

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY, 11, 2002**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 11, 2002, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Long, Matsakis, Olson, Rogal, Shaer, Torf. Absent: Beyne. Also present: Babington, Dill-Varga, Freeman, Hales, Helander-Heiser, Lacivita, Lanz, Rainier, Riggle, Schilling, Smith, Tuttle.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized the Illinois Music Educators Association all state performers from Glenbrook North and Glenbrook South in the areas of choir, orchestra, and band. The students were introduced by choir teachers Judy Moe (from Glenbrook North) and Marty Sirvatka (from Glenbrook South), who emphasized the hard work and dedication of these students and the fine spirit of collaboration that exists between the two schools. Dr. Hales and Board members congratulated the students for their outstanding accomplishments and commended the music teachers at Glenbrook North and Glenbrook South for their outstanding leadership and dedication.

BOARD AND SUPERINTENDENT REPORTS

Dr. Hales reminded the Board of the February 12, 2002 meeting of the financial task force. Dr. Hales also expressed sympathy to the family of Glenbrook South teacher Doug Kornelly, who lost his life tragically in an apartment fire.

DISCUSSION REGARDING CHANGE ORDERS - GLENBROOK SOUTH

Mrs. Torf requested that approval of the change orders be delayed until after closed session. Based on a consensus of the Board, Mrs. Rogal moved this agenda item to follow the closed session.

MOTION TO APPROVE CONSENT AGENDA

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda for a separate vote.

Motion by Mr. Matsakis, seconded by Mr. Olson, to approve the following items on the consent agenda:

1.) the minutes of the special Board meeting and closed session of January 10, 2002, regular Board meeting of January 14, 2002, and closed session of February 4, 2002.

2.) the increase of the following certificated staff as recommended by the director of human resources.

INCREASE IN FTE

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL FTE</u>
RYTERSKE, Kathryn	Mathematics Instructor	Second Semester North 2001-02 School Year	0.1 FTE increase

3.) the service recognition payment for Doug Kornelly.

4.) the resignation of the following educational support personnel as recommended by the director of human resources.

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
PERRELLI, Dimitra	Paraprofessional	2/5/02	South

5.) the appointment of the following educational support personnel as recommended by the director of human resources.

APPOINTMENT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
KOSTYRA, Charles (rep. E. Baerson)	Accounting Assistant	2/11/02	District	\$13.93

6.) the reimbursement of the Revolving Fund for employees for the month of January in the amount of \$25,596.93 represented by checks No. 2845 through 2867, 3031 through 3058, 3077 through 3108, 3137 and 3139 through 3170.

7.) the reimbursement of the Revolving Fund for vendors for the month of January in the amount of \$45,853.36 represented by checks No. 2868 through 2980, 3005 through 3030, 3059 through 3076, 3109 through 3136, 3138, 3071 through 3201 and 3203. Voided checks No. 2981 through 3004.

8.) the acceptance of the following gift:

<u>Gift From</u>	<u>Amount or Item</u>	<u>School</u>	<u>Department</u>
ExxonMobil Foundation	\$500	GBN	English

9.) the resolution abating the tax heretofore levied for the year 2001 to pay debt service on \$29,485,000 General Obligation School Bonds (Alternate Revenue Source), Series 2000C, of Township High School District Number 225, Cook County, Illinois.

10.) to offer Spanish G 363 at Glenbrook North and Glenbrook South starting with the 2002-2003 school year.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Shaer, Torf

nay: none

Motion carried.

Note: See attached agenda item #6

DISCUSSION REGARDING 2002-2003 DISTRICT BUDGET

The Board reviewed the proposed Board policy on budget development. The Board revised the policy to address issues such as unrestricted reserves, mandated programs, compliance with applicable governmental or legal obligations, contingency to cover unanticipated costs, efforts to maximize efficiencies, reporting mechanisms, and transfers. Following discussion the Board directed Dr. Schilling to present a revised policy, including appropriate procedures for discussion at the next meeting.

Messrs. Olson and Matsakis requested the Board authorize the finance committee to develop common nomenclature to be used in reviewing the district budget. The Board agreed with the request.

DISCUSSION REGARDING CERTIFIED STAFF ALLOCATION FOR THE 2002-2003 SCHOOL YEAR

Mr. Lacivita presented a recommendation to approve a certified staffing to accommodate projected enrollment at the two high schools. The recommendation included a decrease of .45 FTE at Glenbrook North and an increase of 3.60 FTE at Glenbrook South, for a net increase of 3.15 FTE district wide. During discussion Mr. Matsakis expressed a concern over the projected decline in reserves and felt that the district needed to make some reductions in expenditures. He suggested reducing two FTE in recognition of potential financial concerns until the district works through this period of uncertainty. Mr. Shaer agreed with Mr. Matsakis' concerns but stated that he did not favor making any staff reductions at this time.

MOTION TO APPROVE CERTIFIED STAFF ALLOCATION FOR THE 2002-2003 SCHOOL YEAR

Motion by Mrs. Long, seconded by Mr. Shaer, to approve the certified staff authorizations for the 2002-2003 school year as contained in Mr. Lacivita's memo dated February 11, 2002.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Long

nay: Matsakis, Olson

Motion carried.

Note: See attached agenda item #8

DISCUSSION REGARDING SCHOOL IMPROVEMENT DAYS (LATE ARRIVAL DAYS FOR STUDENTS) FOR THE 2002-2003 SCHOOL YEAR

The administration presented a proposal to increase the number of school improvement days from four to eight for the 2002-2003 school year. During discussion the building principals noted that there was a staff concern for lost instructional time. However, in working through this proposal with their staff, they are comfortable with eight days, but that they would have concerns going beyond that number. Mrs. Dill-Varga, associate principal at Glenbrook South, emphasized the importance of professional development and staff collaboration as the schools continue to work on their school improvement plans in accordance with the North Central process.

APPROVAL OF SCHOOL IMPROVEMENT DAYS (LATE ARRIVAL DAYS FOR STUDENTS) FOR THE 2002-2003 SCHOOL YEAR

Motion by Mrs. Long, seconded by Mr. Shaer, to revise the 2002-2003 school year calendar by adding eight school improvement days as indicated in Mrs. Helander-Heiser's memorandum dated January 29, 2002.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Long, Matsakis

nay: Olson

Motion carried.

Note: See attached agenda item #9

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Rogal indicated that at the next Board meeting the budget development policy would be returned with the changes made by the Board and with a set of procedures for the policy.

Mrs. Rogal stated that the finance committee would submit to the Board common language for use in reviewing the district budget. She also indicated the continued review of the district budget would be on the next Board meeting agenda, including a review of budget priorities.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Torf, seconded by Mr. Shaer, to move into closed session at approximately 10:45 p.m. to consider student disciplinary cases; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (9) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Rogal, Shaer, Torf, Long, Matsakis

nay: none

Motion carried.

The Board returned to open session at approximately 11:25 p.m.

MOTION TO EXPEL STUDENT #02-12

Motion by Mrs. Long, seconded by Mr. Olson, to expel student #02-12 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Rogal, Shaer, Torf, Long, Matsakis, Olson

nay: none

Motion carried.

MOTION TO APPROVE CHANGE ORDERS - GLENBROOK SOUTH

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve change orders for Glenbrook South as follows:

1. Change Order C.R. #114-02
Description: Fume hoods in the preparation rooms of the science addition to Gurtz Electric, 77 W. Seegers, Arlington Heights, IL, at a total cost of \$13,145.
2. Change Order C.R. #14-03
Description: Work related to changes described in change directive #2, work in corridor 0-008, overtime claims and additional items to Air Dynamics, 280 Camp Macdonald Road, Wheeling, IL, at a total cost of \$32,352.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Rogal, Shaer, Torf

nay: none

Motion carried.

Note: See attached agenda item #5

