

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 23, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 23, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Matsakis, Rogal, Torf. Absent: Long, Olson, Shaer. Note: Mrs. Long and Mr. Shaer arrived at approximately 7:35 p.m. Also present: Freeman, Hales, Lacivita, Riggle, Siena, Smith.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Matsakis, Rogal, Shaer

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized.

David Smith, principal of Glenbrook South, expressed thanks to the Board on behalf of the Glenbrook South staff for supporting the current building project, which has involved extensive renovation and addition to the facility. Mr. Smith noted that this was the first year during his entire tenure as principal that the facility has not impeded the educational program.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales informed the Board that the open house for off campus has been scheduled for Tuesday, October 22, 2002 from 7:00 p.m. to 9:00 p.m. The open houses for Glenbrook North and Glenbrook South are tentatively scheduled for the afternoon/evening on Sunday, November 3, 2002.

Dr. Hales noted that the October 15, 2002 Board meeting is scheduled for Glenbrook North, and the October 28, 2002 Board

meeting is scheduled for Glenbrook South. These meetings have traditionally been scheduled at the respective schools so that the Board can take a tour of the summer and major construction projects. Given the fact that the Board toured all facilities prior to the beginning of the school year and that the open houses will be held within a few weeks, the board decided to hold the October meetings in the boardroom.

Mrs. Beyne reported on the recent meeting of the Northbrook Economic Development Committee. This group is exploring sales tax and other initiatives for new and expanding businesses in Northbrook.

Mrs. Torf reported on the recent meeting of the NSSED Advisory Board. She shared information that will be placed in the Board's information packet next week.

Mrs. Rogal appointed Messrs. Olson and Matsakis to the Board finance committee. She also designated herself as the Board's representative on the student stress task force, noting that that group will have its initial meeting on Thursday, September 26, 2002.

PUBLIC HEARING ON TENTATIVE DISTRICT BUDGET FOR 2002-2003

Mrs. Rogal declared the public hearing open on the topic of the district budget for 2002-2003.

Mr. Arthur Wulf, 3948 Rutgers, Northbrook, addressed the Board, expressing concerns with regard to the format of the budget and the information provided for the community to review. He also cautioned the Board about excessive spending.

Mrs. Rogal declared the public hearing closed.

DISCUSSION REGARDING DISTRICT BUDGET FOR 2002-2003

Dr. Hales and Mrs. Siena, director of business affairs, addressed numerous questions from the Board regarding the 2002-2003 budget. Since some questions required further clarification, the Board asked that approval of the budget be tabled until the special meeting on September 30, 2002.

MOTION TO APPROVE 2002-2003 DISTRICT BUDGET

After discussion the Board decided to postpone action on the district budget until the special Board meeting of September 30, 2002.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Torf, seconded by Mr. Shaer, to approve the following items on the consent agenda.

- 1.) the minutes of the regular Board of Education meeting and closed session of September 9, 2002.
- 2.) the increase of FTE for Joanne Medak, social worker at Glenbrook South, from 0.4 FTE to 0.6 FTE for the 2002-03 school year.
- 3.) the increase of FTE for Robert Hopkins, Special Education Off Campus teacher, from 1.0 to 1.2 FTE for the 2002-03 school year.
- 4.) the resignation of the educational support personnel as recommended by the director of human resources.

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
BURR, Janell	Instructional Assistant	9/13/02	North

- 5.) the appointment of the following educational support personnel as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
MUGFORD, Jeannette (new position)	Instructional Assistant	9/17/02	Off Campus	\$13.24/hr.
ROBERTS, Leigh (rep. B. Holden)	Instructional Assistant	9/17/02	Off Campus	\$12.61/hr.

- 6.) the issuance of vendor check nos. 5945 through 6430 in the amount of \$4,765,520.34 as listed on the attached check register dated September 23, 2002.

7.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 17940 through 18746 and 18504 through 19015 totaling \$606,815.90. With other deductions of (\$77,418.41), employees' federal, state, and FICA/Medicare withholding taxes of (\$238,073.48), TRS contributions of (\$52,712.08), and credit union of (\$217,351.00), the gross payroll for the month of August was \$1,192,370.77. TRS employer contribution was \$3,284.82 and employer matching FICA and Medicare was \$57,469.78.

8.) the differential responsibilities appointments for 2002-2003 as contained in document #7.4 prepared by the human resources office.

9.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #7.5.

10.) the independent contractor contracts for 2002-2003 as contained in Mrs. Helander-Heiser's memorandums dated September 17, 2002.

11.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
SPX-OTC	\$14,590	GBS	Automotives
Glenbrook North Booster Club	\$2,000	GBN	Golden Anniversary
Northbrook Centennial 2001 Committee	\$2,000	GBN	Golden Anniversary

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING BOARD/DISTRICT GOALS

Dr. Hales reviewed the final draft of the Board/district goals with the Board. During discussion there were some minor revisions made to the narrative format of the goals. Dr. Hales noted that the goals will be publicized throughout the district, as well as on the district's website.

MOTION TO APPROVE BOARD/DISTRICT GOALS

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the Board/District goals as revised at this meeting.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #8

DISCUSSION/ACTION REGARDING REVISED STUDENT ATTENDANCE BOARD POLICY (8040)

Dr. Hales presented a revised attendance policy for discussion. He noted that the attendance policy and procedures had been revised to reflect current practice and to implement a counselor/dean intervention approach when excused/explained absences become excessive. This intervention approach will allow the counselors and deans to work with parents and students to improve chronic attendance problems, which might require assistance from the school staff or other agencies.

Mr. Torsiello, dean of students at Glenbrook South, as well as building principals Dr. Riggle and Mr. Smith, also contributed to the discussion.

During discussion several Board members pointed out the importance of maintaining parent discretion with regard to the attendance of their children in some circumstances. However, there was recognition on the part of the board that excessive absences should be dealt with more firmly. Mrs. Torf pointed out that while she believed strongly in maintaining parental discretion, she appreciated the intervention approach, since it allows the district staff to deal with the human side of attendance problems.

The Board asked that the attendance policy be included on the agenda for the October 15, 2002 Board meeting.

**DISCUSSION/ACTION REGARDING NEW CELLULAR PHONE BOARD POLICY
(8300)**

Dr. Hales reviewed a new policy on the use of cell phones and pagers by students on school grounds. The policy allows cell phones and pagers on school grounds, but they must be kept in the "off" position and must not be visible and cannot be used until the end of the regular school day. Cell phones and pagers must be in the "off" position and not visible during indoor athletic events or during performance venues. Failure to follow the policy will result in disciplinary action that will include confiscation of the device. The Board asked that this item be placed on the October 15, 2002 Board agenda.

Note: See attached agenda item #9

OTHER

Mr. Matsakis commented that he was pleased that the new facilities have had an excellent impact on the educational programs of the district. He indicated he wanted to thank everyone who had worked on the construction projects.

Mr. Shaer stated he believed there were additional facility improvements which need to be made at Glenbrook North. These would directly benefit the students, and the Board should do as many of these improvements as finances would allow.

The Board reviewed its calendar and decided to move its regularly scheduled meeting of Monday, January 27, 2003 to Tuesday, January 28, 2003 in order to allow Board members to attend the annual Ed-RED meeting.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated the district budget for the 2002-2003 school year will be on the special Board meeting agenda of September 30, 2002 as an action item.

The approved district goals will be disseminated as necessary.

The revised Board attendance policy and new cellular phone policy will be on the agenda for the regular Board meeting of October 15, 2002.

The Board decided to begin its October 15, 2002 meeting at 7:00 p.m. to allow adequate time for the discussion of the district budget and "dashboard" reports.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Beyne, seconded by Mr. Shaer, to move into closed session at approximately 9:50 p.m. to consider collective negotiating matters; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (2) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Shaer, Torf, Beyne, Long, Matsakis, Rogal

nay: none

Motion carried.

The Board returned to open session at approximately 10:45 p.m.

MOTION TO APPROVE SETTLEMENT AGREEMENT

Motion by Mr. Matsakis, seconded by Mrs. Beyne, that the proposed settlement of the Grove Mechanical Contractors, Inc. claim and the finalization of the Air Dynamics, Inc. contract for HVAC work performed at Glenbrook South High School as part of Project 2001 additions and remodeling, as recommended by the mediator on September 12, 2002, be approved; provided, that a written settlement agreement in a form acceptable to the Board attorney implementing the settlement and providing for full releases first be prepared and executed by authorized representatives of Grove Mechanical and Air Dynamics.

Upon calling of the roll:

aye: Torf, Beyne, Long, Matsakis, Rogal, Shaer

nay: none

Motion carried.

