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**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JANUARY 22, 2001**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, January 22, 2001, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Lerner, Long, Olson, Rogal, Seymour, Shact. Also present: Freeman, Hales, Helander-Heiser, Lacivita, Riggle, Schilling, Smith.

RECOGNITION OF COMMUNITY VISITORS

President Rogal asked if any community visitors wished to be recognized. No member of the audience wished to address the Board.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

The Board recognized Glenbrook South radio teacher, Dell Kennedy, and her radio students who participated in the first ever 24-hour Radiothon fund raiser to benefit the Glenview family of seven year old Emily Butz. The Glenbrook South Radiothon raised nearly \$7,000 for the Emily Fund.

BOARD AND SUPERINTENDENT REPORTS

Technology Committee Report

Mrs. Long reported on the recent meeting of the District Technology Committee. She provided an update on the wiring alternatives that will be considered as part of the construction work at Glenbrook South. Mrs. Long alerted the Board that it might be beneficial and cost effective over the long term to install new cable rather than trying to salvage the existing cable.

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Teacher Certification Renewal Report

Mrs. Helander-Heiser briefed the Board on the teacher certification renewal process. The district has worked hard to ensure that all of our teachers are aware of these new procedures and to assist them with compliance. Mrs. Helander-Heiser reported that all teachers have submitted their professional development plans and that the process is going well.

Mrs. Beyne reported on the January 10, 2001 meeting of the Northbrook Economic Development Council. She noted that Beitler's option on the Techny property has expired and that the Village of Northbrook is working to develop minimum guidelines for tax abatements.

Mr. Lerner reported on the recent meeting of the Glenview Long Range Planning Committee. Mr. Lerner is the district's representative on this 21 person committee that will be working to develop a ten-year long range plan for the village.

Mrs. Rogal reported on the Glenbrook Evening School graduation ceremony. Mrs. Rogal presented diplomas on behalf of the Board and indicated that it was a wonderful experience and a pleasure to represent the Board in this capacity.

Mrs. Rogal also attended the joint session of the Steering Committees from Glenbrook North and Glenbrook South for the NCA School Improvement Process on January 19, 2001. She commended those present and those who have worked so diligently on this project on their dedication, collaboration and excellent work.

MOTION TO APPROVE CONSENT AGENDA

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. No Board member requested to have an item removed from the consent agenda.

Motion by Mr. Lerner, seconded by Mr. Seymour, to approve the following items on the consent agenda:

1.) the minutes of the regular Board meeting and closed session of January 8, 2001.

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2.) the appointment of the following certificated staff as recommended by the director of human resources:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BLADES, Michael	English Instructor	1/9/2001	North	BA+15, Step 2 1.0 FTE
MACHADO, Debbie	Foreign Language Instructor	1/29/2001	South	MA, Step 4 1.0 FTE
NORWOOD, Nicole	English Instructor	1/22/2001	North	BA+15, Step 1 0.8 FTE
OWENS, Antoinette	English Instructor	1/22/2001	South	BA, Step 4 1.0 FTE

3.) to accept the resignation of the following educational support staff as recommended by the director of human resources:

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
CADICHON, Greg	Assistant Athletic Trainer	12/23/2000	South
FLINT, John	Computer Technician	1/5/2001	North
PONTARELLI, Ann	10-Month Secretary	12/21/2000	District
SULLIVAN, Edward	Paraprofessional	12/31/2000	North

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4.) the appointment and transfer of the following educational support staff as recommended by the director of human resources:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
GOYETTE, Christine (rep. G. Cadichon)	Assistant Athletic Trainer	1/12/2001	South	\$19.70
HATCHER, Katherine (rep. L. Birdwell)	Paraprofessional	1/8/2001	South	\$12.00
SULLIVAN, Edward	Paraprofessional	12/11/2000	North	\$12.00
VIGNOCCHI, Paul (rep. B. Foster)	Paraprofessional	1/8/2001	North	\$12.00
WILLIAMS, Bill (rep. D. Sawicki)	Paraprofessional	1/8/2001	South	\$10.54

TRANSFERS

FOSTER, Bonnie (rep. N. Brown)	Instructional Assistant	1/8/2001	North	\$13.20
SAWICKI, Donna (rep. S. King)	Custodian	1/3/2001	South	\$13.01

5.) a two-fifths special leave of absence without pay for Karen Cunningham, English teacher at Glenbrook North for the second semester of the 2000-2001 school year.

6.) the differential responsibilities appointment for 2000-2001 as indicated in Mrs. Helander-Heiser's memorandum dated January 16, 2001.

7.) the issuance of Vendor Check Nos. 198059 through 198255 in the amount of \$1,412,416.26 as listed on the attached check list dated January 22, 2001 excluding voided checks Nos. 198059 through 198062 and 198255.

8.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$92,600.92, canceled checks totaling \$0.00 for a net of \$92,600.92 as shown on the attached Supplemental Bill List dated January 22, 2001.

9.) to ratify the issuance of the electronic wire transfers for credit union, TRS federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 257655 through 258520 and 259315 through 259633 totaling \$3,936,993.60. With adjustments of (\$70.65), employer TRS contributions of (\$17,124.21) the employer matching FICA and Medicare of (\$85,506.80), the gross payroll for the month of November was \$3,834,291.94.

10.) the acceptance of the following gifts:

Gift From	Amount	School	Department
Glenview Community Scholarship	\$1,000	GBS	Scholarship
Culligan International Company	\$300	GBN	Music
Crestwood Place	\$50	GBN	Music

11.) to approve the revision of the 2001-2002 school year calendar as contained in Mr. Lacivita's memorandum dated January 22, 2001.

Upon calling of the roll:

aye: Beyne, Lerner, Long, Olson, Rogal, Seymour, Shact

nay: none

Motion carried.

Note: See attached agenda item #5

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**DISCUSSION REGARDING EDUCATIONAL SUPPORT STAFF
AUTHORIZATION FOR 2001-2002**

Dr. Schilling reviewed educational support staff recommendations for the 2001-2002 school year, as well as projections through the 2003-2004 school year. He noted that the projected staffing beyond 2001-2002 was provided for information and planning purposes only. Dr. Hales and the Board members commended Dr. Schilling for providing the projected staffing numbers. The Board asked that this item be placed on the consent agenda for the February 12 meeting.

Note: See attached agenda item #6.

DISCUSSION REGARDING STUDENT TRANSPORTATION FEES

Dr. Schilling presented a recommendation for transportation fees and procedures for the 2001-2002 school year. He projected that with efficiency of administration and routing, the district's costs will be slightly less, despite a 3% increase in the bus contract with Alltown. Board members noted that the current contract with Alltown expires with the end of the next school year and asked about the status of rebidding the contract at that time. Dr. Schilling explained that he plans to contact other bus companies to see if they have an interest in bidding for our bus service. If no other companies are interested, he noted that it would probably be in the district's best interests to negotiate directly with Alltown rather than re-bid. Mr. Shact suggested that route and enrollment information be placed on the district's website and suggested that we explore the possibility of arranging for a payment of bus fees via the website. Dr. Schilling will explore this possibility. The Board requested that the transportation fees be placed on the consent agenda item for the February 12 meeting.

Note: See attached agenda item #7.

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**DISCUSSION REGARDING THE ADMINISTRATION OF THE PRAIRIE
STATE EXAMINATION ON APRIL 25 & 26, 2001**

Dr. Hales, Mr. Lacivita, Dr. Riggle, and Mr. Smith reviewed the requirements and recommended procedures for administering the Illinois Prairie State Achievement Examination on April 25 and 26, 2001. All juniors will be required to take this comprehensive battery of tests on these dates. On Wednesday morning, April 25, juniors will be required to take the standard ACT Assessment as part of the PSAE, which takes approximately three hours and ten minutes. The administration is recommending that Wednesday, April 25, be designated as a late arrival day for all other students with classes beginning for all students at approximately 11:30 a.m. This procedure will require a waiver from the state and will count as an instructional day.

On Thursday, April 26, junior students will be required to take five more exams in writing, science, mathematics, reading, and social studies, which will take approximately five hours to administer, including a lunch break. The administration is recommending that Thursday, April 26, be designated as a teacher institute day, during which the juniors will participate in the PSAE exam.

Both Board members and administrators expressed a concern over whether Glenbrook students missing one and one half days of class due to the administration of the PSAE. However, all realized that it is important to provide the best possible testing environment for this high stakes exam. Board members encouraged the administration to work with State Superintendent Dr. Max McGee and others to provide better alternatives in the future for the administration of this exam. Mrs. Rogal mentioned that she and Dr. Hales will be having breakfast on Friday, January 26, with Beth Coulson and Kathy Parker, our legislators, and that she would raise this issue with them at that time. The Board requested that the recommendation for Prairie State Examination Procedures be placed on the consent agenda for the February 12 meeting.

Note: See attached agenda item #8

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DISCUSSION REGARDING ACRUX SOFTWARE AGREEMENT

Dr. Schilling provided an update to the Board regarding the status of the ACRUX software agreement. He noted that he will be meeting with the district's attorney on Tuesday to review the contract revisions submitted by ACRUX. Dr. Schilling will then meet with Dr. Hales, Mr. Shact, Mr. Seymour, and Mr. Lerner on Wednesday morning to review this information prior to convening negotiations with ACRUX all day on Thursday. Dr. Schilling noted that he will have more detailed information to share with the Board at its special Board meeting of Monday, January 29, 2001.

Note: See attached agenda item #9

DISCUSSION REGARDING OPERATING BUDGETS FOR 2001-2002 SCHOOL YEAR

Dr. Schilling reviewed proposed operating budgets for the 2001-2002 school year. The Board requested that this item be placed on the consent agenda for the February 12, 2001 meeting.

Note: See attached agenda item #10

OTHER

Mrs. Long reported that the new carpeting at Glenbrook North looks much nicer than she had anticipated and that she is pleased with the outcome.

Dr. Hales reminded the Board of the Focus on Education session, which is scheduled for Monday, January 29, 2001. The format will be a round table discussion of curriculum issues.

