

2/23/98

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY 23, 1998**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 23, 1998, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

ORIENTATION SESSION FOR NEW BOARD MEMBERS (7:00 - 7:30 p.m.)

Preceding the regular meeting, an orientation session was conducted for new Board members. Dr. McGrew started the session with an explanation of the writing grade component of the district's grading system. Dr. McGrew set forth a brief history of the writing grade from its philosophical origins to its current impact on student performance. Board members made comments on the presentation and had questions answered by Dr. McGrew. Board members further discussed grade weighting and course sequencing in mathematics and science. Present at the orientation meeting were Board members Lerner, Rogal, Seymour, and Shact. Also present: Gale, McGrew.

(The Board took a five-minute recess at this point in the agenda.)

At approximately 7:30 p.m., the president called the meeting to order. Upon calling of the roll, the following members answered present: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf. Also present: Babington, Brockelman, Court, Freeman, Fuller, Gale, Gross, Herrick, Lacivita, McGrew, Rainier, Schilling, Smith, Taccona.

RECOGNITION OF COMMUNITY VISITORS

President Irwin Lyons asked if any community visitors wished to be recognized. No community visitors requested to address the Board.

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BOARD AND SUPERINTENDENT REPORTS

Superintendent McGrew reported that he had received Illinois State Board of Education Certificates of Recognition for Glenbrook North, Glenbrook South, Glenbrook Evening School and Glenbrook Off-Campus. The certificates indicate that our schools are in full compliance with the standards for public schools set forth in *The School Code of Illinois* and the *State Board of Education Rules and Regulations*. Dr. McGrew announced the Board was invited to a dinner on March 23, 1998 at 6:00 p.m. in Room 160 at Glenbrook South to be prepared by the students enrolled at Glenbrook Off-Campus. He reminded Board members of the Variety Show scheduled for the coming weekend at Glenbrook South. Finally, Dr. McGrew informed the Board of a letter he received from parents complimenting Glenbrook North physical education teacher Steve Holmbeck for his assistance in helping their daughter with some personal difficulties.

Mr. Lyons announced the Board's decision to hire Dr. David Hales as the superintendent for the Glenbrook High Schools replacing Dr. McGrew upon his retirement at the end of this fiscal year.

STAFF WHO EXCEL

Dr. McGrew introduced Glenbrook North science teacher Joan Bolos, Glenbrook South mathematics teacher Ann Brunner and Glenbrook South mathematics teacher Sharon Sheehan as staff who excel. All three staff members are authors of educational materials. Joan Bolos has authored an article entitled "Creating a Scientific Community" and is co-authoring a book entitled "How to Survive Your First Few Years as a Science Teacher." Mrs. Brunner and Mrs. Sheehan co-authored an article entitled "The Algebra Launching PAD" which appeared in *The Mathematics Teacher*. The Board and superintendent visited with the teachers and congratulated them on their publications.

MOTION TO APPROVE CONSENT AGENDA

Mr. Lyons asked if any Board members wanted any item removed from the consent agenda. No Board member requested to have an item removed from the consent agenda.

Motion by Mr. Wulf, seconded by Mr. Seymour, to approve the following items on the consent agenda:

1.) the minutes of the regular Board meeting and closed session of February 9, 1998.

2.) the resignation of the following certificated staff as recommended by the assistant superintendent for personnel:

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
SIMON, Cheryl	Science Instructor	6/9/98	South

3.) the differential responsibilities appointments for 1997-98 as contained in Mr. Lacivita's memorandum dated February 19, 1998.

4.) the special leave of absence for Susan Baxter beginning on the day she is able to return to work following the birth of her child until the end of the 1997-98 school year.

5.) the issuance of vendor check nos. 143890 through 144208 in the amount of \$1,096,618.05 as listed on the attached check list dated February 23, 1998.

6.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$65,001.85, canceled checks totaling \$37,374.84 for a net of \$27,627.01 as shown on the attached Supplemental Bill List dated February 23, 1998.

7.) the issuance of vendor check nos. 143734 through 143882, in the amount of \$5,429.08 as listed on the attached check list dated February 23, 1998.

8.) the issuance of vendor check nos. 143589 through 143727, in the amount of \$4,913.65 as listed on the attached check list dated February 23, 1998.

9.) the issuance of the electronic wire transfer for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 178501 through 179278 and 180202 through 180507 totaling \$2,946,953.90. With adjustments of (\$3,173.84) and employer matching FICA and Medicare of (\$62,062.52), the gross payroll for the month of January was \$2,881,717.54.

10.) the acceptance of the \$500 gift from Rolling Green Country Club to the Glenbrook North music department for the Chamber Singers' performance on December 18, 1997.

Upon calling of the roll:

aye: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf

nay: none

Motion carried.

Note: See attached agenda item #5.

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**DISCUSSION REGARDING PROPOSED CLASS SCHEDULE FOR 1998-99
SCHOOL YEAR**

Dr. McGrew introduced this agenda item and gave an overview on the process that has led to requesting Board approval for a new class schedule for the 1998-99 school year. Dr. McGrew expressed his appreciation to the Glenbrook Education Association for agreeing to extend the March 1, 1998, deadline for announcing a change in the student class schedule as set forth in the Professional Negotiations Agreement. The purpose of this discussion was to answer the questions previously raised by Board members and to provide an opportunity for the Board members to ask questions on the proposals. Mr. John Court, principal at Glenbrook North, cited questions previously raised by Board members and provided a detailed response. Mr. Smith, principal at Glenbrook South, spoke and addressed four issues: the plan to phase in the proposed schedule, classes selected for the pilot, freshman homeroom and public relations. Dr. Brockelman, associate principal for curriculum and instruction at Glenbrook South, addressed the topic of supervision and evaluation for teachers involved in the pilot block scheduling program. Board members asked questions on the presentation and had them answered by the members of the administration. Mr. Lyons asked Board members to forward any additional questions to the superintendent to be answered prior to the next meeting. The administration was directed to place this item on the agenda for the next regularly scheduled Board meeting for discussion and approval.

Note: See attached agenda item #6.

**DISCUSSION REGARDING THE AWARD OF BIDS FOR THE RENOVATION OF THE FIRST
FLOOR OF THE GLENBROOK NORTH "A" BUILDING**

In the Board packet was a document from Dr. Schilling dated February 2, 1998, on the awarding of bids for the Glenbrook North "A" building renovation and life safety work. Dr. Schilling reviewed the document and clarified the figures cited therein. Board members asked questions on the document and had them answered by the administration and Richard Cozzi, the district's architectural consultant. The administration was directed to place this item on the agenda for the next regularly scheduled Board meeting for approval.

Note: See attached agenda item #7.

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DISCUSSION REGARDING THE CONTRACT FOR A CONSTRUCTION MANAGER FOR THE RENOVATION OF THE FIRST FLOOR OF THE GLENBROOK NORTH "A" BUILDING

In the Board packet was a memo from Gary Rainier dated February 19, 1998, on the extension of the construction management contract for the renovation of the "A" building at Glenbrook North. This memo set forth the administration's recommendation that the Board extend the current construction management contract with Henry Bros. Company for the proposed renovation work to the first floor of the "A" building at Glenbrook North. Dr. Schilling reviewed the document for the Board and answered questions from them. This item will be placed on the consent agenda for the next regularly scheduled Board meeting.

Note: See attached agenda item #8.

DISCUSSION REGARDING NUMBER OF CERTIFIED STAFF FOR 1998-99 SCHOOL YEAR

In the Board packet for this meeting was a February 20, 1998 memo, from Mr. Lacivita on the procedures for determining the number of certified staff to be allocated for the 1998-99 school year. The purpose of this item was to review the process that has been previously utilized to determine staffing allocations. Board members asked questions on staffing allocations and had them answered by members of the administration. Mr. Lyons asked Board members, who had further questions, to forward them to Mr. Lacivita. Mr. Lacivita will bring this matter back to the Board for additional review at the next regularly scheduled Board meeting.

Note: See attached agenda item #9.

DISCUSSION REGARDING EDUCATIONAL SUPPORT STAFF FOR 1998-99 SCHOOL YEAR

This item was not discussed. Board members agreed to place this item on the agenda for the next regularly scheduled Board meeting.

Note: See attached agenda item #10.

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DISCUSSION REGARDING PROPOSED SIGN-LANGUAGE COURSE FOR GLENBROOK SOUTH

In the Board packet for this meeting was a memo from Glenbrook South Principal David Smith requesting Board approval for a new course. The course, *American Sign Language*, would be offered only in freshman homeroom for one-half credit for a year-long course. Board members discussed the proposal and had questions answered by the administration. This item will be on the consent agenda for the next regularly scheduled Board meeting.

Note: See attached agenda item #11.

DISCUSSION REGARDING STAFF TRIP TO NATIONAL INSTITUTE ON LEGAL ISSUES CONFERENCE IN NASHVILLE, TN, MAY 3-6, 1998

Board members had received in their packets a request from the administration to approve seven staff attending a conference on legal issues of educating children with disabilities. The conference is scheduled to be held in Nashville, Tennessee, on May 3-6, 1998. It has been the practice of the Board to have travel requests for six or more staff members attending the same conference reviewed by the Board. Board members discussed the request and had questions answered by the administration. President Lyons asked the administration to draft a Board policy on staff travel consistent with the Board's current practice. There was a consensus among Board members to approve the travel request for four staff members. After discussion the following action was taken.

MOTION TO APPROVE TRAVEL REQUEST

Motion by Mr. Shact, seconded by Mr. Lerner, to approve the travel request for four staff members to attend the legal conference as set forth in the December 19, 1997 memo from Dr. Gross at an amount not exceed \$1320 per person.

Upon calling the role:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

Note: See attached agenda item #12.

MOTION TO APPROVE CONTRACTS FOR DAVID HALES

Motion by Mr. Lerner, seconded by Mr. Wulf, to approve three one-year superintendent's contracts between the Board of Education and David Hales, as executed by David Hales, for the 1998-99, 1999-2000, and 2000-2001 school years.

Upon calling the role:

aye: Lyons, Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

Note: See attached agenda item #13.1.

DISCUSSION REGARDING CONTRACT WITH BICKERT GROUP, LTD. TO CONDUCT THE SEARCH FOR A PRINCIPAL FOR GLENBROOK NORTH

In the Board packet for this meeting was a contract proposal from Bickert Group, Ltd. This contract proposal is for the Bickert firm to conduct a search for a principal for Glenbrook North for the 1998-99 school year upon the retirement of Mr. Court on July 1, 1998. After discussion the following action was taken.

MOTION TO APPROVE CONTRACT WITH BICKERT GROUP, LTD.

Motion by Mr. Shact, seconded by Mr. Lerner, to approve the contract with the Bickert Group, Ltd. 1340 Wilmot Road, Deerfield, IL 60015 for consultant fees and expenses not to exceed \$13,000. The Bickert Group, Ltd. will conduct the search for a principal for Glenbrook North upon the retirement of Mr. Court on July 1, 1998.

Upon calling the role:

aye: Rogal, Seymour, Shact, Wulf, Isenberg, Lerner, Lyons

nay: none

Motion carried.

Note: See attached agenda item #13.2.

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MOTION TO APPROVE REVISED INDEPENDENT CONTRACTOR CONTRACT AND APPROVAL OF ADDITIONAL INDEPENDENT CONTRACT FOR 1997-98

Motion by Mr. Wulf, seconded by Mr. Shact, to approve the revised independent contractor contract and the approval of an additional independent contractors contract for 1997-89 as contained in Dr. Schilling's memorandum dated February 19, 1998.

Upon calling of the roll:

aye: Rogal, Seymour, Shact, Wulf, Isenberg, Lerner, Lyons

nay: none

Motion carried.

Note: See attached agenda item #13.3

REVIEW AND SUMMARY

The following items need a response from the administration.

1. Further questions from Board members on the proposed class schedule for 1998-99 are to be forwarded to Dr. McGrew.

2. Provide the Board with a list of all classes with an enrollment under 15 students.

3. Develop a staff travel policy.

4. Provide the Board with a copy of written comments made by Mr. Court and Mr. Smith on the scheduling matter.

Note: See attached agenda item #13.4

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Lerner, seconded by Mr. Wulf, to move into closed session at approximately 9:50 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; matters relating to individual students; and litigation which has been filed and is pending or is probable or imminent (Sections 2 c (1), (10), and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Rogal, Seymour, Shact, Wulf, Isenberg, Lerner, Lyons

nay: none

Motion carried.

The Board returned to open session at approximately 11:00 p.m.

ADJOURNMENT

Motion by Mrs. Rogal, seconded by Mrs. Isenberg, to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, and Wulf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: MARCH 9, 1998
7:30 P.M.

Glenbrook Admin. Building
1835 Landwehr Road
Glenview, Illinois