

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, AUGUST 21, 2000**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 21, 2000, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Long, Rogal, Seymour, Shact. Absent: Lerner, Olson. Note: Mr. Olson arrived at approximately 7:35 p.m. Also present: Dill-Varga, Freeman, Hales, Lacivita, Rainier, Riggle, Schilling, Smith, Taccona.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if any community visitors wished to be recognized.

Greg Furch of Glenview shared his concerns regarding the residency verification process.

Carol Madden of Northbrook, attorney for Mr. Furch, indicated she had reviewed the documentation requirements and suggested that they were sufficient for first time residency verification. Thereafter, however, she suggested that residents be allowed to provide more limited documentation, such as an affidavit.

Art Wulf of Northbrook shared his concerns regarding the use of newer editions of similar textbooks; not accepting highlighted used textbooks; and the procedures for issuing and collecting athletic gear. Mr. Wulf also noted that he has not been informed of practice times for certain sports, and that this has been an inconvenience to him as a parent.

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Joel Fish of Northbrook, a father of two divers on the Glenbrook North girls swim team, said he was initially concerned over the Glenbrook North divers having to use the Glenbrook South pool. Mr. Fish indicated, however, that his daughter and the other divers are pleased with this arrangement. He encouraged the school to continue to utilize Glenbrook South rather than pools that are farther away, such as New Trier, as the driving time would be unacceptable.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Hales introduced Susan Sparks, who served as the facilitator for the joint planning workshop with the North Central Association Steering Committees from Glenbrook North and Glenbrook South. Mrs. Rogal and Mr. Shact represented the Board at this workshop, the purpose of which was to develop a mission statement and belief statements for the district. Mrs. Sparks reported on the positive progress during the group's first session.

#### **DISCUSSION REGARDING CONSTRUCTION MANAGEMENT R.F.P.**

Dr. Schilling reviewed the recommendation of the facilities committee for construction management services for the Glenbrook North and Glenbrook South building projects. After reviewing eight proposals and interviewing three firms, the committee recommended Nicholas and Associates for the work at Glenbrook North and Henry Bros. for the work at Glenbrook South. Dr. Schilling clarified the three elements of the construction management contracts -- professional fee, fixed costs, and reimbursable expenses -- and addressed questions from Board members regarding these costs. The recommended contract for Nicholas and Associates is \$543,506, and the recommended contract for Henry Bros. is \$1,480,750.

**MOTION TO APPROVE CONSTRUCTION MANAGEMENT R.F.P.**

Motion by Mrs. Beyne, seconded by Mr. Olson, to approve Nicholas & Associates, 240 E. Lincoln St., Mt. Prospect, IL, as the construction manager for the Glenbrook North facilities master plan and the selection of Henry Brothers Company, 9821 S. 78th Ave., Hickory Hills, IL, as the construction manager for the Glenbrook South facilities master plan.

Upon calling of the roll:

aye: Beyne, Long, Olson, Rogal, Seymour, Shact

nay: none

Motion carried.

Note: See attached agenda item #4

**DISCUSSION REGARDING BONDS FOR FACILITIES MASTER PLAN**

Dr. Schilling explained the resolutions for the sale of general obligation bonds in the amount of \$29,846,680 and working cash bonds in the amount of \$15,100,000 to finance the construction projects at Glenbrook North and Glenbrook South in accordance with the facilities master plan. Dr. Schilling also reviewed the following financial schedule:

August 21 -- Approve resolutions

September 5, 6, 7 -- meet with Standard & Poor's

September 11 -- Hold bond hearings

September 25 -- Price bonds

October 25 -- Close financing and invest proceeds

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**MOTION TO APPROVE BOND RESOLUTION FOR WORKING CASH BONDS**

Motion by Mr. Shact, seconded by Mrs. Beyne, to approve the resolution declaring the intention to avail of the provisions of Article 20 of the School Code of the State of Illinois, as amended, and to issue Working Cash Fund Bonds of Township High School District Number 225, Cook County, Illinois, and directing that notice of such intention be published in the manner provided by law.

Upon calling of the roll:

aye: Long, Olson, Rogal, Seymour, Shact, Beyne

nay: none

Motion carried.

Note: See attached agenda item #5

**MOTION TO APPROVE BOND RESOLUTION FOR GENERAL OBLIGATION BONDS**

Motion by Mr. Olson, seconded by Mrs. Long, to approve the resolution authorizing the issuance of General Obligation Bonds (Alternate Revenue Source) of Township High School District Number 225, Cook County, Illinois, in an aggregate principal amount not to exceed \$29,846,680 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended.

Upon calling of the roll:

aye: Olson, Rogal, Seymour, Shact, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING PROPOSED AND REVISED BOARD POLICIES AND PROCEDURES**

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Dr. Hales presented renumbered and revised Board policies and procedures for the Board's approval. The renumbered and revised policies and procedures included:

- 6010 (GAA) Nondiscrimination Including Title IV and Section 504
- 6020 (GAB) Minority Recruitment & Hiring
- 6030 (GAD) Professional Development Opportunities
- 6040 (GADA) Professional Leave
- 6050 (GAI) Solicitations by Staff and Students
- 6060 (GBA) Employment of Certificated Staff
- 6070 (GBAB) Educational Support Personnel Tuition Reimbursement Program
- 6080 (GBK) Tobacco Use Prohibited
- 6090 (GBL) Drug & Alcohol
- 6100 (GBQ) Voluntary Termination Benefits for Administrators & Supervisors
- 6110 (GBQA) Voluntary Termination Benefits for Teachers
- 6120 (GBRA) Employees with Communicable Diseases
- 6130 (GBRAB) TB Examinations for Employees
- 6150 (GBRF) Mileage Reimbursement
- 6160 (GBRG) Non-School Employment
- 6170 (GBRHB) Leaves for Attendance at Athletic Clinics, Conferences, or Tournaments

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6180 (GBRHD) Special Leaves of Absence

6190 (GBRID) Military Leaves

6200 (GBRIG) Disability Leave

The Board then took the following action.

**MOTION TO APPROVE PROPOSED AND REVISED BOARD POLICIES AND PROCEDURES**

Motion by Mrs. Long, seconded by Mrs. Beyne, to approve the proposed and revised Board policies and procedures as indicated in agenda item #7.

Upon calling of the roll:

aye: Olson, Rogal, Seymour, Shact, Beyne, Long

nay: none

Motion carried.

Note: See attached agenda items #7

**MOTION TO APPROVE CONSENT AGENDA**

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mr. Seymour requested to have item #9.4 (Salary Adjustments for Academic Attainment) moved to closed session and item #9.7 (Voluntary Waiver of Disciplinary Hearing and Related Revisions of Board Policy and Procedures JCDAC, JDD, and JDE) removed from the consent agenda for a separate vote.

Motion by Mr. Shact, seconded by Mr. Seymour, to approve the following items on the consent agenda:

1.) the minutes of the special Board meeting and closed session of July 31, 2000, and special Board meeting and closed session of August 2, 2000.

2.) the appointment of the following certificated staff as recommended by the director of human resources:

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BECKWAY, Gregory	Science Instructor	2000-2001 School Year	North	\$9,675
BIRDWELL, Leslie	English Instructor	2000-2001 School Year	South	MA, Step 1 (0.2 FTE)
HOLZMAN, Rivka	Social Worker	2000-2001 School Year	North	MA, Step 3 (0.6 FTE)
PUGH, Kelli Jean	Special Education Instructor	2000-2001 School Year	North	BA, Step 2
SARWARK, Maria	Science Instructor	2000-2001 School Year	South	MA, Step 1 1.0 FTE/ 1st Semester 0.25 FTE/ 2nd Semester
SCHNELL, William	Music Instructor	2000-2001 School Year	North	\$10,607

3.) the increase of FTE for the following individuals for the 2000-2001 school year.

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL</u>	<u>CURRENT FTE</u>	<u>PROPOSED FTE</u>
DiZENZO, Raffaele	Foreign Language Instructor	North	0.2	0.2
		and South	0.2	0.6
DOHR, Timothy	Mathematics Instructor	North	0.8	1.0

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<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL</u>	<u>CURRENT FTE</u>	<u>PROPOSED FTE</u>
ENGLISH, Michael	Physical Education & Guided Studies Instructor	North	0.6	1.0
SILBERT, Amy	English & Guided Studies Instructor	North	0.6	1.0
YOUNGBERG, Teresa	Mathematics Instructor	South	0.4	0.6

4.) to accept the resignation of the following educational support staff as recommended by the director of human resources:

**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
ANDRE, Marjorie	Clerical Support	7/28/00	North
BELL, Randi	Instructional Assistant	8/14/00	Off Campus
BUNKER, Alice	Job Coach	8/3/00	North & South
MEYERS, Thomas	Instructional Assistant	8/9/00	Off Campus
MOE, Robin	Instructional Assistant	8/1/00	North
NUMRICH, Matthew	Instructional Assistant	8/1/00	North

5.) the appointment of the following educational support staff as recommended by the director of human resources:

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
CARPENTER, Kristina	Asst. Athletic Trainer	9/5/00	South	AT02
ELLISON, Holly (rep. L. Wall)	Business Office	8/14/00	District	C301
GARAFALO, Robert	Technical Support	8/21/00	South	301T
HUEBNER, Lynette (rep. D. Breman)	Math Department Secretary	8/15/00	South	C401
LANGE, Jeffrey (rep. K. Hargesheimer)	10 Month Secretary	8/28/00	District	C401
PARISO, John (rep. C. Edland)	Paraprofessional	8/24/00	South	PP01
TAYLOR, Joseph (rep. L. Walters)	Custodian	8/3/00	North	CE01
TAYLOR, Tammy (rep. R. Moe)	Paraprofessional	8/25/00	North	PP01

6.) the independent contractor contracts for the 2000-2001 school year as contained in Mrs. Helander-Heiser's memorandum dated July 26, 2000.

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7.) to approve the following Evening High School instructors for the first semester of the 2000-2001 school year as recommended by the director of human resources:

<u>Name</u>	<u>Subject</u>	<u>Courses</u>	<u>No. of Stipend</u>
Chiara Andrews	Science	1	\$1,838
Margaret Barrett	English	2	\$6,640
Frank Bexes	Autos	1	\$1,541
Warren Bjork	Science	1	\$3,320
Theresa Borkowicz	Consumer Ed.	1	\$1,541
Richard Blazeovich	20th Century U.S. History	2	\$6,640
Allen Bulow	Driver Education	1	\$3,023
Darlene Colmar	Psychology	1	\$2,134
Amie Elliott	Photography	1	\$3,023
Rochelle Foreman	Mathematics	1	\$3,320
Sue Anne Gale	Art Courses	1	\$3,320
Jennifer Herczeg	English	1	\$3,023
Bill Horine	English Law	2	\$6,640
Sue Kish	English	2	\$4,860
Steve Kornick	Welding	1	\$3,320
Joe Perica	Counselor	½	\$1,660
Gus Prochazka	U.S. History	2	\$6,640
Deanne Rehmer	Computers	2	\$6,640
Julie Rounds	Family Life	1	\$1,541
Janet Vinopal	Health	1	\$3,320
James Woell	Assistant Principal	1 Semester	\$2,381

8.) the issuance of Vendor Check Nos. 192945 through 193209 in the amount of \$2,100,821.32 as listed on the attached check list dated August 21, 2000 excluding voided checks Nos. 192942 through 192944 and 193210.

9.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$1,582,392.17, canceled checks totaling \$22,706.19 for a net of \$1,559,685.98 as shown on the attached Supplemental Bill List dated August 21, 2000.

10.) the issuance of Vendor Check No. 193215 for a total of \$3,225.42 as listed on the attached check list dated August 21, 2000, excluding voided check Nos. 193211 through 193214 and 193216.

11.) the reimbursement of the Revolving Fund for Employees for the month of July in the amount of \$13,778.32 represented by checks No. 091823 through 091830, 091890 through 091909, 091947 through 091955 and 091995 through 092001.

12.) the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$22,715.10 represented by checks No. 091792 through 091820, 091838 through 091887, 091911, 091916 through 091944, 091957 and 091962 through 091992. Voided checks No. 091778 through 091791, 091821, 091822, 091831 through 091837, 091888, 091889, 091910, 091912 through 091915, 091945, 091946, 091956, 091958 through 091961, 091993, 091994 and 092002. Canceled checks No. 091048, 091545, 091716, 091762 and 090327.

13.) to ratify the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 250615 through 250665, 250853 through 251140, 251203 through 251221 and 251301 through 251606 totaling \$1,275,467.39. With adjustments of (\$36,833.04), employer TRS contributions of (\$4,070.80) and employer matching FICA and Medicare of (\$58,776.46), the gross payroll for the month of July was \$1,175,787.00.

14.) to authorize the district's participation in the Class Size Reduction Grant under the condition that all expenses incurred by the grant activities will not exceed the grant amount of \$31,913.

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15.) the Northern Suburban Special Education District (NSSSED) budget for 2000-2001.

16.) the payment of \$12,000 to the North Suburban YMCA for expenses and use of the facility for the special education off campus physical education program.

17.) the differential responsibilities appointments and changes for 2000-2001 as indicated in Mrs. Helander-Heiser's memorandum dated August 15, 2000.

18.) the waiver of out-of-pocket expenses for the Northbrook Centennial 2001 use of the Glenbrook North Center for the Performing Arts on Saturday, November 18, 2000.

Upon calling of the roll:

aye: Rogal, Seymour, Shact, Beyne, Long, Olson

nay: none

Motion carried.

Note: See attached agenda item #9

**MOTION TO APPROVE VOLUNTARY WAIVER OF DISCIPLINARY HEARING AND REVISIONS TO BOARD POLICY AND PROCEDURES JCDAC, JDD AND JDE**

Motion by Mrs. Long, seconded by Mrs. Beyne, to approve the voluntary waiver of student disciplinary hearing, and revisions to Board policy and procedures JCDAC (student substance abuse), JDD (student suspensions) and JDE (major disciplinary problems) as contained in Dr. Hales' memorandum dated August 17, 2000.

Upon calling of the roll:

aye: Shact, Beyne, Long, Olson, Rogal

nay: Seymour

Motion carried.

Note: See attached agenda item #9.7

**DISCUSSION REGARDING LANE INDUSTRIES TAX ABATEMENT REQUEST**

Lane Industries, Inc., presented a request for a real estate tax abatement for the Corporate Center of Northbrook and provided information in accordance with the district's tax abatement guidelines. Representatives of Lane Industries described for the Board the reasons they were requesting the abatement. Board members expressed concerns as to whether the Lane request qualified for Board consideration as an individual commercial development under the criteria established in section I(b) of the guidelines. Mr. Olson suggested that the Board consider the request again at a future meeting within the 120 day time period included in the guidelines so that he could review his notes and Board minutes relative to the intent of the established criteria. Dr. Schilling noted that he would also appreciate additional time to discuss the request with other taxing bodies, since the Northbrook Economic Development Committee is working on a unified policy.

Note: See attached agenda item #10

**UPDATE ON SUMMER CONSTRUCTION PROJECTS**

Pam Taccona and Mike Riggle provided updates for the Board on the summer construction projects in their respective buildings.

**PRESENTATION BY ARCHITECT REGARDING BUILDING PROJECTS**

Richard Cozzi and Michael Sauer from Arcon presented progress reports to the Board on the Glenbrook North and Glenbrook South building projects. Discussion focused on the exterior designs at both schools. The Board directed the architect to include the east and south corridor extensions at Glenbrook South as alternates when bidding the project.

Matt Gauntt from Western Engineering presented to the Board three optional site plans for Glenbrook South. The Board reviewed the plans and after discussion indicated a preference for Site Plan C.

**DISCUSSION REGARDING TECHNOLOGY ISSUES**

Dr. Hales presented recommendations regarding the vacant positions of director of information services and network manager. He also reviewed proposed procedures and timetables regarding administrative software alternatives for the district. The Board consensus was to proceed with the recommendations as presented.

Note: See attached agenda item #13

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Long, seconded by Mr. Seymour, to move into closed session at approximately 11:10 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Seymour, Shact, Beyne, Long, Olson, Rogal

nay: none

Motion carried.

Note: Mrs. Beyne and Mr. Olson left the meeting at approximately 11:10 p.m.

The Board returned to open session at approximately 11:55 p.m.

**MOTION TO APPROVE SALARY ADJUSTMENTS FOR ACADEMIC ATTAINMENT**

Motion by Mr. Seymour, seconded by Mrs. Long, to approve the salary adjustments for academic attainment as contained in Mrs. Helander-Heiser's memorandum dated August 16, 2000.

Upon calling of the roll:

aye: Seymour, Shact, Long, Rogal

nay: none

Motion carried.

Note: See attached agenda item #9.4

**MOTION TO APPROVE SALARY FOR EMPLOYEE #01-4**

Motion by Mr. Shact, seconded by Mrs. Long, to approve the salary for employee #01-4 for the 2000-2001 school year as described in the closed session minutes of this meeting.

Upon calling of the roll:

aye: Long, Rogal, Seymour, Shact

nay: none

Motion carried.

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**MOTION TO SUSPEND EMPLOYEE #01-5**

Motion by Mr. Seymour, seconded by Mr. Shact, to suspend employee #01-5 without pay as described in the closed session minutes of this meeting.

Upon calling of the roll:

aye: Rogal, Seymour, Shact

nay: Long

Motion carried.

**ADJOURNMENT**

Motion by Mrs. Long, seconded by Mr. Shact, to adjourn the meeting at approximately 12:00 a.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Long, Rogal, Seymour, and Shact all voted aye.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: SEPT. 11, 2000  
7:30 P.M.

Glenbrook Admin. Bldg.  
1835 Landwehr Road  
Glenview, Illinois