

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, AUGUST 19, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 19, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Rogal, Torf. Absent: Shaer. Mr. Shaer arrived at approximately 8:20 p.m. Also present: Freeman, Hales, Helander-Heiser, Lacivita, Riggle, Schilling, Smith, Taccona.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Torf

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

The Board recognized Jenny Carpenter, Diane Imperato, Jenni Stasi, and Alex Alweiss, who won first place gold medals in the Family, Career, and Community Leaders of America Conference, as well as their teachers Mary Erlenborn and Kathy Mitchem. Mrs. Erlenborn introduced the students who shared information about their various projects and experiences. Pat Compabasso, instructional supervisor for the department, was also present.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reported that he and Dr. Schilling attended a town meeting sponsored by Congressman Mark Kirk, which focused on a new federal No Child Left Behind legislation.

Dr. Hales commended Diane Freeman for her fine work on the publication of the Glenbrook North and Glenbrook South newsletters that were distributed to all households throughout the school district.

The Board established a date and time for a tour of construction at district facilities. The tour will begin at 5:30 p.m. on Monday, August 26, 2002 at Glenbrook North. Walkthroughs of Glenbrook South and Off Campus will follow.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the following items on the consent agenda.

- 1.) the minutes of the regular Board of Education meeting and closed session of July 22, 2002.
- 2.) the appointment of the following certificated personnel as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
MINELLI, Thomas	Guidance Counselor	2002-03 School Year	North	MA+30, Step 10
TSAGALIS, James	Driver Education Instructor	2002-03 School Year	South	BA, Step 3
VOGEN, Lisa	Foreign Language Instructor	2002-03 School Year	North	MA, Step 5 (0.8 FTE)

3.) the increase of FTE for Susan Albert, English teacher at Glenbrook North, from 0.7 FTE to 0.8 FTE for the 2002-03 school year.

4.) the increase of FTE for Mary Monson, Foreign Language teacher at Glenbrook North, from 0.8 FTE to 1.0 FTE for the 2002-03 school year.

5.) the increase of FTE for Renee Schaul, Physical Education teacher at Glenbrook North, from 0.4 to 0.6 FTE for the 2002-03 school year.

6.) the resignation of the educational support personnel as recommended by the director of human resources.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
IRIZARRY, David	Paraprofessional	7/15/02	South
NEUHAUSER, Todd	Custodian	7/19/02	South

7.) the appointment and transfer of the following educational support personnel as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BOARINI, Matthew (rep. T. Neuhauser)	Custodian	9/3/02	South	\$13.96/hr.
CLARK, Beth (New Position)	Secretary	8/26/02	District	\$13.66/hr.
COOPER, Christopher (rep. K. Ryterske/ P. Phillips)	Instructional Assistant	8/26/02	North	\$13.87/hr.
EWEN, Robert (New Position)	Custodian	8/1/02	South	\$13.96/hr.
FORMENTINI, Mila (rep. I. Herrera)	Secretary	8/12/02	South	\$14.00/hr.
FURSE, Catherine (rep. B. Williams)	Paraprofes- sional	8/26/02	South	\$11.07/hr.
GUENTHER, Alison (rep. K. Cogan)	Instructional Assistant	8/26/02	South	\$12.61/hr.
KORSHUKOV, Igor (New Position)	Custodian	8/1/02	South	\$13.96/hr.
LARSON, Raymond (New Position)	Paraprofes- sional	8/26/02	South	\$12.61/hr.
POUPLIKOLLAS, Alex (rep. V. Voney)	Custodian	8/8/02	North	\$13.96/hr.
REILLY, Anthony (New Position)	Custodian	8/7/02	South	\$13.96/hr.

4
8/19/02

TARAKANOVA, Luda (rep. S. Kish)	Instructional Assistant	8/19/02	South	\$12.61/hr.
WOOD, James (rep. D. Irizarry)	Paraprofes- sional	8/26/02	South	\$11.72/hr.

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
DAVEY, James (rep. R. Booy)	Network Specialist	8/1/02	District	\$28.53/hr.

8.) the Evening High School instructors for the first semester of the 2002-2003 school year as recommended by the director of human resources:

<u>Name</u>	<u>Subject</u>	<u>Courses</u>	<u>No. of Stipend</u>
Margaret Barrett	English	2	\$7,000
Greg Beckway	Science	1	\$3,500
Frank Bexes	Autos	1	\$2,250
Warren Bjork	Science	1	\$3,500
Richard Blazeovich	20th Century U.S. History	2	\$7,000
Teresa Borkowicz	Consumer Education	1	\$2,250
Allen Bulow	Driver Education	1	\$3,500
Darlene Colmar	Psychology	1	\$2,874
Amie Elliott	Foods	1	\$3,500
Rochelle Foreman	Mathematics	1	\$3,500
Sue Gale	Art	1	\$3,500
Jennifer Hercreg	English	1	\$3,500
Bill Horine	English Law	2	\$7,000
Steve Kornick	Welding	1	\$3,500
Joe Perica	Counselor	½	\$1,750
Gus Prochazka	U.S. History	2	\$7,000
Deanne Rehmer	Computers	2	\$7,000
Julie Rounds	Family Life	1	\$2,250
Janet Vinopal	Health	1	\$3,500
James Woell	Assistant Principal	1 Semester	\$3,187

9.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached agenda item #6.4.

10.) the cooperative agreement with the University of Iowa for student teachers.

11.) the issuance of vendor checks nos. 5642 through 5920 in the amount of \$3,583,571.14 as listed on the attached check register dated August 14, 2002.

12.) the reimbursement of the revolving fund for employees for the month of July in the amount of \$3,515.28 represented by checks no. 7373 through 7387.

13.) the reimbursement of the revolving fund for vendors for the month of July in the amount of \$7,584.29 represented by checks no. 7333 through 7372.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Torf, Beyne

nay: none

Motion carried.

Note: See attached agenda item #6

DISCUSSION/ACTION REGARDING THE ESTABLISHMENT OF A STANDING FINANCE COMMITTEE

During the 2001-2002 school year, Mr. Matsakis and Mr. Olson represented the Board on an ad hoc Financial Task Force. One of the roles of the task force was to recommend roles and responsibilities for a standing finance committee. Board members discussed recommendations from the task force regarding the establishment and responsibilities of such a committee. Following discussion, the consensus of the Board was to approve the establishment of a standing finance committee. Board members asked the administration to refine the proposal of the task force and to resubmit the proposal for consideration at the September 9, 2002 Board meeting.

DISCUSSION REGARDING GLENBROOK SOUTH "BUY A BRICK" FUNDRAISING PROGRAM

Dr. Hales reviewed the final proposal from Dr. Taccona on behalf of the combined parent groups at Glenbrook South for a change order to the proposed courtyard design to install paving bricks. These bricks will then be sold, engraved, and reinstalled as a fundraising project over the next several years. The actual cost of the pavers is \$11,239. The district will receive a credit for concrete work of \$3,228, leaving a total net cost for the brick paver project of \$8,011.

During discussion Dr. Taccona and Kevin Christell, Glenbrook South Parents' Association president, addressed questions from the Board regarding the organization of the fund raising project, installation of the pavers, and architectural fees.

8/19/02

Dr. Taccona stated that no additional architectural fees will be incurred as a result of this project. Mr. Christell indicated that all parent and student groups will be able to participate in this fundraising effort. Mrs. Rogal felt the district should keep the concrete credit of \$3,228, citing a concern for precedent and noting that the construction projects have been costly and that the district should keep these savings. Other board members, however, were comfortable passing this credit on to the boosters, since the school district will not be incurring any additional costs for the paving contract, and these dollars will be returned to our students in the form of activities and programs supported by our booster organizations.

MOTION TO APPROVE CHANGE ORDER FOR INSTALLATION OF PAVERS FOR THE "BUY A BRICK" FUNDRAISING PROGRAM

Motion by Mr. Matsakis, seconded by Mr. Olson, to approve the change order to Moore Landscaping in the amount of \$11,239.20 for installation of pavers in the Glenbrook South cafeteria courtyard.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Torf, Beyne

nay: Rogal

Motion carried.

Note: See attached agenda item #8.

DISCUSSION REGARDING ACCEPTANCE OF GIFT TO UPGRADE BASEBALL & SOFTBALL PLAYING FIELDS AT GLENBROOK SOUTH

Paul Jones, CEO of Glenview State Bank, reviewed the bank's participation in the development of new women's and men's baseball fields at Glenbrook South. Mr. Jones pledged a monetary gift to the district for electricity, irrigation, and soil turfess for both fields at an estimated costs of \$38,800. Glenview State Bank will consider gifting funds for the construction of the women's and men's dugouts once a final plan and costs have been determined. The board thanked Mr. Jones for his generous donation and for his support of district and community programs.

After discussion it was the consensus of the Board to accept the gift at a subsequent date from the Glenview State Bank to upgrade the boys and girls baseball fields. The estimated costs are indicated below.

\$14,000	Electricity to both fields
\$16,000	Irrigation upgrade to both fields
<u>\$ 8,800</u>	Upgrade the infields to soil turfass
\$38,800	

Note: See attached agenda item #9

DISCUSSION REGARDING COMMUNICATIONS AUDIT

Mrs. Freeman reviewed the findings of the communication audit conducted last spring by the O'Grady Group. She presented changes and implementation plans as recommended by the district administration and addressed questions from Board members regarding the audit and recommendations.

Mr. Olson noted that in addition to implementing these recommendations, he would like the Board to address the broader aspect of a public relations policy. Board members thanked Mrs. Freeman for reviewing the findings and recommendations with them.

Mrs. Long requested a calendar of school activities of interest to the Board be provided to Board members.

Mr. Shaer indicated support for establishing a network of key community leaders who would receive periodic mailings with appropriate district information.

Note: See attached agenda item #10

DISCUSSION REGARDING TENTATIVE DISTRICT BUDGET FOR 2002-03

Dr. Schilling reviewed the tentative 2002-2003 budget with the Board. He noted that copies will be made available for public inspection for a period of not less than 30 days on or before August 20, 2002, and availability for such inspection will be appropriately advertised. Budget adoption is scheduled for September 23, 2002 and the tentative budget may be amended and changed up until the time it is adopted in its final form. A public hearing will be scheduled on the budget for the September 23, 2002 Board meeting prior to adoption.

MOTION TO APPROVE TENTATIVE DISTRICT BUDGET FOR 2002-03

Motion by Mrs. Torf, seconded by Mr. Matsakis to approve the tentative district budget for 2002-2003 year as attached to Dr. Schilling's memo dated August 19, 2002.

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #11

DISCUSSION REGARDING GLENBROOK SOUTH CONSTRUCTION PROJECT CHANGE ORDER

Mr. Rainier presented four change orders totaling \$105,375 related to the Glenbrook South building project.

After discussion of the change orders, the Board took the following action.

MOTION TO APPROVE GLENBROOK SOUTH CONSTRUCTION PROJECT CHANGE ORDER

Motion by Mr. Olson, seconded by Mr. Shaer, to award the following bids for construction change orders at Glenbrook South.

<u>Company/Address</u>	<u>Work to be Performed</u>	<u>Amount</u>
Gurtz Electric 77 W. Seegers Rd. Arlington Hts., IL 60005	Electrical	\$44,589
Gurtz Electric 77 W. Seegers Rd. Arlington Hts., IL 60005	Electrical	\$24,597
G & M Plumbing 2011 Granart Rd. Sugar Grove, IL 60554	Plumbing	\$20,625
Gurtz Electric 77 W. Seegers Rd. Arlington Hts., IL 60005	Electrical	\$15,564

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Shaer, Torf, Beyne

nay: none

Motion carried.

Note: See attached agenda item #12.

**DISCUSSION REGARDING RESTRUCTURING TWO ATHLETIC COACHING
POSITIONS AT GLENBROOK NORTH**

Dr. Hales and Dr. Riggle presented a proposal to add one head track coach position and one assistant track coach at Glenbrook North. The additional head coach will allow Glenbrook North to move from a combined track program to separate programs for boys and girls, each operating under a head coach. The assistant coach will allow Glenbrook North to properly incorporate pole vault as an event for boys and girls, since the Illinois High School Association requires that a coach be trained and certified for this event. Dr. Hales noted that the request for additional coaching positions was approved by the Board last spring as a priority one item at an estimated amount of \$19,950. The actual cost of adding these two positions is \$9,790.

During discussion Mrs. Rogal expressed a concern with splitting the two programs because the track participation at Glenbrook North has been rather low, especially when compared to Glenbrook South. Dr. Riggle noted that the recommendation was being made based on the need to restructure the program as opposed to the number of participants. However, he believes the new structure will strengthen both programs and increase participation in future years. Mrs. Beyne noted that the new structure was needed and the time has come to make this transition.

After discussion the Board took the following action.

**MOTION TO APPROVE RESTRUCTURING TWO ATHLETIC COACHING
POSITIONS AT GLENBROOK NORTH**

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to approve one additional head track coach and one additional assistant track coach, in Categories I and III respectively, on the differential responsibilities schedule at Glenbrook North beginning with the 2002-2003 school year.

Upon calling of the roll:

aye: Matsakis, Rogal, Shaer, Torf, Beyne, Long

nay: Olson

Motion carried.

Note: See attached agenda item #13.

DISCUSSION REGARDING RENEWAL OF PREVIOUSLY APPROVED WAIVER OF SCHOOL CODE REQUIREMENT THAT STUDENTS RECEIVE DAILY INSTRUCTION IN PHYSICAL EDUCATION

Mr. Lacivita reviewed the background and process for submitting a waiver to the Illinois State Board of Education to accommodate the block schedule at Glenbrook North. Following discussion, the Board authorized Mr. Lacivita to schedule the required hearing for this waiver at the September 9, 2002 Board meeting.

Note: See attached agenda item #14

DISCUSSION REGARDING DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2002-2003

Mrs. Helander-Heiser reviewed the differential responsibility appointments for club sponsorships at Glenbrook North and Glenbrook South. She addressed questions from the Board and accountability for evaluating the various sponsorships. Mr. Olson noted that he appreciated the format in which this information was presented.

After discussion, the Board took the following action.

MOTION TO APPROVE DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS FOR 2002-2003

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the differential responsibilities appointments as contained in agenda item #15.

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #15

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated the finance committee report will be on the agenda for the Board meeting of September 9, 2002.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Beyne, seconded by Mrs. Torf, to move into closed session at approximately 9:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

The Board returned to open session at approximately 11:20 p.m.

MOTION TO ADJUST COMPENSATION FOR EMPLOYEE #03-1

Motion by Mrs. Long, seconded by Mrs. Torf, to adjust the compensation for employee #03-1 as described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Rogal, Shaer, Beyne, Long, Matsakis

nay: Olson, Torf

Motion carried.

12
8/19/02

ADJOURNMENT

Motion by Mr. Matsakis, seconded by Mr. Shaer, to adjourn the meeting at approximately 11:25 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Beyne, Long, Matsakis, Olson, Rogal, Shaer, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: Sept. 9, 2002 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois