

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY 25, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 25, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Rogal. Absent: Shaer, Torf. Mr. Shaer arrived at approximately 7:35 p.m. Also present: Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Smith, Taccona.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized Scholastic Art Awards Gold Key and Silver Key winners from Glenbrook North High School. Jo Glass, instructional supervisor for visual and broadcasting arts, introduced the students. Harold Silvester, photography teacher, was also present. Several students won both Gold Key and Silver Key Awards: Ben Kuester, Katherine Lee, Ryan Noha, and Maya Pochrzast. Silver Key award winners were Jean Chung, Rachael Collins, Amy Cowin, Lauren Jesselson, Paulina Makotyn, Megan Plotkin, Trevor Roberts, Marina Terzich, and Louise Young. The Board congratulated these students for their outstanding artwork and the manner in which they represented Glenbrook North and our school district.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales commended the students and staff involved in the variety shows at both schools, which were held during the past two weeks.

Mr. Shaer commended those involved from Glenbrook South on the excellent memorial service which was held for Glenbrook South English teacher, Doug Kornelly.

Mr. Olson reported on the progress of the financial task force.

Mrs. Rogal informed the Board of the Glenview school district 34 Connect project, which is a process designed to gather public input regarding the needs and goals of school district 34.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mrs. Beyne requested to have Board Minutes (5.1) removed from the consent agenda for a separate vote.

Motion by Mrs. Long, seconded by Mrs. Beyne, to approve the following items on the consent agenda:

1.) the issuance of vendor check nos. 3186 through 3584 in the amount of \$2,624,256.59 as listed on the attached check register dated February 25, 2002, and vendor check no. 3182 in the amount of \$900.00 as listed on the attached check register dated February 25, 2002.

2.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
Steve Karlin	Tarpaulin for Main Gym Floor	GBN	Athletics
Mr. & Mrs. Dane Cleven	\$1,500	GBS	Athletics
Northbrook Highland Park B'nai B'rith Lodge	\$150	GBN	Music

3.) the appointment of the following certificated personnel as recommended by the director of human resources.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BRANNEN, Stephanie	English Instructor	2002/03 School Year	South	MA, Step 6
MULLIGAN, Sandra	English Instructor	2/25/02	South	\$15,263

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Shaer

nay: none

Motion carried.

Note: See attached agenda item #5

MOTION TO APPROVE BOARD MEETING MINUTES

Motion by Mrs. Long, seconded by Mr. Shaer, to approve the minutes of the regular Board meeting and closed session of February 11, 2002.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Shaer

nay: none

abstain: Beyne

Motion carried.

Note: See attached agenda item #5.1

DISCUSSION REGARDING REPORT ON THE ENVIRONMENTAL ASSESSMENT OF THE GLENBROOK NORTH BUILDING

John Dobby from Carnow, Conibear & Assoc., Ltd., and Thad Daniels, Director of Field Services, for United Analytical Services, Inc., reviewed the results of the air quality testing at Glenbrook North and presented recommendations for remediation and further analysis. They addressed several questions from Board members regarding standards and guidelines for health related issues, impact on classroom space at Glenbrook North, and the timetable for implementing the recommendations.

Dr. Riggle noted that the unoccupied areas cited in the report include the old photo lab, Little Theatre, and old wrestling room, and that the closure of these areas does not adversely impact the educational program. Dr. Schilling noted that he would be meeting with the architect and appropriate contractors to develop a remediation plan, that will be presented to the Board by the first meeting in April. The Board members thanked Mr. Dobby and Mr. Daniels for the thoroughness of the study and for reviewing the results with the Board. The administration was directed to prepare an environmental remediation plan for the Glenbrook North building.

Note: See attached agenda item #6

DISCUSSION REGARDING 2002-2003 DISTRICT BUDGET

Dr. Schilling reviewed the most recent draft of Board Policy 4010: Annual Budget. The policy had been revised as a result of previous Board discussion. During discussion Board members made additional revisions, which Dr. Schilling will incorporate into the next draft.

Dr. Schilling reviewed a proposal for refunding the district's current debt. He explained that by extending the retirement date on limited tax bonds from 2012 to 2020 and refunding \$6.8 million of alternative revenue bonds, the district could reduce its alternate revenue bond payments through 2010 by \$8.6 million. Such action would allow the district to extend debt service payments to years when The Glen TIF would be completed, thus giving the district's debt service immediate relief in the operating funds and increasing projected reserves. Following discussion, the consensus of the Board was for Dr. Schilling to proceed with the refunding plan.

The Board reviewed the proposed priority one budget recommendations with the administration. Following discussion, the Board asked that these priorities be placed on the next agenda for approval.

Note: See attached agenda item #7

DICUSSION REGARDING MODIFICATION OF BOARD POLICY AND PROCEDURES 6260: TEACHER PERFORMANCE APPRAISAL

Mr. Lacivita and Dr. Hales reviewed a recommendation to modify the Board policy to address a change in the law that extended the probationary status for teachers from 2 to 4 years. The policy change will maintain the requirement to evaluate probationary teachers each year, but would reduced the number of observations, meetings, and evaluations substantially after the first year, thus allowing the instructional supervisors to utilize their time and expertise more productively in working with the faculty. After discussion the Board took the following action.

MOTION TO APPROVE MODIFICATION OF BOARD POLICY AND PROCEDURES 6260: TEACHER PERFORMANCE APPRAISAL

Motion by Mrs. Beyne, seconded by Mr. Matsakis, to approve the modifications to Board policy and procedures 6260: Teacher Performance Appraisal System as contained in Mr. Lacivita's memorandum of February 25, 2002.

Upon calling of the roll:

aye: Shaer, Beyne, Long, Matsakis, Olson, Rogal

nay: none

Motion carried.

Note: See attached agenda item #11.

DISCUSSION REGARDING BUILDING OPERATING BUDGETS FOR 2002-2003

Dr. Schilling reviewed the building operating budgets with the Board and presented three options for the Board's consideration: 1) no increase in the budgets from this year to next year, 2) a 1.6% increase, and 3) a 3.4% increase. Mrs. Long moved to approve a 3.4% increase; however, the motion failed for lack of a second. After discussion the Board took the following action.

MOTION TO APPROVE BUILDING OPERATING BUDGETS FOR 2002-2003

Motion by Mr. Matsakis, seconded by Mr. Shaer, to approve the building operating budgets for Glenbrook North & Glenbrook South with a 1.6% increase in the budgets.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Shaer, Beyne

nay: Rogal

Motion carried.

Note: See attached agenda item #8

DISCUSSION REGARDING EDUCATIONAL SUPPORT PERSONNEL AUTHORIZATION FOR 2002-2003

During discussion of the educational support authorization, Mr. Olson indicated that he preferred to table this item until the Board received information on the financial impact of the special leaves and sabbatical requests. Mr. Matsakis indicated that he would rather proceed with caution at this point and approve two less support staff FTE than was being requested. Other members of the Board expressed the view that the Board should approve the request as submitted at this time. After discussion the Board took the following action.

MOTION TO APPROVE EDUCATIONAL SUPPORT STAFF AUTHORIZATION FOR 2002-2003

Motion by Mr. Shaer, seconded by Mrs. Long, to approve an additional 3.9 educational support personnel for Glenbrook North and an additional 10.3 educational support personnel for Glenbrook South for the 2002-03 school year.

Upon calling of the roll:

aye: Rogal, Shaer, Beyne, Long

nay: Matsakis, Olson

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING SPECIAL LEAVE REQUESTS FOR 2002-2003

Mrs. Helander-Heiser presented special leave requests for the 2002-2003 school year. After discussion the Board took the following action.

MOTION TO APPROVE SPECIAL LEAVES REQUESTS FOR 2002-03

Motion by Mrs. Beyne, seconded by Mrs. Long, to approve the special leave requests for 2002-2003 as indicated below.

<u>NAME</u>	<u>SCHOOL</u>	<u>DEPARTMENT</u>	<u>LEAVE REQUESTED</u>
BARBER, Beth	GBS	English	1/5
CICCIU, Jennifer	GBN	Special Education	1/5
COSKEY, Kathy	GBS	Mathematics	2/5
CUNNINGHAM, Karen	GBN	English	2/5
DILLON, Diane	GBS	Science	1/4
DRUCKER, Christine	GBN	Mathematics	3/5
FLANNERY, Stacy	GBS	Social Studies	2/5
FITZSIMONS, Karen	GBN	Mathematics	3/5
FRANCK, Dori	GBN	Social Studies	1/5
HART, Annahi	GBN	Foreign Language	3/5
JORDAN, Jeanette	GBN	English	2/5
KLEMKE, Peg	GBS	Special Education	2/5
MEYER, Sonja	GBS	English	2/5
NORWOOD, Amy	GBS	Foreign Language	Full
PETERSON, Krista	GBN	Mathematics	Full
PAPAIOANNOU, Kathey	GBS	Special Education	Full
POWERS, Kristi	GBN	Mathematics	1/5
RIEKES, Suzanne	GBN	English	Full
SAFFORD, Heather	GBS	Special Education	Full
SCHEINKOPF, Michelle	GBS	Health	2/5
SHEEHAN, Sharon	GBS	Mathematics	2/5
SPRINGER, Marie	GBN	Foreign Language	2/5
WRIGHT, Michelle	GBS	English	Full
ZOLD-HERRERA, Beth	GBN	Foreign Language	1/5

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Beyne, Long, Matsakis

nay: none

Motion carried.

Note: See attached agenda item #10.

DISCUSSION REGARDING SABBATICAL LEAVE REQUESTS FOR 2002-03

Mrs. Helander-Heiser presented sabbatical leave requests for the 2002-2003 school year. Mr. Olson requested information on the financial impact of special leaves and sabbatical leaves. After discussion the Board took the following action.

MOTION TO APPROVE SABBATICAL LEAVE REQUESTS FOR 2002-03

Motion by Mrs. Beyne, seconded by Mr. Shaer, to approve the sabbatical leave requests for 2002-2003 as indicated below.

<u>NAME</u>	<u>SCHOOL</u>	<u>DEPARTMENT/POSITION</u>
Nancy Giebel	GBS	Athletic Director
Patrick LaMaster	GBN	Science

Upon calling of the roll:

aye: Rogal, Shaer, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

Note: See attached agenda item #10.

OTHER

Mrs. Long noted that the Ed-Red Dinner and Legislative Update was always held on the third Monday of January and that the Board might want to consider adjusting its meeting dates to accommodate this event.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated:

- The Board had requested a report on the financial impact of special leaves and sabbatical leaves.
- Dr. Schilling will proceed with preparing the necessary documents for refunding the district's bonds.
- The priority one budget items will be placed on the next Board meeting agenda for action.

Mr. Olson requested that Dr. Schilling provide the Board with verification of the 1.6% increase in the building operating budgets and the priority one budget items are contained in the budget projections.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Beyne, seconded by Mr. Matsakis, to move into closed session at approximately 10:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; to consider student disciplinary cases; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1), (9), and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Rogal, Shaer, Beyne, Long, Matsakis, Olson

nay: none

Motion carried.

The Board returned to open session at approximately 11:10 p.m.

MOTION TO EXPEL STUDENT #02-13

Motion by Mrs. Long, seconded by Mr. Olson, to expel student #02-13 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Shaer, Beyne, Long, Matsakis, Olson, Rogal

nay: none

Motion carried.

MOTION TO APPROVE SETTLEMENT AGREEMENT FOR STUDENT #02-14

Motion by Mrs. Long, seconded by Mr. Shaer, approve the settlement agreement for student #02-14 as described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Rogal, Shaer

nay: none

Motion carried.

ADJOURNMENT

Motion by Mrs. Beyne, seconded by Mr. Matsakis, to adjourn the meeting at approximately 11:15 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Beyne, Long, Matsakis, Olson, Rogal, and Shaer all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: March. 18, 2002 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois