

MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MARCH 22, 1999

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 22, 1999, at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Lerner, Lyons, Seymour, Shact, Wulf. Absent: Isenberg, Rogal. Note: Mrs. Isenberg arrived at approximately 8:00 p.m. and Mrs. Rogal arrived at approximately 8:25 p.m. Also present: Babington, Freeman, Hales, Herrick, Lacivita, Mallek, Rainier, Riggle, Schilling, Smith, Taccona.

RECOGNITION OF COMMUNITY VISITORS

President Shact asked if any community visitors wished to be recognized. No member of the audience requested to address the Board.

BOARD AND SUPERINTENDENT REPORTS

No Board or superintendent reports were presented.

INTRODUCTION OF STUDENTS & STAFF WHO EXCEL

Diane Freeman, district director of public information, introduced Charles Dribin and Debbie Middleton, the head individual events coaches at Glenbrook North and Glenbrook South. Mr. Dribin and Ms. Middleton introduced individual events state champions Brian Netter from Glenbrook North and Scott Burman of Glenbrook South. Also introduced were state tournament participants Marc Rosenmutter and Hunter Seamons from Glenbrook North and Steven Abramowitz, Stacey Denbo, Kelly Falls, Kelly Klein, Kevin Miller, and Chris Winand from Glenbrook South. Board members congratulated the students and their coaches for their extraordinary achievements.

MOTION TO APPROVE CONSENT AGENDA

Mr. Shact asked if any Board member wanted an item removed from the consent agenda. Mr. Wulf requested to have the differential responsibilities appointments (item #5.3) moved to closed session.

Motion by Mr. Lyons, seconded by Mr. Seymour, to approve the following items on the consent agenda:

1.) the minutes of the regular Board meeting and closed session of March 8, 1999.

2.) the resignation of the following certificated staff as recommended by the assistant superintendent for personnel:

RESIGNATIONS

NAME	POSITION	EFFECTIVE	SCHOOL
HAWES, Ronald	Driver Education Instructional Supervisor	End of 1998-99 School Year	North
ISENBERG, Diane	Business Education Instructor	End of 1998-99 School Year	North

3.) the memorandum of agreement between the Board and the Glenbrook Education Association permitting Diane Isenberg to access the benefits of Board policy GBQA.

4.) the resignation of the following educational support staff as recommended by the assistant superintendent for business affairs:

RESIGNATION

NAME	POSITION	EFFECTIVE	SCHOOL
KUEN, Richard	Duplicator	6/30/99	North
LASKY, Dale	Instructional Assistant	6/9/99	South

5.) the appointment of the following educational support staff as recommended by the assistant superintendent for business affairs:

APPOINTMENT

NAME	POSITION	EFFECTIVE	SCHOOL	SALARY
WRIGHT, Elizabeth (rep. W. Stickney)	Instructional Assistant	3/15/99	North	I/A-Step 1

6.) the authorization of 156.75 F.T.E. certified staff members for Glenbrook North, 178.45 F.T.E. certified staff members for Glenbrook South, 30.1 F.T.E. certified staff members for special education, and 14.2 F.T.E. certified staff members for the district office for the 1999-2000 school year.

7.) the following special leaves of absence for the 1999-2000 school year as indicated below.

NAME LEAVE	DEPARTMENT	SCHOOL
COHEN, Vita	English	North Full
FRANCK, Theodora	Social Studies	North 1/5
HART, Annahi	Foreign Language	North 2/5
HOYNES, Jerome	Social Studies	North Full
SIPE-KAPLAN, Marianne	Science	North Full
ZOLD-HERRERA, Beth	Foreign Language	North 2/5
COSKEY, Kathy A.	Mathematics	South Full
DILLON, Diane	Science	South 1/4
DOMAN, Devra	Foreign Language	South Full
DUFFY, Laura	P.E./Health	South Full (1st Sem)
FITCH, Danita	Foreign Language	South 2/5
JAKUCYN, Natalie	Mathematics	South Full
KLEMKE, Margaret	Special Education	South 2/5
MEYER, Sonja	English	South 2/5
ROBINETT, Deborah	Physical Education	South 1/5

8.) the issuance of vendor check nos. 174519 through 174826 in the amount of \$1,287,790.29 as listed on the attached check list dated March 22, 1999.

9.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$370,580.75, canceled checks totaling \$2,052.34 for a net of \$368,528.41 as shown on the attached supplemental bill list dated March 22, 1999.

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10.) the issuance of vendor check numbers 174511 through 174516 for a total of \$10,739.05 as listed on the attached check list dated March 22, 1999.

11.) the issuance of the electronic wire transfer for credit union, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 210634 through 211444 and 211850 through 212172 totaling \$3,317,523.98. With adjustments of \$313.40 and employer matching FICA and Medicare of (\$68,644.08), the gross payroll for the month of February was \$3,249,193.30.

12.) the approval of a one year contract with MECCA-Tech, 510 Apple Orchard Rd., Suite 109, Springfield, IL 62703 to provide third party administration of the district's claims under the Illinois Medical Assistance Program and Administrative Outreach Program, based on a fee of 6% of reimbursed expenses, with an option to extend for an additional two years, subject to the Board first reviewing the contract before it is signed by the district.

13.) the renewal of the lease for the special education off campus facility for the 1999-2000 school year with Anthony Center Management Company, 350 Pflingsten Road, Northbrook, IL at a monthly rate of \$6,100, subject to the condition that the district receives approval from the Village of Northbrook for continued use of the facility as a school.

14.) the acceptance of the following gifts:

GIFT FROM	AMOUNT	SCHOOL	DEPARTMENT
Coley McGuire Family	\$835	South	Scholarship
Glenview Hangar One Foundation	\$100	North	Science

Upon calling of the roll:

aye: Lerner, Lyons, Seymour, Shact, Wulf

nay: none

Motion carried.

Note: See attached agenda item #5

DISCUSSION REGARDING SABBATICAL LEAVES FOR 1999-2000 SCHOOL YEAR

Mr. Lacivita reported that the administration was recommending Board approval for five sabbatical leave requests for the 1999-2000 school year. He indicated the sabbatical plans were ambitious, were developed with the individuals' supervisors and their principals and that the requests were in compliance with the district's Negotiations Agreement. After discussion the Board took the following action.

MOTION TO APPROVE SABBATICAL LEAVES FOR 1999-2000 SCHOOL YEAR

Motion by Mr. Wulf, seconded by Mr. Seymour, to approve the sabbatical leaves for the 1999-2000 school year for the following teachers:

NAME	DEPARTMENT	SCHOOL
CUNNINGHAM, Karen	English	North
MURPHY, Gerald	English	North
SCHEINKOPF, Michelle	Health	South
WEBB, Kurt	Art	South
ZIELINSKI, Lynn	Science	North

Upon calling of the roll:

aye: Lerner, Seymour, Shact, Wulf

nay: Lyons

Motion carried.

Note: See attached agenda item #6

DISCUSSION REGARDING GLENBROOK SOUTH DEBATE PROGRAM BUDGET TRANSFER

Board members received a memo from Mr. Smith in their packets in which he described a budget deficit in this year's Glenbrook South debate budget of \$6,500 due to the participation in additional debate tournaments this year. He indicated \$5,000 could be obtained from the funds raised by parents and students who have sold concessions at previous debate tournaments and that \$1,500 could be obtained from the principal's contingency account. After discussion the Board took the following actions.

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MOTION TO APPROVE GLENBROOK SOUTH DEBATE PROGRAM BUDGET
TRANSFER

Motion by Mr. Lerner, seconded by Mr. Seymour, to approve a \$1,500 budget transfer from the principal's contingency fund to the Glenbrook South debate budget to cover five debate tournaments as described in Mr. Smith's memorandum dated March 12, 1999.

MOTION TO AMEND THE PREVIOUS MOTION

Motion by Mr. Lerner, seconded by Mr. Wulf, to approve a \$6,500 budget transfer from the principal's contingency fund to the Glenbrook South debate budget to cover five debate tournaments as described in Mr. Smith's memorandum dated March 12, 1999.

Upon calling of the roll:

aye: Wulf, Lerner

nay: Lyons, Seymour, Shact

Motion failed.

MOTION TO APPROVE THE ORIGINAL MOTION REGARDING GLENBROOK
SOUTH DEBATE PROGRAM BUDGET TRANSFER

Motion by Mr. Lerner, seconded by Mr. Seymour, to approve a \$1,500 budget transfer from the principal's contingency fund to the Glenbrook South debate budget to cover five debate tournaments as described in Mr. Smith's memorandum dated March 12, 1999.

Upon calling of the roll:

aye: Lyons, Seymour, Shact, Wulf, Lerner

nay: none

Motion carried.

Note: See attached agenda item #7.

DISCUSSION REGARDING RELEASE OF PART-TIME, FIRST & SECOND YEAR
TEACHERS

Mr. Lacivita described the process that the Board must follow in releasing part-time, first year and second year probationary teachers. He indicated that if the Board does not release the teachers in a timely fashion, that the teachers are automatically reemployed for the following school year. He further indicated that many of the teachers would be hired back once firm student registration figures have been obtained. Board members asked questions which were answered by Mr. Lacivita. This item will be on the agenda for the Board meeting of April 12, 1999 for Board action.

Note: See attached agenda item #8

DISCUSSION REGARDING FIRST DRAFT OF 1999-2000 SCHOOL YEAR
BUDGET

Board members had received copies of the draft 1999-2000 school year budget and executive summary. Dr. Schilling described how the budget process functions and highlighted significant assumptions, changes, and features of the budget. He indicated the budget process would continue during the next several months and the Board would be asked to adopt a tentative budget in July and the final budget in late August or early September. Board members asked questions which were answered by Dr. Schilling.

Note: See attached agenda item #11

DISCUSSION REGARDING CAPITAL OUTLAY REQUESTS FOR 1999-2000
SCHOOL YEAR

Dr. Schilling presented the Board with the capital outlay requests proposed for the 1999-2000 school year. The requests are largely for equipment items. Glenbrook North requests total \$150,745 and Glenbrook South requests total \$55,232. The purchases would be made from the building operating budgets previously authorized by the Board. Board members asked questions and expressed several concerns. Several Board members cited the inconsistent format used by the two schools and the need for additional details in the requests. Board members will submit additional questions to Dr. Hales and the capital outlay requests will be considered again by the Board at a subsequent Board meeting.

Note: See attached agenda item #12

DISCUSSION REGARDING INDEPENDENT CONTRACTORS FOR 1999-2000
SCHOOL YEAR

Dr. Schilling presented proposals for the utilization of independent contractor positions for the 1999-2000 school year. Several of the proposals call for replacing current independent contractors with employees. Board members asked a number of questions and requested that the proposals be revised and resubmitted to the Board with additional information.

Note: See attached agenda item #13

DISCUSSION REGARDING TECHNOLOGY PURCHASES FOR 1999-2000 SCHOOL
YEAR

Board members had received copies of the technology equipment requests for the 1999-2000 school year. The requests total \$249,075 at Glenbrook North and \$298,420 at Glenbrook South, with the funds being taken from the building operating budgets. Board members asked questions which were answered by members of the staff. Dr. Hales indicated several questions will be addressed in the technology plan currently under development by the technology task force. The technology purchase requests will be considered again by the Board at a subsequent Board meeting.

Note: See attached agenda item #14

DISCUSSION REGARDING YEAR 2000 (Y2K) TECHNOLOGY ISSUES

Dr. Herrick and Mr. Rainier presented the Board with a status report regarding the district's efforts to avoid year 2000 (Y2K) computer related problems. The report covered such areas as administrative computing, building security, desktop computing, utilities, and wide-area networks. Mr. Lyons suggested the need for a "project management" timeline to address unresolved issues.

Note: See attached agenda item #15

DISCUSSION REGARDING REPAIR OF THE GLENBROOK NORTH OUTDOOR
TRACK

Dr. Schilling reported that the Glenbrook North outdoor track was recently inspected and found to be in need of resurfacing. The total cost for the resurfacing is estimated to be \$66,000 with a state grant paying \$29,000 of the cost. Board members asked questions which were answered by Dr. Schilling. After discussion the Board authorized bidding of the project and the inclusion of the project in the Facilities Master Plan for the 1999-2000 school year for Board consideration at a subsequent Board meeting.

Note: See attached agenda item #16

DISCUSSION REGARDING EDUCATIONAL SUPPORT STAFF AUTHORIZATION
FOR 1999-2000

Board members had received a recommendation from Dr. Schilling regarding educational support personnel staffing for the 1999-2000 school year. The recommendation calls for adding 3.2 F.T.E. educational support personnel staff to Glenbrook North and 1.9 F.T.E. educational support personnel staff to Glenbrook South. Dr. Schilling described the rationale for the additional staff members and answered questions from members of the Board. The total number of educational support personnel being requested is 89.4 F.T.E. at Glenbrook North and 91.2 F.T.E. at Glenbrook South. The item will be on the agenda for Board action at the next Board meeting.

Note: See attached agenda item #9

DISCUSSION REGARDING SPECIAL EDUCATION OFF CAMPUS ITINERANT
POSITION AND STAFF APPOINTMENT

Mr. Lacivita indicated that he was recommending the addition of an itinerant position at the special education off campus program and the appointment of Norman Neihaus to the newly created position. He reported that there are federal funds available through NSSED to fund the itinerant position through the end of this school year. Mr. Neihaus is currently serving as a student teacher at the off campus program. The itinerant position would serve up to six students in a small room currently available at the off campus facility. Mr. Lacivita suggested that the Board consider approving the request effective April 5, 1999 which is the start of the fourth quarter of this school year. After discussion the Board took the following action.

MOTION TO APPROVE SPECIAL EDUCATION OFF CAMPUS ITINERANT
POSITION AND STAFF APPOINTMENT

Motion by Mr. Lyons, seconded by Mr. Wulf, to approve the special education off campus itinerant position and the appointment of Norman Neihaus (MA, Step 1) to the position, as described in Mr. Lacivita's memorandum dated March 19, 1999. The position and the appointment are approved for the period from April 5, 1999 through the remainder of this school year.

Upon calling of the roll:

aye: Lyons, Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

Note: See attached agenda item #10

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DISCUSSION REGARDING SCHOOL BUS SERVICES AND COSTS FOR 1999-2000
SCHOOL YEAR

Dr. Hales, Dr. Schilling, and Mr. Rainier reported to the Board that the school districts in the township had experienced a substantial increase in the bids for the student bus services for the 1999-2000 school year. In addition to the increase in costs, late bus service has been experienced this year on some of the bus routes. The elementary, junior high, and high school have utilized a "triple run schedule" in which one bus would be utilized for three separate runs. However, increased traffic, growth in the community, and changing traffic patterns have made it difficult to continue with the triple run process. One of the solutions suggested has been for Glenbrook South to begin its class schedule at 7:30 a.m. Dr. Hales indicated that he could not support a 7:30 a.m. start time because he believes it is not in the best interest of the students and staff. Following discussion the Board directed the administration to continue to investigate possible solutions and to rebid the bus services, including a bid for a separate bus schedule serving only the high school students.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Lyons, seconded by Mr. Wulf, to move into closed session at approximately 10:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

The Board returned to open session at approximately 10:40 p.m.

MOTION TO APPROVE DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS

Motion by Mr. Lyons, seconded by Mr. Wulf, to approve the differential responsibilities appointments and changes as contained in Mr. Lacivita's memorandum dated March 18, 1999.

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

Note: See attached agenda item #5.3

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Lyons, seconded by Mrs. Isenberg, to move into closed session at approximately 10:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider litigation which has been filed and is pending or is probable or imminent (Sections 2 (c) (1) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

The Board returned to open session at approximately 12:15 a.m.

ADJOURNMENT

Motion by Mr. Lyons, seconded by Mrs. Isenberg, to adjourn the meeting at approximately 12:15 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, and Wulf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: APRIL 12, 1999 Glenbrook Admin. Building
7:30 P.M. 1835 Landwehr Road

Glenview, Illinois