

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 26, 2001**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 26, 2001, at approximately 7:35 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Matsakis, Olson, Shaer, Torf. Absent: Rogal. Also present: Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Smith, Taccona, Tuttle.

**RECOGNITION OF COMMUNITY VISITORS**

Vice President Long asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**STUDENTS AND STAFF WHO EXCEL**

Emily Doran, president, and Megan Lerner, vice-president, shared examples of community service activities sponsored by the Interact Club at Glenbrook South.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales informed the Board that the Village of Glenview would be providing governmental entities with an update of the T.I.F. district and a status report for The Glen on November 28, 2001.

Mrs. Beyne reported on the Northbrook Economic Development Committee meeting. She noted that the Plan Commission was in the process of developing a comprehensive plan and that the group was gathering information regarding the impact of the Red Seal development on Shermer Road.

Mrs. Torf, Mr. Matsakis, and Mrs. Long reported on the sessions they attended at the November Joint Annual Conference in Chicago. Mrs. Long also reported on her attendance at the National School Boards Association Technology and Learning Conference in Atlanta.

**REPORT REGARDING PREVIOUS WORK IN GLENBROOK NORTH LITTLE THEATRE**

Dr. Riggle provided a comprehensive summary of the remediation efforts and findings regarding mold in the Little Theatre area at Glenbrook North. Dr. Riggle recommended that thorough inspection and testing of Glenbrook North be conducted to verify the initial findings of Boelter and Yates and to identify any other possible areas of mold growth in the school. The results of this inspection and testing would then be used to formulate an action plan for remediation and prevention of mold within the school.

During discussion Board members raised questions regarding the thoroughness of the testing to date, as well as possible procedures for remediation. Dr. Riggle emphasized that the district should not take a piecemeal approach to this issue. Rather, he felt that further testing was needed so that complete information could be gathered to formulate a comprehensive and cost effective plan.

Mr. Olson emphasized that no standard criteria exists with regard to evaluating the level of mold within a building. He emphasized that further information is necessary to determine appropriate measures to maintain reasonable levels of safety at a reasonable cost. Because several Board members felt that potential litigation could result from this issue, the Board then took the following action.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Beyne, seconded by Mr. Shaer, to move into closed session at the end of the Board meeting to consider litigation which has been filed and is pending or is probable or imminent (Section 2 (c) (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Shaer, Torf, Beyne, Matsakis

nay: Long

Motion carried.

**DISCUSSION REGARDING COMMUNICATIONS PLAN FOR ATHLETICS & STUDENT ACTIVITIES PROGRAMS UTILIZING TWO-WAY RADIOS AND CELL PHONES**

Dr. Hales presented a proposal to purchase additional two-way radios and cell phones to ensure comprehensive coverage and prompt communication in the event of emergencies for all students involved in athletics and activities and to improve the health, safety, and security of students through better communication and improved response time. The proposal included background information, goals, and current and proposed coverage.

The recommendation included the purchase of five additional radios at Glenbrook North, seven at Glenbrook South at an estimated cost of \$8,300. In addition, 26 cell phones will be purchased to be used at both schools for athletic trainers, practices and contests off-site, field trips and student activities, the lead shift operator at both schools, and off-campus. The estimated cost of the cell phones is \$2,600. The estimated cost of pre-paid service is \$3,040 annually. The recommendation also provided for building principals, athletic directors, plant operators, the director of information services, network manager, and data processing manager to submit their school related cell phone expenses to the superintendent for reimbursement on a pro-rated basis.

During discussion, Mr. Matsakis asked whether the recommendation was being made for safety or for convenience. Dr. Hales assured Mr. Matsakis that the primary concern was safety, as outlined in the goals of the proposal. Mr. Olson suggested that the buildings develop guidelines to prohibit misuse. Dr. Hales expressed confidence in district staff to use good judgment and discretion regarding cell phone use. Mrs. Beyne felt that this recommendation was timely and thanked Dr. Hales and district administrators for bringing this proposal forward.

**APPROVAL OF PURCHASE OF TWO-WAY RADIOS AND CELL PHONES FOR ATHLETICS AND STUDENT ACTIVITIES PROGRAMS**

Motion by Mrs. Beyne, seconded by Mr. Shaer, to approve the purchase of twelve additional two-way radios and twenty-six cell phones with prepaid service at a one time cost of \$10,900 and a total annual cost of \$3,040 as described in Dr. Hales' memorandum dated November 20, 2001.

Upon calling of the roll:

aye: Beyne, Long, Matsakis, Olson, Shaer, Torf

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING CASEMENT WORK FOR GLENBROOK SOUTH  
CONSTRUCTION PROJECT**

Dr. Hales presented a request from Dr. Taccona regarding casework for the Glenbrook South construction project. Glenbrook South requested approval of the alternate bid S11 from RB Construction for casement work for 36 classrooms in the northeast addition at a cost of \$112,000. Dr. Taccona explained that following Board approval, a change order will be issued to reduce the total price to \$108,000, half of which will be paid from the Glenbrook South operating budget in 2001-2002, with the other half to be paid from the Glenbrook South operating budget in 2002-2003.

During discussion, Mrs. Torf asked what projects or priorities would not be addressed within the building because of this expense. Mr. Smith explained that the priorities within each building exceed available funds each year and that the building administrators work with supervisors and faculty to determine priorities on an annual basis. He emphasized that the casework is a high priority within the building.

**MOTION TO APPROVE CASEMENT WORK FOR GLENBROOK SOUTH**

Motion by Mr. Matsakis, seconded by Mrs. Torf, to approve the purchase of casement work for Glenbrook South for a total of \$108,000 to be provided by RB Construction, 1015 South Route 83, Unit D, Elmhurst, IL 60126, as described in Dr. Taccona's memorandum dated November 21, 2001.

Upon calling of the roll:

aye: Long, Matsakis, Olson, Shaer, Torf, Beyne

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING DEFIBRILLATORS FOR GLENBROOK NORTH AND  
GLENBROOK SOUTH**

Dr. Hales and Mr. Rainier reviewed the background and bid information for ten automated external defibrillators for use at Glenbrook North and Glenbrook South. The recommended bidder was the American Red Cross at a total cost of \$29,950. Mr. Rainier emphasized that a district committee was investigating the use of defibrillators for the past several months, and that the committee has worked with the local fire and police department agencies for proper utilization of the defibrillators.

Dr. Hales noted that the athletic trainers and nursing staff at each school will be certified as trainers for the program, and that they will then provide training for key staff members throughout the building, including coaches, administrators, instructional supervisors, and auditorium supervisors. The purchase of the equipment will be funded through the district's self-insured insurance pool. During discussion Mr. Olson asked for clarification of the funding. Dr. Schilling explained that the board of directors for the self-insurance pool budgets an amount each year for prevention and risk management. Mrs. Beyne noted that the time has come for such a recommendation, and that she was pleased that the district had researched this issue before supporting the purchase of the equipment.

**MOTION TO AWARD BID FOR DEFIBRILLATORS FOR GLENBROOK NORTH AND GLENBROOK SOUTH**

Motion by Mrs. Beyne, seconded by Mr. Olson, to award the bid for ten automated external defibrillators to the American Red Cross of Greater Chicago, 111 East Wacker Drive, Suite 200, Chicago, IL 60601 at a total cost of \$29,950.

Upon calling of the roll:

aye: Matsakis, Olson, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #8

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Long asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Mrs. Long asked that item #9.1 (Board Meeting Minutes) be voted as a separate item.

Motion by Mrs. Beyne, seconded by Mrs. Torf, to approve the following items on the consent agenda:

1.) the resignation of the following certificated staff as recommended by the director of human resources:

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
ROBY, Jessica	Assistant Athletic Director	End of 2001-2002 School Year	North

2.) the appointment of the following educational support staff as recommended by the director of human resources.

**APPOINTMENT**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
ABARBANELL, Alan (rep. S. Teplinsky)	Instructional Assistant	11/12/01	South	\$15.17/hr.

3.) the issuance of vendor check nos. 1901 through 2317 in the amount of \$3,653,125.66 as listed on the attached check register dated November 20, 2001. Voided check nos. 1931 in the amount of \$34,533.16 as listed on the attached check register dated November 20, 2001.

4.) the acceptance of the following gift:

<u>GIFT FROM</u>	<u>AMOUNT OR ITEM</u>	<u>SCHOOL</u>	<u>DEPARTMENT</u>
Countryside Association	\$200.00	GBN	Music

Upon calling of the roll:

aye: Matsakis, Olson, Shaer, Torf, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #9

**MOTION TO APPROVE BOARD MEETING MINUTES**

Motion by Mr. Olson, seconded by Mrs. Torf, to approve the regular Board meeting minutes of the 7:30 p.m. meeting of November 12, 2001, and regular Board meeting and closed session minutes of the 8:20 p.m. meeting of November 12, 2001.

Mrs. Long abstained because she was absent from the November 12, 2001 meeting.

Upon calling of the roll:

aye: Olson, Shaer, Torf, Beyne, Matsakis

nay: none

abstain: Long

Motion carried.

Note: See attached agenda item #9.1

**DISCUSSION REGARDING STATUS REPORT ON DLS PROGRAM AT GLENBROOK NORTH**

Dr. George Tuttle, director of special education, presented a progress report on the implementation of the DLS program at Glenbrook North. Also present was Eric Etherton, instructional supervisor for special education at Glenbrook North, and Kelli Pugh, DLS teacher at Glenbrook North. Dr. Tuttle reviewed enrollment, course offerings, staff development, orientation efforts, and future needs. He noted that the total current enrollment of 39 students exceeded the estimated enrollment of 31 students provided in an initial report last spring.

During discussion, Mr. Matsakis asked whether the increased enrollment was due to transfers into the district. Mr. Etherton responded that, while some students may have transferred in, most students had transitioned in from the district's feeder schools. Mr. Etherton indicated that he was surprised by the increase, but he noted that the district's reputation for quality special education services is well known.

Mr. Olson expressed concerns, however, about the rising cost of special education services and unfunded mandates to the district. He emphasized the importance of maintaining positive communication with the feeder districts regarding special education services.

Mrs. Torf praised the use of peer mentors for the DLS students. Mrs. Beyne asked about the receptiveness of the program by students, staff, and parents. Ms. Pugh and Mr. Etherton responded that people involved with the program were pleased and positive about the implementation of the program.

Note: See attached agenda item #10

**DISCUSSION REGARDING MODIFICATIONS AT GLENBROOK NORTH FOR ACCESSIBILITY BY DISABLED PERSONS**

Dr. Hales and Dr. Tuttle presented a proposal to modify boys and girls restrooms on the second floor and in the gym lobby at Glenbrook North to accommodate accessibility for disabled persons. The proposal also included an automatic door opener at the business wing entrance at Glenbrook North. The estimated cost for these modifications was \$84,000, which would be funded through district Medicaid funds.

Dr. Hales, Dr. Riggle and Dr. Tuttle, emphasized that they considered these modifications to be needed to accommodate disabled students at Glenbrook North, as well as other people with disabilities who might require access to the facility.

During discussion, Mr. Olson expressed a concern with what he termed "ad hoc" requests from the district budget. Mrs. Beyne noted that adequate funds were budgeted in the contingency for Medicaid expenses. Mr. Matsakis asked whether similar needs existed at Glenbrook South. Mr. Smith responded that modifications have been made at Glenbrook South over the years and that, while he was not aware of any pressing needs, a comprehensive plan was established several years ago for the district. Dr. Schilling reviewed the process that was followed in developing the comprehensive plan, and Dr. Hales noted that one of Dr. Tuttle's goals was to review the plan and conduct a comprehensive assessment of accessibility needs for the district. Mr. Olson emphasized the importance of developing priorities and incorporating those requests into the budget on a regular basis.

The consensus of the Board was to proceed with bids for the project, which will be bought back to the Board for action at a Board meeting in January, 2002.

Note: See attached agenda item #11

**DISCUSSION REGARDING EXTENSION OF STUDENT TRANSPORTATION CONTRACT**

Dr. Schilling reviewed a proposal to extend the district's current student transportation contract with Alltown for an additional two years. Dr. Schilling noted that an alternative would be to solicit bids for transportation services, but he felt an extension would result in cost savings and efficiencies in administrative costs. During discussion Mrs. Beyne asked for clarification regarding the charter bus services provided by Alltown. Mr. Rainier, Dr. Riggle and Mr. Smith indicated that most of these issues have dealt with timeliness and scheduling problems, and while the situation is not perfect, discussions with Alltown have resulted in significant improvement. Mr. Matsakis encouraged Dr. Schilling to use this window of opportunity to negotiate a satisfactory agreement with Alltown regarding Mrs. Beyne's concerns.

The Board directed the staff to continue discussions with Alltown in order to obtain a satisfactory contract.

Note: See attached agenda item #12

**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Long reviewed the following topics.

- The staffing needs for the DLS program shall be included in the budget discussions at the February 4, 2002 special Board meeting.

- The proposal regarding accessibility at Glenbrook North for disabled persons shall be submitted to the Board in January, 2002 for action. The proposal shall include information regarding how this proposal relates to the district's comprehensive accessibility plan.
- The staff was directed to continue discussions with Alltown in order to obtain a satisfactory transportation contract.

Mrs. Long reminded the Board of the special Board meeting on December 3, 2001 at 6:30 p.m. and of the National School Boards Association (NSBA) annual convention April 6-9, 2002 in New Orleans.

**MOTION TO MOVE INTO CLOSED SESSION** <sup>(1)</sup>

Motion by Mrs. Torf, seconded by Mr. Matsakis, to move into closed session at approximately 10:45 p.m. to consider student disciplinary cases (Section 2 (c) (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Shaer, Torf, Beyne, Long, Matsakis

nay: none

Motion carried.

<sup>(1)</sup> Note: This motion was in addition to the closed session motion made earlier in the meeting.

The Board returned to open session at approximately 11:45 p.m.

**MOTION TO AUTHORIZE ARCON TO CONDUCT ASSESSMENT AT GLENBROOK NORTH**

Motion by Mr. Olson, seconded by Mrs. Torf, to authorize the administration to engage Arcon in the amount of \$19,500 to pursue a full assessment of the Glenbrook North building and any necessary consultant personnel in an amount not to exceed \$10,000, with the assessment to occur in December.

Upon calling of the roll:

aye: Torf, Beyne, Long, Matsakis, Olson, Shaer

nay: none

Motion carried.

