

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, NOVEMBER 24, 1997**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 24, 1997, at approximately 7:00 p.m. at the Glenbrook High Schools Administration Building pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Lerner, Rogal, Seymour, Shact. Absent: Isenberg, Lyons, Wulf. Mrs. Isenberg, Mr. Lyons, and Mr. Wulf entered the Board meeting at 7:30 p.m. Also present: Gale, Herrick, McGrew.

**ORIENTATION SESSION FOR NEW BOARD MEMBERS (7:00 - 7:30 p.m.)**

Dr. McGrew introduced Dr. Scott Herrick, assistant superintendent for information services. Dr. Herrick gave a brief overview of the Management Information Services (MIS) department and the services that are provided to the district. Dr. Herrick distributed a document summarizing the work done by MIS to provide the informational and technological resources needed to support for the instructional and administrative operations of the district. Board members asked questions which were answered by Dr. Herrick. At approximately 7:20 p.m., Dr. Herrick provided the Board a tour of the MIS facilities located in the district office.

At approximately 7:30 p.m., the new Board members returned to the Board room and were joined by Board members Lyons, Isenberg and Wulf. Also present at this time were Babington, Brockelman, Court, Freeman, Gross, Lacivita, Rainier, Schilling, Smith, and Taccona.

**RECOGNITION OF COMMUNITY VISITORS**

Board president Lyons asked if any community visitors wished to be recognized. No community visitors requested to address the Board.

**STUDENTS AND STAFF WHO EXCEL: GLENBROOK SOUTH STATE SINGLES  
TENNIS CHAMPION CHRISTINE NOLAN**

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Dr. McGrew introduced Glenbrook South girls' tennis coach Kreg Yingst. Mr. Yingst presented Glenbrook South sophomore Christine Nolan who won the state championship in singles tennis this past October. Board members visited with Christine Nolan and congratulated her on her outstanding performance.

**BOARD AND SUPERINTENDENT REPORTS**

Mr. Lyons announced meetings on December 10, 11, 1997, would be held at the Village Hall in Glenview on the land use plan for the former Glenview Naval Air Station. Mrs. Rogal volunteered to be the Board representative to the Advisory Committee to the First In the World Consortium. Mr. Wulf asked about a response from the Village of Glenview on how the district would be protected in the event that tax increment financing (TIF) was established at the Glenview Naval Air Station. Dr. McGrew will contact Paul McCarthy at the Village of Glenview on the issue of the TIF. Mr. Lyons announced an ED-RED meeting on December 10, 1997 and Mr. Seymour volunteered to be the Board representative to ED-RED. Mr. Wulf volunteered to be the Board representative to the Illinois Association of School Boards North Cook Division.

Dr. McGrew complimented the Glenbrook South staff on the production of its fall play *Death of a Salesman* and the district symphony orchestra on its concert presented last weekend. Dr. McGrew informed the Board on the status of a school finance bill pending in the state legislature. The superintendent distributed to each of the newly elected Board members their Certificate of Election from the County Clerk. The superintendent then distributed the newest directory of Board member phone numbers.

**DISCUSSION REGARDING REVISED PROCEDURES FOR BOARD POLICY CG:  
ADMINISTRATIVE PERSONNEL**

In the packet for this meeting was a draft of the revised Procedures for Board Policy CG: Administrative Personnel. The administration asked for this item to be removed from this agenda and placed on the agenda for the December 15, 1997, Board meeting.

Note: See attached agenda item #6

**MOTION TO APPROVE CONSENT AGENDA**

Mr. Lyons asked if any Board members wanted any items removed from the consent agenda. No Board member wished to have an item removed. Questions asked by Board members on consent agenda items were answered by the administration. After discussion the following action was taken.

Motion by Mrs. Isenberg, seconded by Mr. Lerner, to approve the following items on the consent agenda:

1.) the minutes of the meeting to canvass the election returns, the organizational meeting, the regular meeting and closed session of November 10, 1997, special meeting of November 15, 1997, and the special meeting November 18, 1997.

2.) to accept the resignation of the following educational support staff as recommended by the assistant superintendent for business affairs:

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
COURTNEY, Carol	10-Month Secretary	12/31/97	North

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**DISABILITY LEAVES**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
MISKAWITZ, Michael	Assistant Plant Manager	9/10/97- 12/31/97	North
CALUCCI, Susan	Custodian	10/22/97 - 12/15/97	North

3.) the appointment of the following certified staff as recommended by the assistant superintendent for personnel:

**APPOINTMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
LASKY, Dale (rep. M. Peterson)	Business Education 0.4 FTE Instructor	1/26/98 (2nd semester of 1997-98 school year)	South	BA+15, Step 1

4.) the issuance of vendor check Nos. 141689 through 141998 in the amount of \$1,891,265.86 as listed on the attached check list dated November 24, 1997.

5.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$103,531.59, canceled checks totaling \$1,140.00 for a net of \$102,391.59 as shown on the attached supplemental bill list dated November 24, 1997.

6.) to ratify the issuance of the electronic wire transfers for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 171502 through 171508, 172035 through 172784 and 173350 through 173636 totaling \$2,929,252.30. With adjustments of \$193.26 and employer matching FICA and Medicare of (\$61,575.56), the gross payroll for the month of October was \$2,867,870.00.

7.) the waiver of auditorium rental fees for the Glenview Park District Theatre Guild for their summer musical June 20, 1997 through July 12, 1997.

8.) to award the bid for a TV studio camera for Glenbrook South to Roscor Corporation, 1061 Feehanville Drive, Mt. Prospect, IL 60056 at a total cost of \$12,233.

9.) to award the bid for a digital video editing system for Glenbrook South to MicroTech Solutions, Inc., 14W745 Butterfield Road, Suite F, Oak Brook, IL 60181 at a total cost of \$18,995.

10.) to approve the Glenbrook North individual events program educational tour to Ft. Lauderdale, Florida, January 15-19, 1998.

Upon calling of the roll:

aye: Isenberg, Lerner, Lyons, Rogal, Seymour, Shact, Wulf

nay: none

Motion carried.

Note: See attached agenda item #7

#### **DISCUSSION REGARDING CLASS SCHEDULE FOR 1998-99 SCHOOL YEAR**

Dr. McGrew introduced this agenda item and gave an historical overview of the process that has resulted in the recommendation for a new schedule for the 1998-99 school year. Glenbrook South principal, David Smith, and Glenbrook North principal John Court and members of their staff gave a presentation on the proposed schedules. Board members asked questions during the presentation and had them answered by the administration. Dr. McGrew announced the topic of new schedules will be on the agenda for the December 15, 1997, Board meeting for discussion and approval. The Board decided to schedule a special Board meeting on Tuesday, December 9, 1997, at the Glenbrook South Lyceum to further discuss the topic.

Note: See attached agenda item #8

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**DISCUSSION REGARDING GUIDELINES FOR BUILDING OPERATING BUDGETS  
FOR 1998-99 SCHOOL YEAR**

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In the Board packet was a document regarding the building operation budgets for the 1998-99 school year. In the document Dr. Schilling recommended for the 1998-1999 school year the total amount for the two buildings be decreased by \$25,022 due to a decrease in enrollment. He further recommended an adjustment of 2.9% in the building operating budgets as a cost of living factor. The resulting allocation for the two schools would be as follows: Glenbrook North \$1,697,959 and Glenbrook South \$1,940,888. Dr. Schilling reviewed this document for the Board and asked if there any questions. There were no questions from the Board. This item will be placed on the consent agenda for the Board meeting scheduled for December 15, 1997.

Note: See attached agenda item #9

**DISCUSSION REGARDING REVISED FORM USED TO REQUEST BOARD  
APPROVAL FOR STUDENT TOURS AND TRIPS**

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Board members had received in their packets a draft of the revised form entitled *Travel Requests Requiring Board of Education Approval*. At the October 6, 1997 Board meeting the administration was directed to revise this form and submit the revisions for discussion. Board members reviewed the proposed changes and made suggestions for further revisions. The administration was directed to incorporate the changes as recommended by the Board and place this item on a future agenda for Board consideration.

Note: See attached agenda item #10

**OTHER**

Mr. Wulf asked to be given a copy of Graduate Student Follow-Up Study conducted by Dr. Gatta. Mr. Wulf asked for a new copy of the differential responsibilities salary schedule with the positions sorted by activity. Mr. Wulf also requested an explanation for the difference in the pass-fail programs at North and South. Dr. McGrew appointed Mr. Gale to chair a committee to review the pass-fail issue.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mrs. Rogal will be the Board representative to the Advisory Committee to the First in the World Consortium. Mr. Wulf will be the Board representative to the Illinois School Board Association North Cook division. Mr. Seymour will be the Board representative to ED-RED.

The following items need a response from the administration.

1. Dr. McGrew on the Glenview/GNAS TIF matter
2. Dr. Schilling to review the travel form
3. Dr. McGrew to give the Board a copy of the Graduate Follow Up study
4. Mr. Lacivita to provide Mr. Wulf the differential responsibilities document
5. Mr. Gale to chair a committee to review the district's pass/fail program

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mrs. Isenberg, seconded by Mr. Seymour, to move into closed session at approximately 10:30 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; matters relating to individual students; and the discussion of minutes of meetings lawfully closed (Sections 2 (c) (1), (10), and (21) of the Open Meetings Act).

Upon calling of the roll:

aye: Lerner, Lyons, Rogal, Seymour, Shact, Wulf, Isenberg

nay: none

Motion carried.

The Board returned to open session at approximately 11:30 p.m.

