

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 8, 1999**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 8, 1999, at approximately 7:45 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Beyne, Lerner, Long, Olson, Rogal, Seymour, Shact. Also Present: Babington, Casey, Freeman, Hales, Helander-Heiser, Herrick, Lacivita, Mallek, Riggle, Schilling, Smith, Taccona.

**RECOGNITION OF COMMUNITY VISITORS**

President Rogal asked if there were any community visitors who desired to address the Board.

Michael J. Kearney, 2515 Peachtree Lane, Northbrook, spoke in praise of the Glenbrook North GADGET program (Glenbrook Aerospace Development Get-away Team). The program has flown scientific experiments on three space shuttle missions and students in the program recently presented papers at the 1999 Shuttle Small Payloads Symposium held in Annapolis, Maryland. He thanked the Board for supporting the program.

**BOARD AND SUPERINTENDENT REPORTS**

Mrs. Rogal appointed Board members Karen Long and Andrew Olson to the district technology committee. The purpose of the technology committee is to refine and make recommendations to the Board regarding the district's technology plan.

Dr. Hales introduced to the Board the district's new interim director of special education, Dr. Suzanne Casey.

Dr. Hales reported on the meeting with a student transportation consultant named TransPar Group. TransPar will prepare a proposal for the township school districts to consider.

Dr. Hales reported that the district's facility committee would meet at 8 a.m. Tuesday, November 16, 1999. He described the agenda for the meeting.

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

The following staff members and student were recognized for their outstanding achievements.

Glenbrook North assistant athletic director Marilyn Bradley who was selected for the Illinois Girls' Coaches Association Hall of Fame.

Glenbrook South state singles tennis champion Chrissie Nolan and her coach Mr. Greenspan. This is Chrissie's third state singles championship in a row! Chrissie's record was 106 victories and only 3 losses during her high school career.

Glenbrook South mathematics teacher Scott Greenspan who was selected for a blue ribbon award by the Cook County Health & Human Services Department for his drug prevention efforts, particularly with the Student-to-Student club.

The Board congratulated Ms. Bradley, Mr. Greenspan, and Chrissie Nolan for their extraordinary achievements.

**DISCUSSION REGARDING AMENDED 1999-2000 DISTRICT BUDGET**

Mr. Olson questioned whether it is time to revisit the budget carryover policy in light of what the board is contemplating in the area of the technology budget and/or facilities. Mr. Olson stated he was not sure if this is the proper time to raise this issue.

Mrs. Rogal said she did not believe it is the time to address this question now since the board has had months to actually look at the budget. This was just the adjusted budget after the contingency has been added for technology.

Mr. Olson stated this might be an issue to reconsider in the future in light of the kind of expenditures the board is considering.

Dr. Schilling stated the only way the board has effectively dealt with the reserves to try to lower them in the past has been to abate bond and interest, which is not recommended. The only other way to effect this is by capital improvements that far exceed what we can afford without borrowing and going to a referendum. The projections show that our reserves are declining and will be affected by the way the board chooses to finance capital improvements. A lot of these projections were based on trying to pay cash as much as possible so the board can affect those changes. We try to keep reserves at 30%, plus or minus. There is very little that we can do to increase it with tax caps. Our income is limited. The only way it can be controlled is by what we spend.

Dr. Hales said that there are some alternatives that we can consider as we look at expenditures and how we fund them.

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Dr. Schilling stated that by approving the budget all the board is doing is saving the administration from going back and spending two months to amend the budget. The Board will have a total say so on whether any of that money is ever spent. It will be voted on to be moved and how much will be moved.

Mr. Seymour asked if that would happen after the Technology Committee makes their recommendation.

Dr. Schilling stated that is correct.

**MOTION TO APPROVE AMENDED 1999-2000 DISTRICT BUDGET**

Motion by Mr. Shact, seconded by Mr. Lerner, to approve the amended 1999-2000 district budget as presented by the administration.

Upon calling the roll:

aye: Lerner, Long, Olson, Rogal, Seymour, Shact, Beyne

nay: none

Motion carried.

Note: See attached agenda item #5

**MOTION TO APPROVE CONSENT AGENDA**

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. No Board member wished to have an item removed from the consent agenda.

Motion by Mrs. Long, seconded by Mrs. Beyne, to approve the following items on the consent agenda:

1.) the minutes of the regular Board meeting and closed session of September 13, 1999, regular meeting and closed session of October 25, 1999, and special meeting and closed session of October 27, 1999. (Mrs. Beyne, Mrs. Long and Mr. Olson abstained on the minutes.)

2.) to accept the resignation of the following educational support staff as recommended by the director of human resources:

**RESIGNATION**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
SHANNON, Peter	Instructional Assistant	11/5/99	South

11/8/99

DISABILITY LEAVE

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
EVANS, Garry	Custodian	11/3/99 to 6/30/00	North

3.) to accept the appointment of the following educational support staff as recommended by the director of human resources:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
IRIARTE, Rafael (rep. C. Loiacano)	Paraprofessional	11/8/99	North	PP-01
BULLER, Lawrence (rep. E. Collazo)	Assistant Plant Operator	11/8/99	North	\$46,502/yr.
McCANN, Matthew (rep. C. Flory)	Instructional Assistant	11/8/99	South	IA-01
O'BRIEN, Pdraig (rep. A. Rodriguez)	Paraprofessional	11/8/99	South	PP-01

4.) the differential responsibilities appointments as contained in Vickey Helander-Heiser's memorandum dated November 3, 1999.

5.) the reimbursement of the revolving fund for employees for the month of October in the amount of \$49,199.57, represented by checks No. 086980 through 087025, 087030, 087035, 087098 through 087139, 087144, 087146, 087190 through 087219, 087224, 087225, 087759 through 087828 and 087903 through 087955.

6.) the reimbursement of the revolving fund for vendors for the month of October in the amount of \$92,613.74 represented by checks No. 086939 through 086977, 087027 through 087029, 087031 through 087034, 087036, 087037, 087042 through 087095, 087141 through 087143, 087145, 087147, 087152 through 087187, 087221 through 087223, 087226, 087480 through 087756, 087833 through 087839 and 087843 through 087900. Voided checks No. 086935 through 086937, 086978, 086979, 087026, 087038 through 087041, 087096, 087097, 087140, 087148 through 087151, 087188, 087189, 087220, 087227 through 087479, 087757, 087758, 087829 through 087832, 087840 through 087842, and 087901 through 087992. Canceled checks No. 084599 and 086334.

7.) to accept the FY'99 audit report and management letter as provided by William F. Gurrie and Co., LTD.

8.) the acceptance of the following gift:

<u>GIFT FROM</u>	<u>ITEM</u>	<u>SCHOOL</u>	<u>DEPARTMENT</u>
Countryside Association	\$200	North	Music

9.) the textbook changes for the two computer science textbooks for Glenbrook North as contained in Mr. Lacivita's memorandum dated November 4, 1999.

10.) the modification in Glenbrook North's debate tournament schedule to include a Lincoln-Douglas debate on November 13, 1999.

Upon calling of the roll:

aye: Long, Olson, Rogal, Seymour, Shact, Beyne, Lerner

nay: none

Motion carried.

Note: See attached agenda item #6

**DISCUSSION REGARDING BOARD GOALS FOR THE 1999-2000 SCHOOL YEAR**

Dr. Hales provided the board with a summary of the three major goals which came out of the June board workshop, plus some other issues that the board will be dealing with. The three major items were the demographic/boundary issue, improving board/staff communications, and developing processes for evaluating district programs. Items that the administration will be addressing which are already in process or those issues we have no control over include the implementation of the technology plan, master facilities plan, teacher negotiations, district township transportation consultant report, outside evaluation of our school schedules, administrative evaluation and compensation, continue board/staff discussions for early February and June.

Mrs. Beyne stated that it would be helpful for our workshop to have administration provide some guidance on programs that have undergone the greatest amount of change, where the biggest trends are taking place, where you're seeing trends in student behavior and how it is affecting the student's daily lives.

Mrs. Rogal stated improving board and staff communications and developing processes for evaluating district programs. Those are two items that would be good for the board/staff discussion session in February. She would like to discuss negotiations and administrative evaluation compensation in closed session at the next board meeting.

Note: See attached agenda item #7.

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**DISCUSSION REGARDING BUILDING OPERATING BUDGETS FOR 2000-2001  
SCHOOL YEAR**

Dr. Schilling provided information on past history and recommendations for plans for next year.

Dr. Schilling stated that he wanted to provide the board a comprehensive look at the district through all the various systems, facilities, operating budgets, etc. so they have a finished draft of the budget by March and then adjust it for the next few months. This allows the building administration to review the budget over January and February which is a less hectic time. The document is self-explanatory. The tax cap CPI is 1.6% for the 1999 levy, that is what they typically use for the cost adjustment.

The building operating budgets will be on the November 22 consent agenda.

Note: See attached agenda item #8.

**DISCUSSION REGARDING NEW BAND UNIFORMS FOR GLENBROOK NORTH AND  
GLENBROOK SOUTH**

Dr. Schilling stated that new band uniforms are needed for Glenbrook North and Glenbrook South due to the age of the uniforms. In addition, there aren't enough uniform sizes to fit everyone. The schools have had to do some makeshifts to fit everyone and the cost of a new uniform to try to match the old uniforms costs over \$400; whereas a new uniform costs \$265. Dr. Schilling showed an actual mock-up of proposed uniforms. Dr. Schilling stated that the old uniform has about 9 or 10 pieces and new uniforms have 6 pieces. The uniforms will last longer and they look nice.

Mrs. Beyne asked what the current band enrollment is in the two schools and what Dr. Schilling projects it will be in a year.

Dr. Schilling said there are about 80 students at GBN. They are asking for 125 uniforms. Their marching band has been at a low, but they had 62 students signed up and are participating in regular band this year, which is high. GBN predicts their enrollment to grow.

Dr. Schilling said enrollment at GBS a year ago was at 189 or high 180's. They graduated 50 seniors and they are at 160, but that is a little low since they had such a large senior class. If you look at enrollment for both schools there will be that or higher. They are looking at 180 or 190 students. Dr. Schilling stated the Facilities Master Plan was designed for a band with a maximum enrollment of 200. Dr. Schilling stated 225 is the number of uniforms GBS chose to give enough variability in uniform sizes.

Dr. Schilling stated he was bringing the uniforms to the board at this time because in addition to it being a RFP bidding process, there is a 6 month lead time for delivery of the uniforms. If we started now with board approval they would be paid for out of the 2000-2001 budget.

Mr. Olson asked if the uniforms were included in the budget. Dr. Schilling stated they will be included in the 2000-2001 budget in March.

The new band uniforms will be included on the November 22 consent agenda.

Note: See attached agenda item #9.

**DISCUSSION REGARDING 1999 TAX LEVY**

Dr. Schilling stated that for the past three years the board has been concerned about the extent to which we have reserves and they asked Dr. Schilling if there were things that could be adjusted. Dr. Schilling stated his recommendation was to abate the bond and interest levies. The reason for abating the bond and interest levy is it provides taxpayer relief, but it doesn't affect our total levy under the tax cap. Once you lower under the tax cap for operating funds it stays there and you never get it back. Our reserves are coming down and we are faced with a large capital improvement program, technology, etc. Dr. Schilling stated he is not recommending that we continue to abate the bond interest fund, at least for 1999 and he is not showing future years in this projection. Dr. Schilling stated if we approve this levy and we find that we can finance everything for capital improvement and still abate this, we can do this as late as May of 2000 for this levy. We are not locking ourselves in either way.

Dr. Schilling stated the second piece is that 1998 was a triennial reassessment year, so the average assessments in Northfield Township went up about 8%. We predicted that within less than 1/10<sup>th</sup> of a percent on projections they gave last year. 1999 is not a triennial reassessment year, so the most we can get without any new construction taken into consideration is 1.6%. Our new construction for the last several years has averaged somewhere between 1.6 and 1.7%. Dr. Schilling stated he is looking for a levy a little higher than that because he is not sure what the impact of retail and commercial property that are going on the rolls for the first time will have. He said that while we are asking for a number, we may never see it. The last year before the triennial, 1997, our entire levy went up 9/10ths of 1% and 1.6% of that was new growth or construction. So that means our actual equalized assessed valuation went down and the only thing that saved us was the new construction. Just because we ask for it, does not mean that it will be realized. It just sets a limit on what we can get.

Mrs. Rogal stated that the 1999 tax levy will be on the November 22 consent agenda.

Note: See attached agenda item #10.

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REVIEW AND SUMMARY OF BOARD MEETING

There were no matters that required follow up or responses from the administration.

ADJOURNMENT

Motion by Mr. Seymour, seconded by Mr. Lerner, to adjourn the meeting at approximately 9:00 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Beyne, Lerner, Long, Olson, Rogal, Seymour, and Shact all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: NOVEMBER 22, 1999  
7:30 P.M.

Glenbrook Admin. Building  
1835 Landwehr Road  
Glenview, Illinois