

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, APRIL 23, 2001**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 23, 2001, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Lerner, Long, Olson, Rogal, Shact. Absent: Seymour. Also present: Babington, Dill-Varga, Freeman, Hales, Lacivita, Lanz, Rainier, Riggle, Schilling, Smith, Taccona, Tuttle.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

**STUDENTS AND STAFF WHO EXCEL**

The Board recognized Glenbrook North science teacher, Lynne Zielinski, for receiving the Presidential Award for Excellence in Teaching Science. The Board also recognized the following national winners from Glenbrook North in various NASA science/space exploration contests:

Environment Experiment (Will fly aboard a suborbital flight):  
Alex Braden, Brian Chang, and Nick Guggemos

Aeroponics Experiment for SEM (Will fly aboard a space shuttle):  
Anat Cohen, Andrew Glazer, Vladimir Gutman, and Brian Woleck

Looking at Earth Change (first place): Ashley Below

Mars Science Experiment (first place): Rachel Gaffin and Robert Merrill

Journalism National Winners (third place): Carmen Goralski, Namrita Gogia and Stanley Von Medvey

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales informed the Board that the Association of School Business Officials (ASBO) has awarded the district the Meritorious Budget Award for its 2000-2001 annual budget. This award reflects the highest honor bestowed by ASBO for budget

4/23/01

preparation and reflects the commitment of the governing body and staff to achieving the highest standards of school budgeting. Dr. Hales recognized Stacey Mallek and Lisa Wall in the business office for their time, effort, and hard work in preparing the budget and supporting information under the direction of Dr. Schilling. The district will receive an engraved plaque commemorating this award, at which time Mrs. Mallek and Mrs. Wall will be formally recognized.

The Board discussed ground breaking ceremonies for Glenbrook North and Glenbrook South. It was decided that ground breaking ceremonies would be scheduled for May 7, 2001 beginning at 3:30 p.m. for Glenbrook North, followed by Glenbrook South.

#### **DISCUSSION REGARDING NORTH CENTRAL ASSOCIATION REPORT**

Dr. Hales and members of the staff presented the district-wide mission statement, core beliefs, and learner outcomes, as well as building level target goals, for Board approval as developed during the North Central Association planning process. He explained that the target goals would be incorporated with district priorities and other building level priorities into each school's Self-Improvement Plan.

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**MOTION TO APPROVE NORTH CENTRAL ASSOCIATION REPORT**

\_\_\_\_ Motion by Mrs. Beyne, seconded by Mr. Lerner, to approve the North Central Association Report, consisting of the district mission statement, core beliefs, learning outcomes, and three target goals for Glenbrook North and three target goals for Glenbrook South.

Upon calling of the roll:

aye: Beyne, Lerner, Long, Olson, Rogal, Shact

nay: none

Motion carried.

Note: See attached agenda item #5

**DISCUSSION REGARDING SPECIAL EDUCATION STAFF AUTHORIZATION FOR 2001-2002**

Mr. Lacivita presented final special education staffing for Board approval. The Board had previously approved 3.0 FTE for special education at its meeting of February 26, 2001. Mr. Lacivita recommended a total increase of 6.6 FTE including 0.6 FTE for regular teachers for the DLS program at Glenbrook North. He indicated the additional 3.6 FTE would be taken from the 4.0 FTE flex allocation previously approved by the Board, and therefore the new request would not result in an increase in total staff authorization. After discussion the Board took the following action.

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**MOTION TO APPROVE SPECIAL EDUCATION STAFF AUTHORIZATION FOR 2001-2002**

\_\_\_\_\_ Motion by Mrs. Long, seconded by Mrs. Beyne, to approve the a total increase of special education certified staff from this year to next year of 6.6 FTE with the understanding that 3.6 FTE of the 6.6 FTE will be repositioned flex teachers, previously approved by the Board.

Upon calling of the roll:

aye: Lerner, Long, Olson, Rogal, Shact, Beyne

nay: none

Motion carried.

Note: See attached agenda item #6

**MOTION TO APPROVE CONSENT AGENDA**

Mrs. Rogal indicated the minutes of the Board meeting of March 19, 2001 would be tabled until the meeting of May 14, 2001 item #7.11 Award of Bid - HVAC work at Glenbrook South would be removed from the consent agenda and the employment of Karena Nelson would be added to the consent agenda. She then asked if any Board member wished to have any item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda.

Motion by Mr. Lerner, seconded by Mr. Olson, to approve the following items on the consent agenda:

- 1.) the minutes of the regular Board meeting and closed session of April 9, 2001.

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2.) the resignation of the following certificated staff as recommended by the director of human resources:

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
FERRANTELLI, Robert	Assistant Principal	End of 2000-01 School Year	South
KAPLAN, Marianne	Science Instructor	End of 2000-01 School Year	North

3.) the appointment of the following certificated staff as recommended by the director of human resources:

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
KEELER, Todd	Foreign Language Instructor	2001-02 School Year	North	MA+15, Step 3
NELSON, Karena	English Instructor	2001-02 School Year	North	MA, Step 4
SORKIN, Jonathan	Foreign Language Instructor	2001-02 School Year	North	MA, Step 9
SULLIVAN, Darin	Special Education Instructor	2001-02 School Year	North	MA, Step 6
TIMMER, Nicholas	English Instructor	2001-02 School Year	North	BA+15, Step 5

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6  
4/23/01

4.) the appointment of the following educational support staff as recommended by the director of human resources:

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
VAMOSY, Peter (rep. T. Renkiewicz)	Instructional Assistant	4/18/01	North	\$12.00

**TEMPORARY**

Szacilo, Stanislaw	Custodian Evening	4/16/01	North	\$13.16
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5.) the revisions in Board policy: Voluntary Termination Benefits for Administrators and Supervisors (6100) as contained in Mr. Lacivita's memorandum dated April 23, 2001.

6.) the issuance of Vendor Check Nos. 200865 through 201260 in the amount of \$2,339,130.15 as listed on the attached check list dated April 23, 2001 excluding voided checks Nos. 200865 through 200868, 201151 through 201154 and 201260.

7.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$144,751.86, canceled checks totaling \$3,261.70 for a net of \$141,490.16 as shown on the attached Supplemental Bill List dated April 23, 2001.

8.) the issuance of Vendor Check Nos. 201261 through 201267 for a total of \$6,634.32 as listed on the attached check list dated April 23, 2001, excluding voided check Nos 201261 and 201267.

9.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 265100 through 265941 and 265942 through 266257 totaling \$3,716,266.37. With adjustments of (\$947.18), employer TRS contributions of \$16,188.48) and employer matching FICA and Medicare of (\$82,710.04), the gross payroll for the month of February was \$3,616,420.67.

10.) the Intergovernmental Agreement between the Illinois Mathematics and Science Academy and the Board of Education of Glenbrook High School District #225, regarding the International Career Academy Program.

11.) the use of Glenbrook South Stadium by the American Cancer Society Relay for Life - June 8 & 9, 2001.

12.) the Glenbrook North Gadget Program trip to Kennedy Space Center, Florida - May 5-9, 2001.

13.) the Glenbrook North Marching Band trip to San Diego, California - December 26-31, 2001.

14.) the Glenbrook South Debate and Individual Events trip to Norman, Oklahoma - June 9-16, 2001.

15.) the resolutions for 2001 Additions and Remodeling work at Glenbrook North; asbestos abatement work at Glenbrook North and Glenbrook South; resolution for additions and remodeling work at Glenbrook South; and resolution for temporary fire egress routes at Glenbrook South as contained in Mr. Rainier's memorandum dated April 18, 2001.

Upon calling of the roll:

aye: Long, Olson, Rogal, Shact, Beyne, Lerner

nay: none

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING HVAC WORK IN LOCKER ROOM AT GLENBROOK SOUTH**

Dr. Schilling reviewed a situation involving the HVAC contractor (Air Dynamics, Inc.) for the Physical Education facilities at Glenbrook South. Air Dynamics representatives had indicated that they would not honor their contract because Air Dynamics did not include all of the specified work in its bid. Dr. Schilling recommended that the Board approve a resolution notifying Air Dynamics representatives to honor its contract within seven days or their contract would be terminated. During discussion, Mr. Olson expressed a concern regarding a time line if the work had to be rebid, and asked if it might be better to make arrangements to accept the next lowest bidder. Dr. Schilling indicated that it would be in the district's best interest to rebid and to separate the equipment acquisition to ensure that the needed equipment is on site in a timely manner.

Mr. Shact asked if the district would have sufficient bidders within the proposed time frame, should Air Dynamics, Inc. not honor their contract. He also asked for clarification regarding the separate equipment order, as he wanted to ensure that the district does not incur additional costs as a result of the rebidding process. Dr. Schilling indicated that he felt sufficient bidders would have an interest in this contract and that the separation of equipment from the bid has been a practice previously used by the district.

**MOTION TO EXECUTE RESOLUTION FOR HVAC WORK IN LOCKER ROOM AT GLENBROOK SOUTH**

8

4/23/01

Motion by Mrs. Beyne, seconded by Mr. Shact, to approve the resolution notifying Air Dynamics, Inc. to honor its HVAC contract with Glenbrook High School District 225, as contained in Dr. Schilling's memorandum dated April 23, 2001.

Upon calling of the roll:

aye: Olson, Rogal, Shact, Beyne, Lerner, Long

nay: none

Motion carried.

Note: See attached agenda item #7.11

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**REVIEW AND DISCUSSION OF ECRA REPORT REGARDING GLENBROOK  
NORTH AND GLENBROOK SOUTH CLASS SCHEDULES**

Dr. Lou Gatta, President of Educational Consultants and Research Associates (ECRA), reviewed the results of his firm's study of the Glenbrook North and Glenbrook South class schedules. Following his presentation, Dr. Gatta entertained questions from the Board regarding procedures and findings of the study at each of the schools. Dr. Gatta emphasized that:

1. School cultures and schedules are different at each high school, but each schedule is effective and should be evaluated on its own merit.
2. There is strong faculty support at Glenbrook North for the current alternating block schedule and strong faculty support at Glenbrook South for the traditional 50 minute schedule. The commitment and dedication of the school faculty is critical to the successful implementation of any schedule.
3. The study supports that both schedules are meeting their intended purposes. Dr. Gatta emphasized that any significant change or reform involves a transition period where loss of some performance is expected and cautioned against making major changes to the current schedules at this time.
4. The district should continue evaluating the school schedules with a focus on student achievement, utilizing other performance measures in addition to final examinations.

The Board requested that further discussion of the schedules and recommendations of the building principals be scheduled for the May 14, 2001 meeting.

Note: See attached agenda item #8

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**DISCUSSION REGARDING SPECIAL EDUCATION OF CAMPUS FACILITY**

Dr Schilling and Mr. Rainier reviewed a report the Board had requested regarding available commercial space in the school district for the special education off campus program. The report indicated that:

1. The district's current cost for the off campus lease is fair when compared to the average cost of commercial property in the area.
2. No other suitable locations exist to house the off campus program at this time.

The Board then considered various lease lengths with options for additional years for the off campus program at its present location. After discussion the Board took the following action.

**MOTION TO APPROVE LEASE FOR SPECIAL EDUCATION OFF CAMPUS FACILITY**

Motion by Mr. Olson, seconded by Mr. Shact, to approve a three year lease for the special education off campus program at its present location with an up-to-five year additional option.

Upon calling of the roll:

aye: Rogal, Shact, Beyne, Lerner, Long, Olson

nay: none

Motion carried.

Note: See attached agenda item #9

**DISCUSSION REGARDING TEXTBOOK ADOPTIONS FOR 2001-2002 SCHOOL YEAR**

Mr. Lacivita presented textbook changes for the 2001-2002 school year for discussion and review. During discussion, Mr. Olson requested that future textbook changes include a special notation when exceptions to Board procedures are made.

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**MOTION TO APPROVE TEXTBOOK ADOPTIONS FOR 2001-2002 SCHOOL YEAR**

Motion by Mr. Shact, seconded by Mr. Lerner to approve the textbook adoptions for the 2001-02 school year as contained in Mr. Lacivita's memorandum dated April 9, 2001.

Upon calling of the roll:

aye: Shact, Beyne, Lerner, Long, Olson, Rogal

nay: none

Motion carried.

Note: See attached agenda item #10

**MOTION TO AUTHORIZE ISSUANCE OF PURCHASE ORDERS FOR A LIMITED AMOUNT OF 2001-2002 BUDGET**

Motion by Mr. Olson, seconded by Mr. Lerner, to authorize the release of purchase orders for departmental supplies, equipment, and approved building projects based on 75% of the current year's budget. Bookstore items for resale will be exempt from this limit, and capital outlay and technology items will be approved separately.

Upon calling of the roll:

aye: Shact, Beyne, Lerner, Long, Olson, Rogal

nay: none

Motion carried.

Note: See attached agenda item #11

**DISCUSSION REGARDING GRANT COORDINATOR**

Dr. Hales and Mr. Lacivita reviewed a proposal for a grant coordinator for the district. The proposal calls for a part-time position of 0.4 FTE plus 20 extra days during the summer. Mr. Lerner indicated that he would not be comfortable with a current district teacher filling this position as part of his or her assignment. Mrs. Long felt that this might be a perfect role for the right teacher and would not want to exclude current teaching staff. Dr. Hales indicated that there could be interest from existing staff members who have worked with various grants and have the skills and training appropriate for the position. He indicated, however, that the district would actively seek the best qualified candidates.

Mrs. Beyne suggested that the position be designated as "grant writer," as opposed to "grant coordinator." Dr. Hales indicated that the position is intended to pay for itself by generating additional funding for the district beyond the salary cost. Mr. Shact requested information from surrounding districts which have similar positions. Mr. Olson then suggested that the position could be approved within the 0.4 FTE still remaining that has been approved by the Board. The Board requested the item to be placed on the May 14, 2001 agenda and asked that comparative information from the other districts be included at that time.

Note: See attached agenda item #12

**OTHER**

Mr. Lerner requested a paper recycle container be available at Board meetings.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Rogal indicated the staff would provide the Board with additional information regarding a grant writer and an update on the special education off campus lease. In addition, the Board will be discussing the class schedule recommendations at the next Board meeting.

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**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Beyne, seconded by Mrs. Long, to move into closed session at approximately 10:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; to consider student disciplinary cases; and to consider matters relating to individual students (Sections 2 (c) (1), (9) and (10) of the Open Meetings Act).

Upon calling of the roll:

aye: Beyne, Lerner, Long, Olson, Rogal, Shact

nay: none

Motion carried.

The Board returned to open session at approximately 11:30 p.m.

**MOTION TO EXPEL STUDENT #01-17**

Motion by Mr. Lerner, seconded by Mr. Shact, to expel student #01-17 under the terms and conditions described in the closed meeting minutes of this meeting.

Upon calling of the roll:

aye: Lerner, Long, Olson, Rogal, Shact, Beyne

nay: none

Motion carried.

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14  
4/23/01

ADJOURNMENT

Motion by Mrs. Long, seconded by Mr. Lerner, to adjourn the meeting at approximately 11:35 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Beyne, Lerner, Long, Olson, Rogal, and Shact all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: MAY 14, 2001  
7:30 P.M.

Glenbrook Admin. Bldg.  
1835 Landwehr Road  
Glenview, Illinois