

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MARCH 18, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 18, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson. Absent: Rogal, Shaer, Torf. Note: Mrs. Torf arrived at approximately 8:25 p.m. Also present: Freeman, Hales, Helander-Heiser, Lacivita, Lanz, Rainier, Riggle, Schilling, Smith, Taccona, Tuttle.

**MOTION TO MOVE ITEM 3 ON THE AGENDA TO ITEM 2**

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to move agenda item number 3 to agenda item number 2.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

**INTRODUCTION OF STUDENTS & STAFF WHO EXCEL**

The Board recognized the Glenbrook District Math Team, which is coached by Carol Miller (Glenbrook North) and Tom Weisgram (Glenbrook South). This group of students recently took first place at the Furman University Math contest, held February 16, 2002 in Greenville, South Carolina.

Team members from Glenbrook North include: Yuka Asano, Zach Brand, Andrew Costello, Andrew Glazer, Vladimir Glutman, Nick Inns, David Lonoff, Raja Patel, Alex Poltorak and Sam Trosman.

Team members from Glenbrook South include: Valerie Brisky, Vishal Doshi, Kelly Dunleavy, Walter Faig, Eugene Gorodetsky, Jeff Keith, Justin Platt, Hirsh Sandesara, Alex Spektor and Jeff Wong.

Board members congratulated the students and coaches on their outstanding accomplishment and the fine manner in which they represented the Glenbrook High Schools.

#### **RECOGNITION OF COMMUNITY VISITORS**

Vice President Long asked if any community visitors wished to be recognized.

Jim Benz, Kevin Christell, and Matt Stadler addressed the Board in support of the recommendation from Glenbrook South to reconfigure athletic fields.

Candy Pullano addressed the Board in support of the Learn to Swim program, which has been housed at Glenbrook South. She noted that high school students assist with the program in the fall and spring on a volunteer basis and are then paid to work with the program during the summer. She is concerned that the inability to house the program for the second straight summer at Glenbrook South due to construction could be detrimental to the program and could prevent the high school students from having a summer job.

#### **BOARD AND SUPERINTENDENT REPORTS**

Mrs. Beyne provided an update on the Northbrook Economic Development Committee. She noted that the committee was asking affected governmental boards whether they had a comfort level with the Red Seal development in Northbrook. Dr. Schilling noted that the district considers the impact of any development on (1) enrollment, (2) transportation and traffic, and (3) cost, and that the district's impact study on this development did not appear to cause any concern. Therefore, the consensus of the Board was favorable.

Mr. Lacivita paid tribute to former Glenbrook South science teacher and instructional supervisor, Dick Goodspeed, who recently passed away.

Dr. Hales reported on a luncheon meeting with a group of Korean parents, who are interested in the district implementing Korean as a part of its foreign language curriculum. He noted that the parents had surveyed students and parents and that the district would be reviewing the survey results, as well as other information to determine the feasibility of offering Korean.

**DISCUSSION REGARDING BIDS FOR RESTROOM MODIFICATIONS AT  
GLENBROOK NORTH FOR ACCESSIBILITY BY DISABLED PERSONS**

Dr. Hales reviewed the scope of work for modifications at Glenbrook North for accessibility by disabled persons. These modifications include renovations to second floor restrooms, as well as restrooms located in the gymnasium lobby. Three automatic door opener devices will also be installed in the business education entrance, the front entrance, and one other location in the school.

Mr. Olson requested that the vote on this agenda item be moved after Agenda Item #6.

**DISCUSSION REGARDING PRIORITY I BUDGET ITEMS FOR THE 2002-2003  
SCHOOL YEAR**

Dr. Hales presented the list of top priority budget recommendations that have been identified by the administration. During discussion Mr. Olson emphasized his desire to incorporate all needs and initiatives into the budget so that the Board does not have to deal with immediate or isolated needs that have not been anticipated. Mr. Matsakis commended the administrative team on the new budget process and expressed his appreciation for the collaborative manner in which the budget and priorities have been identified.

**APPROVAL OF THE PRIORITY I BUDGET ITEMS FOR THE 2002-2003  
SCHOOL YEAR**

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to approve the priority I budget items for the 2002-03 school year as recommended by the administration, and the bid with the understanding that they will apply the amount that isn't completed by June 30 to next year's budget.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Beyne

nay: none

abstain: Torf

Motion carried.

Note: See attached agenda item #6

**APPROVAL OF BIDS FOR RESTROOM MODIFICATIONS AT GLENBROOK NORTH  
FOR ACCESSIBILITY BY DISABLED PERSONS**

Motion by Mrs. Beyne, seconded by Mrs. Torf, to award the bid for providing modifications for accessibility by disabled persons in two sets of bathrooms at Glenbrook North to The Dubs Company, Inc., 1669 East Chicago Street, Elgin, IL 60120 at a total cost of \$70,316.

Upon calling of the roll:

aye: Matsakis, Olson, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #5

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Long asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mrs. Beyne, seconded by Mr. Olson, to approve the following items on the consent agenda:

1.) to approve the minutes of the regular Board meeting and closed session of February 25, 2002.

2.) the resignation of the following certificated personnel as recommended by the director of human resources.

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
RIEKES, Suzanne	English Instructor	End of 2001-02 School Year	North

3.) the appointment of the following certificated personnel as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
PAK, Christina	Guidance Counselor	2002-03 School Year	South	MA, Step 7
WESTJOHN, Sara	English Instructor	2002-03 School Year	South	MA, Step 3
ZAMORA, Jorge	Foreign Language Instructor	2002-03 School Year	South	BA+15, Step 1

4.) the resignation of the following educational support personnel as recommended by the director of human resources.

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
AYWAZ, Ana	Instructional Assistant	3/8/02	South
ZICH, Brian	Maintenance	3/15/02	North

5.) the employment of the following educational support personnel as recommended by the director of human resources.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
DeGUZMAN, Michael (rep. T. Huettel)	Writing Lab Manager	3/5/02	North	\$15.83/hr.
JACKSON, James (rep. A. McGregor)	Custodian	3/1/02	North	\$13.56/hr.
MANDARINO, Sam (rep. T. Ossey)	Paraprofes- sional	3/14/02	South	\$10.80/hr.

7.) the issuance of vendor checks Nos. 3602 through 3912 in the amount of \$3,177,507.83 as listed n the attached check register dated March 13, 2002.

8.) the reimbursement of the revolving fund for employees for the month of February in the amount of \$39,265.85 represented by checks No. 3204 through 3231, 3261 through 3300, 3348 through 3361, 3369, 3402 through 3467, 3469 through 3508, 3660 and 3661.

9.) the reimbursement of the revolving fund for vendors for the month of February in the amount of \$71,631.25 represented by checks No. 3232 through 3260, 3301 through 3347, 3362 through 3368, 3370 through 3401, 3468, 3509 through 3659 and 3662 through 3664.

10.) the acceptance of the following gifts:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Glenbrook North Parent Association	\$6,600	GBN	School
Glenbrook North Band Parents	\$3,539	GBN	Music
TARGET	\$542.60	GBS	Concessions
Illinois Tool Works, Inc.	\$500	GBS	Science
Guarantee Trust Life Ins.	\$300	GBS	Music
Harris Publishing	\$300	GBS	Concessions
Rotary of Glenview-Sunrise	\$300	GBS	Music
Mt. Emblem Cemetery	\$250	GBS	Music
St. Joseph Women's Club	\$225	GBS	Music
Hackney's on Lake, Inc.	\$200	GBS	Music
North Park University	\$200	GBS	Music
Glenbrook Shrine Club	\$150	GBN	Music
Lyon-Pleasant Ridge PTA	\$100	GBS	Music
North Glen BPW	\$100	GBS	Music
Covenant Retirement Com.	\$50	GBS	Music
Kimberly Eiseman for Tracy D. Schwartz - GBN Alumni	1935 French Poster	GBN	Foreign Language

11.) membership in the Illinois High School Association for Glenbrook North and Glenbrook South for the 2002-2003 school year.

12.) award the bid for installation 30 cafeteria tables at Glenbrook South to JW Associates School Equipment Specialists, P.O. Box 2717, Evansville, IN 47728 at a total cost of \$25,500.

13.) to increase the independent contractor contract for Ed Dunkelblau by \$1,000 for the 2001-02 school year.

14.) the full time special leave of absence for Kelli Pugh, special education teacher at Glenbrook North, for the 2002-03 school year.

15.) the resolution and application for building permit for restroom modifications at Glenbrook North for accessibility by disabled persons.

Upon calling of the roll:

aye: Olson, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING BUILDING PRINCIPALS' REPORTS ON CLASS SCHEDULES**

The principals were present to report on their class schedules.

Mr. Smith explained that the decision to abandon the modular schedule that had been in effect for more than twenty-seven years was the result of two concerns. The first was that forty minutes was not long enough for a class. The second was there wasn't equity between the disciplines with the old GBS modular schedule. The modular schedule was a seven period day and a nine period day that ran concurrently. It was nine periods of forty minutes and seven periods of fifty-five. The students passed between the two schedules depending on what kind of a class they took. The schedule was originally set up that way to allow fifty-five minutes for science laboratory classes. All other classes were forty minutes. As we went through the 1980's, mathematics changed dramatically. Students used to take algebra in their freshman year and sophomores took geometry and only half of the students went on. Modified algebra took two years. Middle schools began teaching algebra. Two thirds of the math classes were 55 minutes, all science classes were 55 minutes and all other classes were 40 minutes which distorted the equity between the different disciplines. Mr. Smith stated they tried to answer the equity question and the other disciplines wanted to make sure they

3/18/02

received more than 40 minutes. The eight period day answered the question for GBS. At the same time they wanted to experiment with the block, but they did not have success. It was set up as a hybrid schedule to do both, but there were problems in mixing the classes. As a result, every department but two had a block class and experimented with it. They learned how to trim content and use different kinds of teaching strategies. Mr. Smith gathered most of his information from the teachers who taught on the block. Those teachers are the ones who said it is now time to move on and that they could do things in 50 minutes that they did in the block. Focus groups with students, parents and faculty members all agreed. English teachers were the only group that wanted the block, but only the intensive block, not the A/B. In an intensive block students can only take 4 courses per semester. Mr. Smith stated that he is not saying that the block schedule is not good. At this particular time, the student body and teachers have determined that the best schedule is the 8 period day.

Mr. Matsakis asked about the district having two different schedules and the effect on the Academy and the district.

Mr. Smith stated it is not unusual for a district to have different schedules. District 214 has six schools and three different schedules. He said that the schedule doesn't determine student achievement; it is what the teacher does with the time that they have.

Dr. Riggle stated that the Academy adjusts its schedule according to the activity they are doing, There are very well understood methods that are becoming more clearly defined through research of what is effective in terms of classroom instruction. What we teach people at North is not how to teach 90 minutes, but it is how to put together the types of activities which include processing for students. Normally they will process somewhere between ten to twelve minutes and whether the class is fifty or ninety minutes, the teacher has to break the class up into organized segments so if they go to ninety minutes, they have to organize their time. When there were 40 minutes, they didn't feel it was very hard to organize.

When you change from one schedule type to another massive work is required including proper professional development and teacher input. Dr. Riggle stated that after four years on the block schedule the faculty feels good about the schedule and the 90 minute block. The science department was concerned about total classroom time. Given the choice of two fifty minute classes they would prefer the block or two 55 minute classes. There has been a

leveling off from the block enrollments for a couple of reasons. One is GBN limited the early bird and the students have become more accustomed to what the block entails. Dr. Riggle stated that once the block schedule was in place for a little while the predicted increase in course registrations happened is now leveling off and will decrease.

Dr. Riggle said they are not trying to compare the GBN and GBS block schedules. Glenbrook South teachers taught a 100 minute block and found that they were better off with 50 minutes. GBN teachers who went from a 40 minute schedule to the 90 minute every other day block feel very comfortable where they're at. The thing both principals will tell you is that good teaching will happen using both of these schedules. It takes longer to prepare and if you are not prepared you will fail and the students will let you know. The students can't hide. Every student has to be engaged. In 40 minutes, students had good mechanisms to avoid participation. We are working hard on engagement and active participation. Students will tell you the block demands more of them. Dr. Riggle stated he and Mr. Smith should now spend some time discussing the basic graduation requirements.

Dr. Hales thanked the principals for their reports.

Note: See attached agenda item #8

#### **RECESS**

The board took a three minute recess.

#### **DISCUSSION REGARDING BOARD POLICIES (EIGHTH SET)**

Dr. Hales reviewed revised policies and procedures from the "General Public Relations" section of the Board policy manual, as well as the revised budget policy and a new policy on administering medication to students. He addressed Board members questions regarding these policies and made notations for changes to be incorporated into the final revisions that will be brought to the Board on April 8, 2002.

Note: See attached agenda item #9

#### **DISCUSSION REGARDING AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2002-2003 OPERATING BUDGETS**

Dr. Schilling noted that this request was brought to the Board each year to authorize purchase orders for the following budget

year for departmental supplies and equipment prior to final budget adoption. As a safeguard, total purchase orders are limited to 75% of the current year's budget, with the exception of bookstore items for resale. Dr. Schilling noted that capital outlay items will be brought to the Board separately. During discussion, Mr. Olson suggested that this authorization be incorporated into the district's budget process timeline.

Note: See attached agenda item #10

**DISCUSSION REGARDING FOOD SERVICE CONTRACT**

Mr. Rainier presented a recommendation to renew the contract with Sodexo Marriott School Services to provide Glenbrook's food service management program for the 2002-2003 and 2003-2004 school years. Mr. Rainier and Dr. Hales reviewed the basic terms of the contract and addressed questions from Board members. This item will be placed on the agenda for approval at the April 8, 2002 Board meeting.

Note: See attached agenda item #11.

**DISCUSSION REGARDING RELEASE OF EDUCATIONAL SUPPORT STAFF AND PROBATIONARY TEACHERS**

Mrs. Helander-Heiser reviewed procedures required by Illinois School Code for the release of non-tenured or part time teachers and educational support personnel for the 2002-2003 school year. The required resolutions and specific personnel will be included on the agenda for the April 8, 2002 Board meeting.

Note: See attached agenda item #13.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Beyne, seconded by Mr. Matsakis, to move into closed session at approximately 9:55 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; to consider student disciplinary cases (Sections 2 (c) (1) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Torf, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

The Board returned to open session at approximately 11:55 p.m.

**MOTION TO APPROVE APPOINTMENTS OF ADMINISTRATORS AND SUPERVISORS**

Motion by Mr. Matsakis, seconded by Mr. Olson, to approve the following appointments with compensations in accordance with the Board's administrative compensation structure:

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
EIKE, William (rep. R. Cicciu)	Dean of Students	2002-03 School Year	North
LINDBERG, Kenneth (rep. P. LaMaster)	Instructional Supervisor Science	2002-03 School Year Only	North
SIRVATKA, Marty (rep. W. Lamble)	Instructional Supervisor Art & Music	2002-03 School Year	South

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Torf

nay: none

Motion carried.

**MOTION TO APPROVE AN ADDITIONAL ASSISTANT BOY'S GYMNASTICS  
COACH AT GLENBROOK NORTH FOR THE REMAINDER OF THE 2001-2002  
SEASON**

Motion by Mr. Matsakis, seconded by Mrs. Beyne, to approve an additional boy's gymnastics coach at Glenbrook North for the remainder of the 2001-2002 season.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Torf, Beyne

nay: none

Motion carried.

**MOTION TO EXPEL STUDENT #02-15**

Motion by Mr. Matsakis, seconded by Mr. Olson, to expel student #02-15 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Matsakis, Olson, Torf, Beyne, Long

nay: none

Motion carried.

ADJOURNMENT

Motion by Mrs. Beyne, seconded by Mr. Olson, to adjourn the meeting at approximately 11:59 p.m.

Upon call for a vote on the motion, all present voted aye.\*\*

Motion carried.

\* Means Beyne, Long, Matsakis, and Olson all voted aye.

\*\* Means Beyne, Long, Matsakis, Olson, and Torf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: April 8, 2002      Glenbrook Admin. Bldg.  
7:30 P.M.                                      1835 Landwehr Road  
Glenview, Illinois