

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 25, 2001**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 25, 2001, at approximately 6:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Lerner, Olson, Rogal, Seymour. Absent: Long, Shact. Note: Mrs. Long arrived at approximately 7:15 p.m. Also present: Freeman, Hales, Helander-Heiser, Lacivita, Schilling, Smith, Taccona.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Lerner, seconded by Mr. Olson, to move into closed session at approximately 6:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Beyne, Lerner, Olson, Rogal, Seymour

nay: none

Motion carried.

The Board returned to open session at approximately 7:45 p.m.

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**RECESS**

Mrs. Rogal announced a fifteen minute recess of the meeting.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**STUDENTS AND STAFF WHO EXCEL**

The Board recognized Glenbrook North debate coach, Mr. Belch, and Glenbrook North debaters Michael Klinger and Stacey Nathan, for winning the National Forensic League National Policy Debate Championship on June 15, 2001. Michael expressed his thanks and gratitude to the Board and to the school district for supporting the debate program and for providing the wonderful opportunities he has experienced through his participation in the debate program.

The Board also recognized Mrs. Mallek and Mrs. Wall for receiving the Meritorious Budget Award from ASBO International. Glenbrook is one of only 56 school districts in North America to receive this prestigious honor.

**BOARD AND SUPERINTENDENT REPORTS**

Mr. Olson reported on the Glenview Long Range Planning Committee, which is developing a 10-year land use projection for the village. Mr. Olson is a member of this committee.

Mrs. Rogal reported on the Northbrook Presidents' meeting.

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal asked if any Board member wished to have an item removed from the consent agenda for a separate vote. Board members requested to have item #6.7 (Renewal of Cisco Maintenance Agreement) and #6.10 (Administrative Staff Retirements) removed from the consent agenda. During discussion, Board members requested that all future change orders to the construction project be handled as separate action items instead of being included on the consent agenda.

Motion by Mrs. Beyne, seconded by Mr. Lerner, to approve the following items on the consent agenda:

1.) the minutes of the regular Board meeting and closed session of June 11, 2001.

2.) the appointment of the following certificated staff as recommended by the director of human resources:

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
ELLMAN, Nancy	Family & Consumer Science Instructor	2001-02 School Year	North	MA+30, Step 9
KOSIEK, James	Music Instructor	2001-02 School Year	South	BA, Step 7 (0.6 FTE)
LACEY, Joy	Mathematics Instructor	2001-02 School Year	North	BA+15, Step 4
MARTIN, Kathy	Certified School Nurse	2001-02 School Year	North	BA+15, Step 2
O'BRIEN, Mark	Assistant Principal For Pupil Personnel Services	7/1/01	South	\$102,877
RYTERSKE, Kathryn	Mathematics Instructor	2001-02 School Year	North	BA, Step 1 (0.8 FTE)

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3.) the transfer of the following educational support staff as recommended by the director of human resources:

**TRANSFER**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
KOZELUH, Cynthia	Secretary to Associate Principal	7/1/01	North	\$21.20

4.) the issuance of Vendor Check Nos. 202886 through 203303 in the amount of \$3,922,003.88 as listed on the attached check list dated June 25, 2001 excluding voided checks Nos. 202886, 203210, 203215 through 203222, 203240 through 203287, 203289 and 203303.

5.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$114,558.76, canceled checks totaling \$50,911.66 for a net of \$63,647.10 as shown on the attached Supplemental Bill List dated June 25, 2001.

6.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 271545 through 272416, 272806 through 272807 and 273416 through 273752 totaling \$4,035,305.15. With adjustments of (\$182.32), employer TRS contributions of (\$17,221.29) and employer matching FICA and Medicare of (\$93,034.90), the gross payroll for the month of May was \$3,924,866.64.

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7.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department
Glenview Optimist Club Nettleton & O'Hara Scholarships	\$2,000	GBS	Scholarship
Northbrook Associates of the Art Institute of Chicago	\$1,150	GBN	Art
Glenview Insurance Agency Zanoni Family Scholarship	\$1,000	GBS	Scholarship
Louis Blond Scholarship - District 30	\$1,000	GBS	Scholarship
Target	\$268.70	GBS	Concessions
Walter Lamble	\$250.00	GBS	Jazz Choir
Del DVasey	\$100.00	GBS	Junior Class
Women's Assoc. Of Glenview Community Church	\$100.00	GBS	Juggling Club
Glenview Civic Awards	\$50.00	GBS	Nine

8.) the Glenbrook North construction project change order #1 (intercom system) as contained in Mr. Babington's memorandum dated June 18, 2001.

9.) to revise the 2001-2002 school year calendar by adding four school improvement inservice dates as indicated in Mrs. Dill-Varga and Ms. Lanz's memorandum dated June 11, 2001.

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10.) to amend teacher contracts to provide for Teachers' Retirement System (TRS) contributions for summer school salaries for the following summer school teachers:

Robert Armstrong  
Virginia Bachmann  
Richard Blazevich  
Allen Bulow  
Frances Dussias  
William Horine  
David Mullaly  
Thomas Neville  
Burton Rhodes  
Robert Simmons

11.) the establishment of revolving fund and student activity accounts as indicated in Stacey Mallek's memorandum dated June 25, 2001.

Upon calling of the roll:

aye: Lerner, Long, Olson, Rogal, Seymour, Beyne

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING RENEWAL OF CISCO MAINTENANCE AGREEMENT**

Dr. Hales presented a recommendation for the renewal of the Cisco maintenance contract on the district's networking equipment. The recommendation was for a three-year agreement with the Burwood Group to provide the Cisco maintenance contract at a total cost of \$146,661. This amount includes a 9% discount and avoids future Cisco price increases. The maintenance agreement provides 24 hour telephone support, 24 hour replacement on key network components, 24 hours, seven days a week and next business day replacement of all other components, based on an eight hour day, five days per week. The maintenance agreement also required a partner support contract totaling \$33,000 for the first year only. This support contract includes 96 hours of site support for any equipment failures, as well as additional consulting services related to other networking needs. After discussion and clarification of the agreement, the Board took the following action.

**MOTION TO APPROVE RENEWAL OF CISCO MAINTENANCE AGREEMENT**

Motion by Mrs. Beyne, seconded by Mrs. Long, to approve the renewal of the district's Cisco maintenance agreement for a three-year period through Burwood Group at a cost of \$146,661 and

to begin a one-year partner support contract at a cost of \$33,000 for one year.

Upon calling of the roll:

aye: Lerner, Long, Olson, Rogal, Beyne

abstain: Seymour

nay: none

Motion carried.

Note: See attached agenda item #6.7

**UPDATE ON IMPLEMENTATION OF ACRUX FINANCIAL SOFTWARE**

Mrs. Mallek reviewed the progress of the transition to the new ACRUX financial software package. She reviewed the priority lists, schedules, and timetables for implementation and indicated that overall the process was proceeding well.

Note: See attached agenda item #7

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**DISCUSSION REGARDING EMPLOYEE RECOGNITION PROGRAM**

Mrs. Freeman reviewed the background and recommendations of the District Recognition Committee regarding an employee recognition program. Also present were committee members Dr. Taccona, Mrs. Helander-Heiser, and Mrs. Wall. During discussion Mr. Seymour expressed concern with the cost of the program. Mrs. Rogal expressed a concern regarding the rings as a "heritage" award for 20 years of service. Mrs. Long indicated that the employee recognition has been a district goal and that she expected some costs to be incurred because of the program. Mr. Olson commended Mrs. Freeman and other committee members on their work in this program. Dr. Schilling will provide the Board with a recommendation for budgeting for the program in the next Board packet. The topic will be on the next Board agenda as a discussion item.

Note: See attached agenda item #8

**DISCUSSION REGARDING FINANCIAL UPDATES TO BOARD**

Mrs. Beyne reported on the construction meetings she attended at Glenbrook South. Board members then discussed the content and format of the information they would like to receive regarding ongoing facilities updates. The consensus of the Board was to continue receiving the monthly reports from Siemens and the construction managers, as well as an executive summary covering schedules, budget information, change orders, and any problems or concerns. Dr. Schilling indicated that he would provide an executive summary and interpretation of the data, along with the next scheduled monthly report and that he would ask the Board for further direction.

**OTHER**

Mrs. Rogal distributed a copy of a letter she had sent to the Village of Northbrook on June 22, 2001 asking the Village to extend the special use permit for the special education off campus facility.

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**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Rogal indicated the staff recognition program would be on the July 9, 2001 agenda as a discussion item.

**RECESS**

Mrs. Rogal announced a five minute recess of the meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Lerner, seconded by Mrs. Long, to move into closed session at approximately 9:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Long, Olson, Rogal, Seymour, Beyne, Lerner

nay: none

Motion carried.

The Board returned to open session at approximately 9:50 p.m.

**MOTION TO APPROVE ADMINISTRATIVE STAFF RETIREMENTS**

Motion by Mr. Seymour, seconded by Mr. Lerner, to approve the retirement of Richard Cicciu and Walter Lamble.

Upon calling of the roll:

aye: Long, Olson, Rogal, Seymour, Beyne, Lerner

nay: none

Motion carried.

Note: See attached agenda item #6.10

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Lerner, seconded by Mr. Olson, to move into closed session at approximately 9:55 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Olson, Rogal, Beyne, Lerner, Long

nay: Seymour

Motion carried.

The Board returned to open session at approximately 11:00 p.m.

**ADJOURNMENT**

Motion by Mrs. Long, seconded by Mr. Lerner, to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Beyne, Lerner, Long, Olson, Rogal, and Seymour all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: JULY 9, 2001      Glenbrook Admin. Bldg.  
7:30 P.M.                                      1835 Landwehr Road  
Glenview, Illinois