

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, NOVEMBER 12, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Tuesday, November 12, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Rogal, Torf. Absent: Shaer Note: Mr. Shaer arrived at approximately 7:45 p.m. Also present: Freeman, Hales, Lacivita, Riggle, Schilling, Smith.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Olson, seconded by Mrs. Beyne, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Torf

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded Board members of the upcoming presentations by our athletic directors, assistant principals for student activities, and college counselors and asked that Board members continue to forward any questions or issues to him.

Dr Hales reminded Board members of the Glenbrook North dedication and open house that was scheduled for Sunday, November 17, 2002 from 2:00 p.m. to 5:00 p.m.

Dr. Hales informed Board members of the National School Board's Association conference in San Francisco from April 5, 2003 through April 8, 2003.

Mr. Olson provided an update on the Glenview Future Plan Committee. He noted that the group is drafting its final report and will conduct public hearings to seek additional input.

Mrs. Beyne reported on the Northbrook Economic Development Committee meeting, noting that the group was interested in

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providing additional education and training to community leaders on the issue of economic development.

DISCUSSION REGARDING TENTATIVE 2002 TAX LEVY

Dr. Schilling reviewed the required procedures and the rationale for determining the proposed levy with the Board. After discussion the Board took the following action.

MOTION TO APPROVE TENTATIVE 2002 TAX LEVY

Motion by Mr. Matsakis, seconded by Mrs. Long, to approve the tentative 2002 tax levy as contained in Dr. Schilling's memorandum dated November 12, 2002.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Torf, Beyne

nay: none

abstain: Shaer

Motion carried.

Note: See attached agenda item #5

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

During discussion Mrs. Long noted that she had reviewed the bills and claims and was recommending them for approval. In addition, she noted a number of acronyms used in the bills and claims, and suggested that a list of these abbreviations and the actual organization/program they represent be provided to Board members reviewing the bills and claims.

Motion by Mrs. Long, seconded by Mrs. Torf, to approve the following items on the consent agenda.

1.) the Board meeting minutes of the regular meeting and closed session of October 28, 2002.

2.) the resignation of the following educational support staff as recommended by the director of human resources:

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
LOVI, David	Paraprofessional	10/25/02	North

3.) the appointment of the following educational support personnel as recommended by the director of human resources.

APPOINTMENT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BRELSFORD, Robert (new position)	Instructional Assistant	11/5/02	South	\$13.87/hr.

4.) the reimbursement of the Revolving Fund for Employees for the month of October in the amount of \$57,994.98 represented by checks No. 8974 through 9005, 9035 through 9060, 9076 through 9104, 9179 through 9208, 9208, 9213 through 9245, 9289 through 9318, 9321 through 9340, 9363 through 9400 and 9451 through 9482.

5.) the reimbursement of the Revolving Fund for Vendors for the month of October in the amount of \$99,944.07 represented by checks No. 2903, 9006 through 9034, 9061 through 9075, 9105 through 9178, 9209 through 9212, 9246 through 9288, 9320, 9342 through 9362, 9401 through 9450 and 9483 through 9514. Voided checks No. 1849, 2539, 5263, 8854, 9125, 9187 and 9319.

6.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Grace Feraci 4711 W. Lake Glenview, IL 60025	3 rolls canvass & 8 table easels	GBS	Art

7.) the modifications to the Board's regular meeting dates for the year 2003 as contained in Mr. Lacivita's memo dated November 12, 2002.

8.) Glenbrook North and Glenbrook South Debate Program Trip to Nashville, TN - January 3-5, 2003

9.) Glenbrook North Debate Program Trip to New Orleans, LA - December 12 - 15, 2002

10.) Glenbrook North Individual Events Trip to Ft. Lauderdale, FL - January 16-19, 2003

11.) Glenbrook Symphony Orchestra Trip to Wales, England - March 20-30, 2003 (Spring Recess)

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12.) Glenbrook North Journalism Program Trip to Clarksville, TN -December 13, 2002

13.) the differential responsibilities appointments as contained in Mrs. Helander-Heiser's attached consent agenda item #6.11.

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

abstain: Matsakis

Motion carried.

Note: See attached agenda item #6

REPORT ON THE ENVIRONMENTAL ASSESSMENT OF THE GLENBROOK NORTH BUILDING

Dr. Riggle, principal of Glenbrook North, provided a report on the mold mitigation efforts at Glenbrook North. He noted that that mitigation of visible mold within the school was completed prior to the opening of the school year. Tests results conducted by United Analytic Services were good and indicated no questionable areas of the school.

Dr. Riggle noted that some concern still exists regarding the tunnel areas where there are higher levels of humidity, lack of air movement, and inadequate water drainage. These conditions could lead to the reoccurrence of mold on chilled water pipes.

Dr. Riggle stated the staff is working with Arcon & Associates to develop a plan for properly insulating chilled water pipes.

Dr. Riggle indicated the installation of HVAC system in the wrestling room has been completed. New light fixtures have been installed, wall mats have been removed and cleaned, and the room has been cleaned and painted.

Work to replace the airhandler in the Little Theater has been delayed until June of 2003 because the work would be too disruptive to the normal school day. The Little Theater will remain closed and isolated until this work is completed.

Dr. Riggle stated that there was no need to install UV lighting and HEPA filters at this time. After the system operates and further testing is done, there might be a need to add these features.

Note: See attached agenda item #7

DISCUSSION REGARDING POLE VAULT EQUIPMENT FOR GLENBROOK NORTH

Dr. Hales and Dr. Riggle reviewed a request for the purchase of a new landing pit for pole vaulting to comply with new IHSA requirements at a cost of approximately \$9,000. While Glenbrook North did not plan to purchase the equipment this year, the existing landing pit is over 20 years old and would have been replaced in the near future. Dr. Riggle explained that the new pole vaulting equipment would be purchased from the building contingency accounts, which are used to handle unforeseen expenses.

During discussion Mrs. Long suggested that if this expenditure created a hardship for the Glenbrook North building budget, that it should be charged to the district budget, since it was an unforeseen expenditure needed to meet student safety requirements. Dr. Riggle assured the Board that Glenbrook North could handle this expenditure.

After discussion the Board took the following action.

MOTION TO APPROVE PURCHASE OF POLE VAULT EQUIPMENT FOR GLENBROOK NORTH

Motion by Mrs. Beyne, seconded by Mr. Matsakis, to approve the purchase of a new landing pit for pole vaulting at Glenbrook North.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

Note: See attached agenda item #8

**DISCUSSION REGARDING JOB DESCRIPTION FOR ASSISTANT
SUPERINTENDENT FOR EDUCATIONAL SERVICES**

Dr. Hales presented a proposal for the position of assistant superintendent for educational services. He reviewed the job description for this position, which represents the revised responsibilities for the position being vacated due to Mr. Lacivita's retirement after 38 years of service. Dr. Hales compared the current and proposed assistant superintendent positions and the relationship of this position to the current building level administrative structure. Board members' questions centered on issues related to facility operations, as well as the relationship of the proposed position to the responsibilities of the associate principals.

Dr. Hales will provide further information at the November 25, 2002 meeting. Board members were asked to forward further questions to him.

Note: See attached agenda item #9

OTHER

Mrs. Rogal announced that the Board will be conducting a special Board meeting on Thursday, November 14, 2002 at 7 p.m. to consider a student disciplinary matter.

Mrs. Rogal suggested the Board members submit any questions about the recent state report cards to Dr. Hales.

REVIEW AND SUMMARY OF BOARD MEETING

The assistant superintendent for educational services position description will be placed on the agenda for discussion only at the Board meeting of November 25, 2002.

The tax levy public notice will be published as required by the statutes.

AGENDA ITEMS FOR FUTURE BOARD MEETING

Mrs. Rogal indicated that periodic updates regarding the environmental assessment at Glenbrook North would be provided for the Board.

She indicated a discussion regarding the facilities operations function will be scheduled for a future Board meeting.

