

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 14, 1998**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 14, 1998, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The vice president called the meeting to order. Upon calling of the roll, the following members answered present: Lerner, Rogal, Seymour, Shact. Absent: Isenberg, Lyons, Wulf. Note: Mrs Isenberg arrived at approximately 7:40 p.m. and Mr. Wulf arrived at approximately 7:35 p.m. Also present: Freeman, Gross, Hales, Herrick, Lacivita, Riggle, Schilling, Sennholtz, Smith, Taccona.

RECOGNITION OF COMMUNITY VISITORS

Vice President Neal Shact asked if any community visitors wished to be recognized.

Sarah Beyne, 2315 Crabtree Lane, Northbrook, a Glenbrook North parent, presented a report to the Board about the PARTS program. This program facilitates the partnership between school personnel, parents, and others to provide support and education for families whose adolescents are using or recovering from substance abuse. Mrs. Beyne expressed her appreciation to Glenbrook North athletic director, James Bloch, for his support and cooperation in implementing this beneficial program.

BOARD AND SUPERINTENDENT REPORTS

Carol Rogal reported on the agenda of the First in the World Consortium Advisory Board. She noted that the NSSD Special Education Cooperative will now be administering the consortium finances and that an audit will be conducted when this transition is completed. She also requested that the First in the World Advisory Board meetings be scheduled on non-Board meeting nights, if possible. Mrs. Rogal is the school Board's representative on this advisory board.

Jeffrey Lerner mentioned the reception for Dave and Brenda Hales that was held on Sunday afternoon, September 13, 1998. He thanked those who attended and who were responsible for organizing this pleasant event.

Dr. Hales addressed an ongoing concern that had been brought to his attention, that concern being the annoying geese and the resultant droppings in and around the district's athletic fields. Dr. Hales was sad to report that no viable solution has been found to solve this problem.

Dr. Hales asked about the procedure for approving the goals for the district for the 1998-99 school year. Board members asked that these goals be included as a discussion item on the next agenda.

Dr. Hales expressed his and Brenda's thanks and appreciation to Diane Freeman, the Board, and others associated with the wonderful reception.

INTRODUCTION OF TEACHERS NEW TO THE DISTRICT

Assistant Superintendent, James Lacivita, introduced the district's new teachers to the Board. New teachers were invited early for an opportunity to share their experiences and tour the administration center.

Note: See attached agenda item #4

DISCUSSION REGARDING NATIONAL SCIENCE FOUNDATION GRANT APPLICATION FOR PROJECT LEAP

The superintendent presented a recommendation for the approval of a National Science Foundation grant application through the First in the World Consortium. The purpose of this grant is to strengthen mathematics and science leadership and teaching strategies based on the analysis of the Third International Mathematics and Science Study (TIMSS) data and curriculum assessment. If this grant is approved, Dr. John McConnell, mathematics instructional supervisor at Glenbrook South, would receive a reduced teaching assignment to coordinate this project. A temporary mathematics teacher would be hired to handle his teaching load. Dr. McConnell was present to address specific questions presented by the Board. After discussion, the Board took the following action.

MOTION TO APPROVE NATIONAL SCIENCE FOUNDATION GRANT APPLICATION FOR PROJECT LEAP

Motion by Mrs. Isenberg, seconded by Mr. Wulf, to approve the submission of an application to the National Science Foundation for a grant titled "LEAP to World Class Teaching in Mathematics & Science." Dr. John McConnell would be a co-principal investigator for the grant. Dr. McConnell would be assigned 2/5 of his time to the grant and the grant would reimburse the district for 2/5 of Dr. McConnell's salary and benefits.

Upon calling the roll:

aye: Isenberg, Lerner, Rogal, Seymour, Shact, Wulf

nay: none

Motion carried.

Note: See attached agenda item #5.

DISCUSSION REGARDING FACULTY PARTICIPATION IN ILLINOIS TEACHERS OF MATHEMATICS ANNUAL MEETING

The superintendent presented a recommendation for eleven district mathematics teachers to attend the ICTM annual meeting on October 16 and 17, 1998. Because Board policy requires Board approval for attendance at out of state or overnight conferences by more than six teachers, this request was brought to the Board for specific approval. The superintendent noted that specific travel requests were filed by all teachers and approved by the building principals. John McConnell and Sandra Dawson, mathematics instructional supervisors at Glenbrook South and Glenbrook North, were present to address specific questions. After discussion, the Board took the following action.

MOTION TO APPROVE FACULTY PARTICIPATION IN ILLINOIS TEACHERS OF MATHEMATICS ANNUAL MEETING

Motion by Mrs. Isenberg, seconded by Mrs. Rogal, to approve eleven district mathematics teachers attendance at the Illinois Council of Teachers of Mathematics annual meeting on October 16 & 17, 1998 in Springfield, Illinois.

Upon calling the roll:

aye: Lerner, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

Note: See attached agenda item #6.

DISCUSSION REGARDING INDEPENDENT CONTRACTOR CONTRACTS

Dr. Craig Schilling presented independent contractor contracts for the 1998-99 school year for Board approval. Dr. Joan Gross, assistant superintendent for special education, reviewed those services that were funded through federal special education grants. The Board expressed a concern that some of the services might be better provided through regular district positions. Dr. Schilling and Dr. Hales noted that these services will be monitored and where services can be provided more effectively, recommendations will be brought to the Board to add those positions to the district FTE. After discussion, the Board took the following action.

MOTION TO APPROVE INDEPENDENT CONTRACTOR CONTRACTS

Motion by Mr. Seymour, seconded by Mr. Lerner, to approve the independent contractor contracts for the 1998-99 school year as contained in Dr. Schilling's memorandum dated September 9, 1998.

Upon calling the roll:

aye: Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

Note: See attached agenda item #7.

MOTION TO APPROVE CONSENT AGENDA

Mr. Shact asked if any Board members wanted any item removed from the consent agenda. Mrs. Rogal requested to have the closed session minutes of August 24, 1998 removed from the consent agenda and to move this item into closed session.

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to approve the following items on the consent agenda:

- 1.) the minutes of the regular Board meeting of August 24, 1998.

2.) the resignation of the following educational support staff as recommended by the assistant superintendent for business affairs:

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
HIRSCH, Michael	Instructional Assistant	6/9/98	North
JOHNSON, Kathleen	Instructional Assistant	6/9/98	North
PAPAIOANNOU, William	Instructional Assistant	6/9/98	Off-Campus

3.) the appointment and transfer of the following educational support staff as recommended by the assistant superintendent for business affairs:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
BERANEK, Elizabeth Assistant (rep. B. LaMie)	Instructional	9/4/98	North	I/A-Step 2
BROSNAHAN, John (rep. M. Hirsch)	Instructional Assistant	8/26/98	North	I/A-Step 2
BURROWS, Carrie (rep. J. Thissen)	Instructional Assistant	9/2/98	North	I/A-Step 3
CAULFIELD, Marie (rep. T. Welker)	Paraprofessional	9/8/98	North	Para-Step 3
DEVINE, Stephen (rep. J. Strategos)	Paraprofessional	8/26/98	North	Para-Step 1
GRANATELLI, Diane (rep. W. Papaioannou)	Instructional Assistant	9/2/98	Off-Campus	IA-Step 3
KOZEMCZAK, Ronald (newly created position)	Paraprofessional	8/28/98	North	Para-Step 1

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<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
LASKY, Dale (rep. C. Entman)	Instructional Assistant	8/25/98	South	I/A-Step 4
LOPEZ, Rafel (rep. D. Lunsford)	Custodian	8/24/98	North	CE-01
LOPEZ-RAMIREZ, Raul (rep. P. Broderick)	Custodian	8/24/98	North	CE-01
LYBOLT, Mary Lou (rep. M. Leben)	Department Secretary	8/21/98	North	Group 4- Step 4
NUMRICH, Matthew (rep. M. Standerski)	Instructional Assistant	9/3/98	North	I/A-Step 3
RUGER, Linda (rep. D. Alejandro)	Accountant/ Bookkeeper	9/14/98	District	Group 2- Step 1
STICKNEY, Wendy (rep. S. Muir & B. Baur)	Instructional Assistant	8/25/98	North	I/A-Step 3
STROND, Rosa (rep. M. Moon)	Instructional Assistant	9/4/98	South	I/A-Step 3
TEUMER, Mia (newly created position)	Department Secretary	9/4/98	North	Group 4- Step 1
TOWNSLEY, William (rep. J. Westendorf)	Instructional Assistant	8/25/98	Off-Campus	IA-Step 3
WINKLE, Gary (newly created position)	Paraprofessional	8/26/98	North	Para-Step 2
WELTON, Victoria (newly created position)	Department Secretary	8/19/98	North	Group 4- Step 1

TRANSFER

WESTENDORF, Joy Instructional 9/2/98North I/A-Step 2
(rep. S. Muir & Assistant
M. Hirsch)

4.) a full time special leave of absence without pay for Danita Fitch, Glenbrook South foreign language teacher, starting on the day she is able to return to work following the birth of her child until the end of the first semester and a 2/5 special leave of absence without pay for the second semester of the 1998-99 school year.

5.) to approve the following Evening High School instructors for the first semester of the 1998-99 school year as recommended by the assistant superintendent for personnel:

<u>Name</u>	<u>Subject</u>	<u>No. of Courses</u>	<u>Stipend</u>
Margaret Barrett	English	2	\$5,206
Greg Beckway	Science	1	\$3,169
Warren Bjork	Science	1	\$3,169
Richard Blazeovich	20th Century U.S. History	2	\$6,338
Allen Bulow	Driver Education	1	\$2,320
Darlene Colmar	Psychology	1	\$1,471
Rochelle Foreman	Mathematics	1	\$3,169
Sue Anne Gale	Art Courses	2	\$6,338
Clem Germanier	Automotives	1	\$3,169
Jennifer Hercreg	English	1	\$2,320
Bill Horine	Film Study Law	2	\$6,338
Sue Kish	English	2	\$3,508
Steve Kornick	Welding	1	\$3,169
Faith Paich	Consumer Education Family Living/ Child Dev.	3	\$9,507
Joe Perica	Counselor	1/2	\$1,584.50
Gus Prochazka	U.S. History	2	\$6,338

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<u>Name</u>	<u>Subject</u>	<u>No. of Courses</u>	<u>Stipend</u>
Deanne Rehmer	Intro. to Computers	2	\$6,338
Amie Stigailo	Photography	1	\$2,320
Janet Vinopal	Health	1	\$3,169
James Woell	Assistant Principal	1 Semester	\$2,000

6.) the reimbursement of the revolving fund for employees for the month of August in the amount of \$16,888.53 represented by checks no. 080931 through 080934, 080987 through 080997, 081029 through 081044 and 081097 through 081123.

7.) the reimbursement of the revolving fund for vendors for the month of August in the amount of \$26,190.45 represented by checks no. 080884 through 080928, 080936, 080941 through 080981, 080999, 081003 through 081026, 081046, 081047 and 081054 through 081092. Voided checks no. 080881 through 080883, 080929, 080930, 080935, 080937 through 080940, 080982 through 080986, 080998, 081000 through 080002, 081027, 081028, 081045, 081048 through 081053, and 081093 through 081096. Canceled checks no. 079168, 079979 and 080804.

8.) the issuance of the electronic wire transfers for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 196667 through 196729, 196985 through 197372, and 197547 through 197766 totaling \$1,182,895.70. With adjustments of (\$44,446.60) and employer matching FICA and Medicare of (\$54,732.67), the gross payroll for the month of July was \$1,083,716.43.

9.) the filing of the 1998-99 annual application for state recognition for Glenbrook North, Glenbrook South, and Glenbrook Evening High School.

10.) the Glenbrook North and Glenbrook South debate program educational tour to Dallas, Texas, October 23-25, 1998.

11.) the acceptance of a \$500 donation to the Glenbrook South scholarship fund from the Glenbrook Educational Association.

Upon calling of the roll:

aye:Lerner, Rogal, Seymour, Shact, Wulf, Isenberg

nay:none

Motion carried.

Note: See attached agenda item #8.

DISCUSSION REGARDING 1998-99 DISTRICT BUDGET

Dr. Schilling reviewed information regarding the proposed 1998-1999 district budget. The budget is scheduled for formal adoption at the September 28, 1998 Board meeting. Dr. Hales shared a concern from Dr. Herrick and the district technology committee regarding the possible need for a web site coordinator for the district. Following discussion, Dr. Schilling recommended that funds for the position be added to the budget, so that if the Board did eventually approve the position, funds would be available.

Note: See attached agenda item #9.

DISCUSSION REGARDING COST OF TEXTBOOKS

The Board discussed various issues regarding textbooks, such as costs, procedures, book purchase versus book rental, etc. Dr. Schilling explained the district's current procedures and provided some historical information regarding the purchase versus rental of textbooks. Dr. Schilling will prepare an analysis for the Board. Dr. Hales will work with the principals and bookstore managers to review the information provided to parents by the district about the cost and process associated with student textbooks and fees.

Note: See attached agenda item #10.

DISCUSSION REGARDING COMPUTER BUY PROGRAM

Dr. Herrick and Dr. Schilling reviewed a proposal for an expanded computer buy program for district employees. This program will allow employees to fund technology purchases between \$500 - \$4,000, interest free, through the school district and to repay the technology loan through payroll deduction. During discussion Mr. Shact asked about the possibility of employees purchasing equipment and software from district vendors. Dr. Herrick noted that the district vendor could not sell to district employees. He felt that many excellent vendors could provide equipment, and that the program should be as flexible as possible. The Board asked for the computer buy program to be put on the consent agenda for the next Board meeting.

Note: See attached agenda item #11.

DISCUSSION REGARDING DATE OF BOARD MEETING IN DECEMBER, 1998

Due to a conflict with Hanukkah, the Board reviewed changing the date of the December Board meeting from Monday, December 14, to Tuesday, December 15, 1998. After discussion, the Board took the following action.

MOTION TO RESCHEDULE BOARD MEETING IN DECEMBER, 1998

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to reschedule the Board of Education meeting in December to Tuesday, December 15, 1998.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

Note: See attached agenda item #12.

OTHER

No other items were added to the agenda.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to move into closed session at approximately 9:20 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; to consider matters relating to individual students; and the discussion of minutes of meetings lawfully closed (Sections 2 (c) (1), (10), and (21) of the Open Meetings Act).

Upon calling of the roll:

aye:Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay:none

Motion carried.

The Board returned to open session at approximately 9:30 p.m.

MOTION TO APPROVE THE CLOSED SESSION BOARD MINUTES OF AUGUST 24, 1998

Motion by Mrs. Rogal, seconded by Mrs. Isenberg, to approve the closed session Board minutes of August 24, 1998 as corrected in closed session.

Upon calling of the roll:

aye:Seymour, Shact, Wulf, Isenberg, Lerner, Rogal

nay:none

Motion carried.

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MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to move into closed session at approximately 9:35 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to consider matters relating to individual students (Sections 2 (c) (1) and (10) of the Open Meetings Act).

Upon calling of the roll:

aye: Seymour, Shact, Wulf, Isenberg, Lerner, Rogal

nay: none

Motion carried.

The Board returned to open session at approximately 11:20 p.m.

ADJOURNMENT

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to adjourn the meeting at approximately 11:20 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Isenberg, Lerner, Rogal, Seymour, Shact, and Wulf voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: SEPT. 28, 1998
7:30 P.M.

Glenbrook Admin. Building
1835 Landwehr Road
Glenview, Illinois