Students who were recognized were from Key Club and SADD: Emily Angelico, Mark Benning, Elisabeth Collins, Megan Nierman, Jamie O'Hara, and Eric Zoberman.

Members of the Glenbrook South Interact Club who received the UNICEF Ambassador Award for raising over \$2,000 for UNICEF were recognized. Sponsors are Bill Burke, Mark Gallagher, and Joanne Masri. Student leaders were Nina Alverdy, Stephanie Bultinck, and Kirby Carroll.

The Board and superintendent commended these students and staff members for their outstanding contributions and the manner in which they represent their schools and the district.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Long asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Shaer, seconded by Mr. Olson, to approve the following items on the consent agenda.

1.) the Board meeting minutes of the regular meeting and closed session of November 12, 2002.

2.) the resignation of the following educational support staff as recommended by the director of human resources:

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
SPADONI, Timothy	Instructional Assistant	11/29/02	North

3.) the appointment of the following educational support personnel as recommended by the director of human resources.

**APPOINTMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
MANSO, Mary Beth (rep. C. Riazi)	Instructional Assistant	11/22/02	North	\$19.36/hr.

4.) the issuance of vendor check nos. 6954 through 6959 in the amount of \$3,370,486.57 as listed on the attached check register dated November 25, 2002.

5.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 19978 through 20990 totaling \$1,823,077.52. With other deductions of (\$260,105.35), employees' federal, state, and FICA/Medicare withholding taxes of (\$644,574.73), TRS contributions of (\$297,947.34) and credit union of (\$654,287.10), the gross payroll for the month of October was \$3,679,992.04. TRS employer contribution was \$15,754.31 and employer matching FICA and Medicare was \$93,678.74.

6.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
John Callahan	\$500	GBN	Golden Anniversary

7.) authorization to publish public notice regarding April 1, 2003 Board of Education election.

8.) to designate Mr. Lacivita, Dr. Schilling, and Mrs. Wargaski to accept nominating petitions for the April 1, 2003 Board election.

9.) Glenbrook North and Glenbrook South Debate Program Trip to Los Angeles, California, December 20-24, 2002.

Upon calling of the roll:

aye: Matsakis, Olson, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING BOOSTER CLUB PROJECT TO PROVIDE ADDITIONAL BLEACHERS FOR THE MAIN GYMNASIUM AT GLENBROOK NORTH**

Dr. Riggle and Mr. Pieper presented a proposal from the Glenbrook North athletic boosters to provide additional bleachers on the visitor's side of the main gymnasium. The cost of the proposal would be approximately \$30,000. During discussion Mrs. Beyne expressed her appreciation for this donation and asked why the bleachers were selected as the highest priority by the boosters. Mr. Pieper explained that several needs were identified, but that the coaches felt that the bleachers were the highest priority because additional seats were in the visitor's section and the additional seats would qualify Glenbrook North to host sectional competition. Dr. Riggle also noted that the seating would fold up toward the gymnasium, thus providing a barrier on the upper shelf, which will be beneficial for physical education classes and other activities.

11/25/02

Mr. Shaer noted that he was not totally comfortable with using the gymnasium shelf at Glenbrook North, and he expressed a concern for the overall athletic facility needs at the school.

Mrs. Long noted that it would be helpful to know what other needs are in the pipeline that might be coming to the Board in case the Board had any concerns. Mr. Pieper noted that other priorities that have been shared with the boosters included dugouts for the new baseball fields and a new ticket booth for the stadium.

**MOTION TO ACCEPT BOOSTER CLUB PROJECT BLEACHERS FOR THE MAIN GYMNASIUM AT GLENBROOK NORTH**

Motion by Mrs. Beyne, seconded by Mrs. Torf, to accept the Booster Club donation of bleachers for the visitors' side of the main gymnasium.

Upon calling of the roll:

aye: Olson, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING ACTIVITIES PROGRAM AND ATHLETIC PROGRAMS: PARTICIPATION TRENDS, SELECTION AND ASSESSMENT OF COACHES, ETC.**

Athletic directors, Robert Pieper (Glenbrook North) and Steven Rockrohr (Glenbrook South) and the assistant principals for student activities, Blaine Royer (Glenbrook North) and James Shellard (Glenbrook South), were present to review the student activity and athletic programs with the Board. Major topics covered were philosophy, scope, participation, selection of staff, funding, trends, needs and concerns.

The commitment of the district to a strong athletic and activities program was reiterated. The schools have 27 sports, 12 of which are non-cut at any level. In 2001-02, 1,277 students participated in Glenbrook North sports and 1,487 students participated in Glenbrook South sports. The schools also offer an unusually large number of activities: 70. Of the 70 activities offered, 58 offer unlimited participation. Activities range from choral, drama, dance, individual events, cheerleading to Model UN, foreign language clubs and community service. During this interactive presentation, numerous questions and issues from board members were addressed. All Board members and Dr. Hales commended these gentlemen for the materials and written information they provided, as well as the wealth of information covered during the presentation and discussion.

Note: See attached agenda item #8

**DISCUSSION REGARDING JOB DESCRIPTION FOR ASSISTANT  
SUPERINTENDENT FOR EDUCATIONAL SERVICES**

Dr. Hales reviewed the proposed job description for the assistant superintendent of educational services. He addressed several issues that were raised at the November 12, 2002 meeting, such as the change in job responsibilities for the position, impact on superintendent's responsibilities, and impact on the associate principals' responsibilities. Organizational charts were provided which illustrated the current district structure, the proposed district structure, and the administrative structure at both high schools. Dr. Hales also related the need for this position to the district's mission and goals and provided an estimated salary range.

Board members expressed support for the job description. However, some Board members expressed a concern that the scope of responsibilities was too demanding and suggested that the supervisory responsibilities for the director of special education and director of information services be maintained by the superintendent and reconsidered once the candidate is selected, and job responsibilities are reevaluated.

Mrs. Long requested that the job description be placed on the agenda for the Board meeting of December 16, 2002 as an action item.

Note: See attached agenda item #9

**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Long indicated the job description for the assistant superintendent for educational services would be placed as an action item on the agenda for the Board meeting of December 16, 2002.

**AGENDA ITEMS FOR FUTURE BOARD MEETING**

Board members requested that a review of the Board's tax abatement guidelines be placed as a discussion item on the agenda for the special Board meeting of December 2, 2002.

Mrs. Torf requested that a discussion of the No Child Left Behind Act be an agenda item for a future Board meeting.

Mrs. Long requested that an update regarding the implementation of JSchool administrative software be an agenda item for a future Board meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Matsakis, seconded by Mr. Shaer, to move into closed session at approximately 10:45 p.m. to consider collective negotiating matters; and to consider student disciplinary cases (Sections 2 (c) (2), and (9) of the Open Meetings Act)

Upon calling of the roll:

aye: Long, Matsakis, Olson, Shaer, Torf, Beyne

nay: none

Motion carried.

The Board returned to open session at approximately 11:35 p.m.

**ADJOURNMENT**

Motion by Mrs. Beyne, seconded by Mrs. Torf, to adjourn the meeting at approximately 11:35 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Beyne, Long, Matsakis, Olson, Shaer, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Dec. 16, 2002      Glenbrook Admin. Bldg.  
7:30 P.M.    1835 Landwehr Road  
Glenview, Illinois