

12/15/97

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, DECEMBER 15, 1997**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 15, 1997, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

**ORIENTATION SESSION FOR NEW BOARD MEMBERS (7:00 - 7:30 p.m.)**

Preceding the regular meeting, an orientation session was conducted for new Board members. Mr. Steve VonBoeckman, principal of Glenbrook Evening High School, gave a presentation on the program offered at Glenbrook Evening High School. In the Board packet for this meeting was a document, prepared by Mr. VonBoeckman, providing an overview of the Glenbrook Evening High School Program. Mr. VonBoeckman discussed the program and answered questions from the Board members. Present at the orientation sessions were Lerner, Rogal, Seymour and Shact. Also present: Gale, McGrew, VonBoeckman.

At approximately 7:30 p.m., the president called the meeting to order. Upon calling of the roll, the following members answered present: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf. Also present: Babington, Brockelman, Court, Fuller, Gale, Gross, Herrick, Lacivita, McGrew, Schilling, Smith, Taccona, and VonBoeckman.

**RECOGNITION OF COMMUNITY VISITORS**

Scott Thompson, 1058 Meadow Road, Northbrook, Illinois, resident, addressed the Board on the topic of block scheduling. Mr. Thompson spoke in support of the concept.

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Lynn McCreery, 1723 W. Ridgewood Lane, Glenview, spoke on the topic of block scheduling. Mrs. McCreery, a past president of the Glenbrook South Parents' Association, spoke in favor of the concept of block scheduling.

**STUDENTS AND STAFF WHO EXCEL**

Dr. McGrew introduced Glenbrook South broadcasting/radio teacher, Dell Kennedy. Ms. Kennedy was recognized for the awards won by two of her students last year, Mandy Stein and Steve Jaksch, and for placing third in the category of Faculty Advisor of the Year. The award was presented by the National Association of College Broadcasters. Mrs. Kennedy addressed the Board and answered questions from them.

Note: See attached agenda Item #5

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Wulf, seconded by Mrs. Rogal, to move into closed session at approximately 7:55 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2 (c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf

nay: none

Motion carried.

The Board returned to open session at approximately 8:10 p.m.

**BOARD AND SUPERINTENDENT REPORTS**

Mr. Lyons asked if any Board member had a report to give. No Board member asked to make a report. Dr. McGrew made several announcements on upcoming events in the district. Dr. McGrew then announced the retirement of John Court as principal at Glenbrook North, effective June 30, 1998.

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**DISCUSSION REGARDING PROPOSED CLASS SCHEDULE FOR 1998-1999 SCHOOL YEAR**

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A special meeting was held on Tuesday, December 8, 1997 at 7:30 p.m. in the Glenbrook South Lyceum to discuss the proposed class schedule for the 1998-1999 school year. This topic was placed on the agenda for this meeting as a continuation of the discussion held on December 8, 1997, to allow Board members an opportunity to ask further questions of the administration.

Dr. John McConnell, instructional supervisor of mathematics at Glenbrook South, addressed the board on the subject of the proposed intensive block schedule for some of the math classes at Glenbrook South. Glenbrook South foreign language instructor Amy Norwood addressed the board on her experience in teaching in a high school with an alternating day block schedule. Board members discussed the class schedules as presented and asked questions of the faculty and administration. At the end of the discussion, Board President Lyons suggested that board members forward their key questions to either Dr. McGrew or him. Dr. Mc. Grew and Mr. Lyons will combine the questions and forward them to the staff for answering.

Note: See attached agenda Item #6

**APPROVAL OF REVISED PROCEDURES FOR BOARD POLICY CG: ADMINISTRATIVE PERSONNEL**

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In the Board packet was a copy of the revised procedures for Board Policy CG: Administrative personnel. The administration recommended the use of the same formula for calculating service recognition payment for administrators and supervisors as used for teachers. This item had been on the agenda for Board meeting on Monday, November 24, 1997, but was rescheduled for this meeting at the request of the administration. After discussion on this matter, the following action was taken.

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**MOTION TO APPROVE REVISED PROCEDURES FOR BOARD POLICY CG:  
ADMINISTRATIVE PERSONNEL**

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to approve revised procedures for Board Policy CG: Administrative personnel.

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

Note: See attached agenda Item #7

**ACCEPTANCE OF FY' 97 FINANCIAL AUDIT AND MANAGEMENT LETTER**

A copy of the FY' 97 financial audit and management letter was in the Board packet. Dr. Schilling reviewed this audit and letter and answered questions from Board members. After discussion on this matter, the following action was taken.

**MOTION TO ACCEPT FY' 97 FINANCIAL AUDIT AND MANAGEMENT LETTER**

Motion by Mrs. Isenberg, seconded by Mr. Shact, to accept the FY' 97 financial audit and management letter as presented.

Upon calling of the roll:

aye: Lyons, Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

Note: See attached agenda Item #8

**MOTION TO APPROVE CONSENT AGENDA**

Board President Lyons asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mrs. Isenberg asked that the payment of check #142199 be removed from the consent agenda.

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Motion by Mr. Seymour, seconded by Mr. Lerner, to approve the following items on the consent agenda:

1.) the minutes of the closed session of November 18, 1997, and regular meeting and closed session of November 24, 1997.

2.) the corrected board minutes of the regular meeting of November 18, 1997.

3.) to accept the resignation of the following educational support personnel as recommended by the assistant superintendent for business affairs:

**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
YANONG, Catherine	Instructional Assistant	12/19/97	North
KNAR, Richard	Paraprofessional	12/19/97	North
McCORMICK, Michael	Instructional Assistant	12/19/97	North

4.) the appointment and transfer of the following educational support personnel as recommended by the assistant superintendent for business:

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
KRIECHBAUM, Jeanne (rep. M. Friedman)	Instructional Assistant	12/8/97	South	\$10.34/hr.
FLYNN, Patricia (rep. H. Siena)	Secretary	12/22/97	District	\$24,650/yr.

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**TRANSFER**

COLLAZO, Egrain                      Assistant                      12/16/97                      North                      \$44,000/yr.  
(rep. M. Miskawitz)                      Plant Operator

5.)        the issuance of vendor check Nos. 142009 through 142305 in the amount of \$1,556,032.37 as listed on the attached check list dated December 15, 1997.

6.)        the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$68,443.91, canceled checks totaling \$213.74 for a net of \$68,230.17 as shown on the attached supplemental bill list dated December 15, 1997.

7.)        to ratify the issuance of the electronic wire transfers for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 173637 through 173682, 174246 through 175053 and 175620 through 175887 totaling \$3,440,900.56. With adjustments of (\$3,956.06) the employer matching FICA and Medicare of (\$71,671.53), the gross payroll for the month of November was \$3,365,272.97.

8.)        the reimbursement of the revolving fund for employees for the month of November in the amount of \$34,284.55 represented by checks No. 076843, 076844, 076850 through 076888, 076890 through 076899, 076965 through 077015, 077017, 077020 through 077022, 077028 through 077089 and 077190 through 077226.

9.)        the reimbursement of the revolving fund for vendors for the month of November in the amount of \$55,177.54 represented by checks No. 076842, 076904 through 076962, 077018, 077019, 077092 through 077149, 077152 through 077174, 077176 through 077180. Voided checks No. 076845 through 076849, 076889, 076900 through 076903, 076963, 076964, 077016, 077023 through 077026, 077090, 077091, 077150, 077151, 077175, 077181 through 077189. Canceled checks No. 076820, 076853, 076857, 076858, 076882, 076985, 076993, 077027 and 077042.

10.)      revised form used to request Board approval for student tours and trips.

11.)      the following gifts to the Glenbrook South athletic department from the Titan Booster Club:

<u>ITEM</u>	<u>AMOUNT OF GIFT</u>
Record Boards for the Fieldhouse	\$4,301
5 Man Sled for the Football Program	\$2,625
Weight Machine for the School Weight Room	\$1,600
Banners for the Main Gymnasium	\$1,200

12.) the Glenbrook North debate program educational tours to Los Angeles, California - December 18-20, 1997; Redlands, California - December 21-24, 1997; Nashville, Tennessee - January 2 - 5, 1998; Atlanta, Georgia - January 28-29, 1998, and Atlanta, Georgia - January 30-February 2, 1998.

13.) the Glenbrook South debate program educational tours to Los Angeles, California - December 18-20, 1997; and Redlands, California - December 21-24, 1997.

14.) the Glenbrook South debate program educational tours to Nashville, Tennessee - January 2-5, 1998; and Atlanta, Georgia - January 29-February 2, 1998.

Upon calling of the roll:

aye: Rogal, Seymour, Shact, Wulf, Isenberg, Lerner, Lyons

nay: none

Motion carried.

Note: See attached agenda item #9

**DISCUSSION REGARDING GLENBROOK NORTH AND GLENBROOK SOUTH BUILDING PROJECTS FOR 1998-99 SCHOOL YEAR**

Consensus among Board members was to move this item to the next regularly scheduled board meeting on Monday, January 12, 1998.

**DISCUSSION REGARDING PROPOSED GLENBROOK SOUTH BUILDING PROJECTS TO BE COMPLETED DURING THE SUMMER OF 1998**

Consensus among Board members was to move this item to the next regularly scheduled board meeting on Monday, January 12, 1998.

Note: See attached agenda Item #11

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**DISCUSSION REGARDING EDUCATIONAL SUPPORT PERSONNEL (ESP) PURCHASE OF SERVICE CREDIT FROM ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) FOR PRIOR MILITARY SERVICE**

In the Board packet was a memo from Dr. Schilling on recent legislation allowing active IMRF members to purchase up to two years of IMRF service for time served in the military before joining IMRF. Dr. Schilling recommended the Board approve the purchase of military credit for active IMRF employees in accordance with the resolution attached to his memo.

Board members discussed this item and had questions answered by Dr. Schilling. The administration was directed to place this item on the agenda for the next regularly scheduled Board meeting on Monday, January 12, 1998.

Note: See attached agenda Item #12

**DISCUSSION REGARDING REVISION OF SOFTWARE LICENSE AGREEMENT BETWEEN BOARD AND EDUCATIONAL TECHNOLOGY SOLUTIONS (ETS)**

Board members received in their packets a memo from Dr. Schilling on the administration's proposed revisions to the software license agreement previously entered into by the Board and Educational Technology Solutions (ETS). Following discussion of this item, the Board decided to continue the discussion in closed session as it involved the consideration of the employment of a specific employee.

Note: See attached agenda Item #13

**DISCUSSION REGARDING RETAINING A SEARCH FIRM TO EMPLOY COMPUTER PROGRAMMERS**

Dr. Herrick placed in the Board packet a memo dated December 8, 1997, summarizing his efforts in advertising for two staff positions in the Management Information Services (MIS) department. The Board was asked to consider approving the assistance of a search firm to assist in finding suitable programmers. Board members asked questions and had them answered by Dr. Herrick. After discussion, the following action was taken.



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**MOTION TO APPROVE RETAINING A SEARCH FIRM TO EMPLOY COMPUTER PROGRAMMERS**

Motion by Mr. Wulf, seconded by Mrs. Isenberg to allow the administration to hire a search firm to assist in finding a suitable programmers for the Management Information Services (MIS) department.

Upon calling of the roll:

aye: Seymour, Shact, Wulf, Isenberg, Lerner, Lyons, Rogal

nay: none

Motion carried.

Note: See attached agenda Item #14

**OTHER**

Mr. Lyons informed the Board he would not be able to attend the Board meeting scheduled for Monday, January 12, 1998, and asked that the discussion on the proposed block schedules be moved to another date. Mr. Lyons cautioned Board members in forwarding voice mail messages as some confidential information has inadvertently been forwarded.

**REVIEW AND SUMMARY OF BOARD MEETING**

Board members were reminded to submit questions on the proposed schedule changes to either Mr. Lyons or Dr. McGrew as soon as possible.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Seymour, seconded by Mr. Wulf, to move into closed session at approximately 10:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; student disciplinary cases; (Sections 2 (c) (1) and (9), of the Open Meetings Act).

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Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

The Board returned to open session at approximately 11:55 p.m.

**MOTION TO APPROVE DIFFERENTIAL RESPONSIBILITIES APPOINTMENTS**

Motion by Mr. Seymour, seconded by Mr. Lerner, to approve the differential responsibilities appointments as outlined in Mr. Lacivita's memorandum dated December 11, 1997.

Upon calling of the roll:

aye: Lyons, Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

Note: See attached agenda item #18

**MOTION TO APPROVE THE REVISION OF THE EDUCATIONAL TECHNOLOGY SOLUTIONS (ETS) LICENSING AGREEMENT**

Motion by Mr. Wulf, seconded by Mr. Lerner, to approve the revision of the Educational Technology Solutions (ETS) licensing agreement as presented by the administration.

Upon calling of the roll:

aye: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf

nay: none

Motion carried.

Note: See attached agenda item 13

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**MOTION TO EXTEND THE SUSPENSION OF STUDENT #98-7**

Motion by Mr. Wulf, seconded by Mr. Shact, to extend the suspension of student #98-7 through Thursday, January 22, 1998, and to place student #98-7 on homebound tutoring through January 22, 1998.

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

abstain: Rogal

Motion carried.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Seymour, seconded by Mr. Wulf, to move into closed session at approximately 12:00 midnight to consider student disciplinary cases; and matters relating to individual students (Sections 2 (c) (9) and (10) of the Open Meetings Act).

Upon calling of the roll:

aye: Lyons, Rogal, Seymour, Shact, Wulf, Isenberg, Lerner

nay: none

Motion carried.

The Board returned to open session at approximately 12:20 a.m.

