

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MAY 28, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Tuesday, May 28, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Rogal. Absent: Shaer, Torf. Note: Mr. Shaer and Mrs. Torf arrived at approximately 7:35 p.m. Also present: Freeman, Hales, Helander-Heiser, Lacivita, Rainier, Schilling, Smith, Tuttle.

APPROVAL OF AGENDA FOR THIS MEETING

Mrs. Rogal asked for approval of the agenda for this meeting, noting item 6.1 (board minutes) will be removed. Those minutes will be approved at a subsequent meeting. Mrs. Rogal also noted that additional personnel items have been included under item 6.2 (resignations and appointments).

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal

nay: none

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No members of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized Glenbrook North special education teacher, Kim Fisher, for receiving the Shaklee Award, that recognized 10 outstanding teachers of children with special needs from throughout the United States.

The Board recognized Glenbrook South biology teacher, Chris Hilvert, who received the National Association of Biology Teachers Outstanding Biology Teacher Award for the State of Illinois.

The Board recognized Glenbrook South radio broadcasting instructor, Dell Kennedy, and student award winners Caleb Pearson, and Robbie Silver for receiving the communicators award in radio broadcasting.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales commended Debbie Perisho and Irene Wyckoff for their work putting the district's Board policies on the web.

Dr. Hales noted that the high school yearbooks were available, and he asked Board members to request copies as needed. Mr. Olson acknowledged the efforts of Glenview resident, Rose Bilger, who raises money annually to provide yearbooks for students who cannot afford them.

Mr. Olson reported on the progress of the Financial Task Force. He noted that he has met with Hillarie Siena to review the format of the financial reports and that he will probably need to meet with her one more time to finalize these reports.

Mr. Shaer expressed positive comments about the Glenbrook South Award Ceremony, as well as the recent baseball banquet.

Mrs. Rogal and Mrs. Long presented Glenbrook Scholarships at the Glenbrook North and Glenbrook South award ceremonies on behalf of the Board.

DISCUSSION REGARDING CONSENT AGENDA

During discussion, Mr. Olson raised the issue of bids for items that are over the approved budget being placed on the consent agenda. While he was comfortable including bids as consent items when they are within budget estimates, he felt that items that were over budget or involved unusual circumstances should be addressed separately.

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Board members requested to have agenda items #6.8, and 6.9 removed from the consent agenda for a separate vote.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the following items on the consent agenda:

1.) the appointment of the following certificated personnel as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
HAMMERSLEY, Deborah	English Instructor	2002-03 School Year	South	MA, Step 4
MALIS, Gregory	Mathematics Instructor	2002-03 School Year	North	BA, Step 7 (0.8 FTE)
QUINLAN, Joseph	Special Education Instructor	2002-03 School Year	South	BA, Step 3
RABINAK, Mary	Special Education Instructor	2002-03 School Year	Off Campus	MA, Step 3
ROCKROHR, Steven	Athletic Director	7/1/02	South	\$86,632
SCHAUL, Renee	Physical Education Instructor	2002-03 School Year	North	BA, Step 1 (0.4 FTE)
SCHERR, Nicole	Science Instructor	2002-03 School Year	North	MA, Step 1

2.) the resignation of the educational support personnel as recommended by the director of human resources.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
NIELSON, Deborah	Instructional Assistant	6/10/02	South

3.) the issuance of vendor checks nos. 4338 through 4810 in the amount of \$2,806,237.48 as listed on the attached check register dated May 22, 2002.

4.) the facilities rental fees as contained in Dr. Schilling's memorandum dated May 28, 2002.

5.) the revisions to Board Policy 1010: Mission Statement as contained in consent agenda item #6.5.

6.) the "Resolution Authorizing Intervention in Proceeding Before the State of Illinois Property Tax Appeal Board."

7.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
North Suburban YMCA	\$10,000	GBN	Physical Education

Upon calling of the roll:

aye: Matsakis, Olson, Rogal, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING AWARD OF BID FOR REPLACEMENT OF
GREENHOUSE AT GLENBROOK NORTH**

During discussion Mr. Olson requested clarification on the source of the additional funds for the Glenbrook North greenhouse. Dr. Schilling explained that the greenhouse is over budget by \$30,000. However, contingency funds for the project will reduce that amount to approximately \$18,000, which will come from the district's operating balance.

**MOTION TO APPROVE AWARD OF BID FOR REPLACEMENT OF GREENHOUSE
AT GLENBROOK NORTH AND RESOLUTION AND APPLICATION FOR BUILDING
PERMIT AND APPLICATION AND CERTIFICATE FOR THE INSTALLATION OF
A SPRINKLER SYSTEM FOR THE GREENHOUSE AT GLENBROOK NORTH**

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to award the bid for the greenhouse replacement at Glenbrook North to O'Malley Construction Company, 55 W. Seegers Road, Arlington Heights, IL 60005 at a total cost of \$350,000 and to adopt the Resolution and Application for Building Permit and Application and Certificate for the Installation of a Sprinkler System for the Greenhouse at Glenbrook North.

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda items #6.8 and #6.9

DISCUSSION REGARDING LEASE FOR NEW SPECIAL EDUCATION OFF CAMPUS LOCATION

Dr. Hales reviewed the revisions in the lease for the new special education Off-Campus location in Glenview on Waukegan Road. Major changes since the lease was initially discussed at the May 13, 2002 Board meeting included clarification that the landlord will be responsible for the janitorial services required for the entire leased space and the payment of 3% annual interest on the district's security deposit. During discussion Mr. Shaer thanked district administrators for the revisions in the lease and their hard work in securing this new location for the district's Off-Campus program. All board members expressed their appreciation with finding Off-Campus a new long-term location.

MOTION TO APPROVE LEASE FOR NEW SPECIAL EDUCATION OFF CAMPUS LOCATION

Motion by Mrs. Torf, seconded by Mr. Shaer, to approve the lease for the new special education off campus location as contained in Mr. Rainier's memorandum dated May 21, 2002.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING CONSTRUCTION CHANGE ORDERS FOR GLENBROOK SOUTH

Mr. Rainier presented three change orders for the Glenbrook South construction project. The change orders, totaling \$92,600, involved the replacement (versus re-use) of wire glass above the lockers, and modifications for structural steel and mechanical units. During discussion board members expressed concerns with regarding to the remaining contingency allowance of \$123,706. Dr. Schilling and Mr. Rainier explained that they are in the process of working with the construction managers to finalize all remaining expenses and credits. Dr. Schilling noted that the total contingency allowance of \$1,080,000 was only 2% of the total budget for the projects, which allows for a narrow margin of error. Nevertheless, he felt the district would conclude the project within +/- \$100,000 of this allowance.

MOTION TO APPROVE CONSTRUCTION CHANGE ORDERS FOR GLENBROOK SOUTH

Motion by Mrs. Long, seconded by Mr. Olson, to approve the construction change orders for Glenbrook South as follows:

1. Change Order C.R. #13-01
Description: Borrowed light removal and replacement above lockers - to Lake Shore Glass, 2150 W. 32nd St., Chicago, IL, at a total cost of \$39,000
2. Change Order C.R. #94-01
Description: Link structural steel revisions - to HLM Construction, 31 W. 335 Schoger Dr., Naperville, IL 60564, at a total cost of \$36,443
3. Change Order C.R. #99-01
Description: Structural support for mechanical units - to HLM Construction, 31 W. 335 Schoger Dr., Naperville, IL 60564, at a total cost of \$36,443

Upon calling of the roll:

aye: Shaer, Torf, Beyne, Long, Matsakis, Olson, Rogal

nay: none

Motion carried.

Note: See attached agenda item #8

OTHER ITEMS FOR DISCUSSION ONLY

Mr. Shaer asked a question regarding the replacement of an audio system. Dr. Schilling provided the requested information.

Mrs. Beyne requested information regarding dedication ceremonies for Glenbrook North, Glenbrook South, and the special education off campus program. She requested this topic be on a future Board meeting agenda. Several Board members requested a significant amount of publicity be provided for these events.

Mr. Shaer requested that a press release be made the next day regarding the Board's approval of the new special education off campus location.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal reminded the staff that bid items over budget should not be part of the consent agenda, but handled in a separate discussion/action item.

