

**MINUTES OF A REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, OCTOBER 28, 1997**

A regular meeting of the Board of Education, School District No. 225 was held on Tuesday, October 28, 1997, at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Wulf. Absent: Lyons. Mr. Lyons entered the meeting at approximately 7:50 p.m. Also present: Babington, Brockelman, Court, Freeman, Fuller, Gale, Gross, Herrick, Lacivita, McGrew, Rainier, Schilling, Smith, Taccona.

RECOGNITION OF COMMUNITY VISITORS

Mr. Bubak asked if any community visitors wished to be recognized. No community visitors asked to address the Board.

BOARD AND SUPERINTENDENT REPORTS

Mrs. Isenberg congratulated both Glenbrook North and Glenbrook South on fine homecoming weekends. Dr. McGrew briefed the Board on his recent trip to Japan.

STUDENTS and STAFF WHO EXCEL: GLENBROOK SOUTH STUDENT NEWSPAPER "THE ORACLE"

Dr. McGrew introduced Mr. Ted Heiser, Glenbrook South *Oracle* sponsor, and four students involved in the publication of the *Oracle*. The Glenbrook South *Oracle* recently received two prestigious awards for high school journalism. These awards were the All American Award, granted by the National Scholastic Press Association, and the Quill and Scroll Society's George H. Gallop Award. The students introduced were Chris Kim, Jeff Ouyand, Andrew

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Rudnik, and Jasmine Hernandez. Mr. Heiser summarized the awards won by the *Oracle* and Board members had the opportunity to speak with the students and ask them questions.

COMMENTS FROM COMMUNITY VISITORS REGARDING 1997 TAX LEVY

Mr. Bubak asked if any community visitors had comments regarding the 1997 tax levy. No community visitors asked to address the Board.

DISCUSSION REGARDING RESOLUTIONS FOR THE 1997 TAX LEVY

Board members received materials in their packets recommending the approval of resolutions for the 1997 tax levy. The resolutions call for a 3.3% increase in 1997 tax levy. After Board discussion on the matter, the following action was taken.

MOTION TO APPROVE RESOLUTIONS FOR THE 1997 TAX LEVY

Motion by Mr. Baschnagel, seconded by Mr. Goldstein, to approve the resolutions entitled: "Resolution of Northfield Township High School District #225, Cook County, Illinois, providing for the Levy of Taxes for the Year 1997," "Resolution to Levy Certain Special Taxes," and "Resolution to Levy Taxes for Fire Prevention and Safety Purposes."

Upon calling of the roll:

aye: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf

nay: none

Motion carried.

Note: See attached agenda item #6

**MOTION TO APPROVE RESOLUTION TO APPORTION 1997 TAX LEVY
BETWEEN VARIOUS FUNDS**

Motion by Mr. Wulf, seconded by Mr. Goldstein, to approve the resolutions entitled: Resolution to instruct County Clerk How to Apportion 1997 Tax Levy Extension Reductions for Northfield Township High School District #225 Cook County, Illinois.

Upon calling the roll:

aye: Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf,
Baschnagel

nay: None

Motion carried.

Note: See attached agenda item #7

**DISCUSSION REGARDING THE RESOLUTION PROVIDING FOR AND AUTHORIZING A
CERTIFICATE OF REDUCTION OF TAXES**

The resolution calls for abating \$2,132,003 in the bond and interest levy. Dr. Schilling responded that the abatement will result in a net 1997 levy increase of 1.4%. After discussion the Board took the following action.

**MOTION TO APPROVE RESOLUTION PROVIDING FOR AND AUTHORIZING A
CERTIFICATE OF REDUCTION OF TAXES**

Motion by Mr. Goldstein, seconded by Mr. Baschnagel, to approve the resolution entitled, "Resolution Providing for and Authorizing a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds."

Upon calling of the roll:

aye: Conlin, Goldstein, Isenberg, Lyons, Baschnagel, Bubak

nay: Wulf

Motion carried.

Note: See attached agenda item #8

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**DISCUSSION REGARDING EMERGENCY PURCHASES FOR REPAIRS OF THE
GLENBROOK NORTH CENTER FOR THE PERFORMING ARTS**

In the Board packet was a request from the administration for approval of emergency purchases for repairs of the Glenbrook North Center for the Performing Arts. As this is a no-bid request, it would require a six-vote majority to approve. After discussion on this item, the following action was taken.

**MOTION TO APPROVE EMERGENCY PURCHASES FOR REPAIRS OF THE
GLENBROOK NORTH CENTER FOR THE PERFORMING ARTS**

Motion by Mr. Baschnagel, seconded by Mrs. Isenberg, to approve the request for the emergency purchases for repairs of the Glenbrook North Center for the Performing Arts as presented by the administration.

Upon calling of the roll:

aye: Goldstein, Isenberg, Lyons, Wulf, Baschnagel, Bubak, Conlin

nay: none

Motion carried.

Note: See attached agenda item #11

DISCUSSION REGARDING GLENBROOK SOUTH SENIOR PROJECT

A summary of the piloted program Glenbrook South Senior Project was contained in the Board packet. Dr. McGrew introduced Glenbrook South associate principal Dr. Betty Brockelman and Glenbrook South teachers Dr. Jay Amberg, and Ms. Hillary Rosenthal who addressed the Board on this pilot program and answered questions.

Note: See attached agenda item #14

**DISCUSSION REGARDING MERIT PAY PROGRAM FOR ADMINISTRATORS FOR 1997-98
SCHOOL YEAR**

The superintendent's merit pay proposal was placed in the Board packet for discussion and approval. This item has been before the Board at previous meetings and has been discussed by the Council of Administrative Advisors (CAA). Board members commented

on the proposal and agreed to a change to the document as presented by the superintendent. After discussion the following action was taken.

MOTION TO APPROVE MERIT PAY PROGRAM FOR ADMINISTRATORS FOR 1997-98 SCHOOL YEAR

Motion by Mr. Lyons, seconded by Mr. Goldstein, to approve the merit pay proposal as presented by the superintendent and amended by the Board.

Upon calling of the roll:

aye: Isenberg, Lyons, Wulf, Bubak, Goldstein

nay: Baschnagel, Conlin

Motion carried.

Note: See attached agenda item #9

DISCUSSION REGARDING PUBLIC RELATIONS PLAN FOR 1997-98

Brought before the Board for discussion and approval was Mrs. Diane Freeman's draft of the public relations plan for 1997-1998. Board members have discussed this document at a previous meeting and have offer suggestions to Mrs. Freeman. The document was discussed by Board members and questions were answered by Mrs. Freeman. After discussion the following action was taken.

MOTION TO APPROVE PUBLIC RELATIONS PLAN FOR 1997-98

Motion by Mr. Baschnagel, seconded by Mrs. Isenberg, to approve the Glenbrook High School District #225 Public Relations Plan 1997-98 as presented by the administration.

Upon calling of the roll:

aye: Wulf, Baschnagel, Bubak, Conlin, Goldstein, Isenberg

nay: none

abstain: Lyons

Motion carried.

Note: See attached agenda item #12

MOTION TO APPROVE CONSENT AGENDA

Mr. Bubak asked if any Board member wished to have any item removed from the consent agenda. Mr. Wulf asked that the minutes from the closed session of the September 22, 1997, Board meeting be removed from the consent agenda and discussed in closed session tonight. Board members commented that all Board members were not present for each of the meetings for which the minutes were presented for approval. Board members agreed that their vote for approval of the minutes contained in the consent agenda would only apply to those meetings at which they were present.

Motion by Mr. Lyons, seconded by Mr. Baschnagel, to approve the following items on the consent agenda:

1.) minutes of the closed session meeting of June 30, 1997, regular meeting and closed session of August 25, 1997, special meeting and closed session of September 3, 1997, regular meeting and closed session of September 8, 1997, special meeting of September 15, 1997, regular meeting of September 22, 1997.

2.) the appointment of the following educational support staff as recommended by the assistant superintendent for business:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
FRIEDMAN, Maxine (rep. D. Gibas)	Instructional Assistant	10/20/97	South	\$12.69/hr.
BACHMANN, James (rep. S. Derbyshire)	10 Month Secretary	10/27/97	South	\$20,002/yr.
LEVIN, Jayme (rep. S. Schilling)	Instructional Assistant	10/27/97	North	\$10.34/hr.
RODRIGUEZ, Dora (rep. L. Pace)	Secretary	10/30/97	South	\$28,765/yr.

3.) the salary adjustments for academic attainment as contained in Mr. Lacivita's memorandum dated October 23, 1997, totaling \$22,426.

4.) the issuance of vendor check Nos. 140668 through 141064 in the amount of \$1,568,448.05 as listed on the attached check list dated October 28, 1997 excluding voided checks Nos. 140928 through 140931.

5.) the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$121,739.63, canceled checks totaling \$61,861.53 for a net of \$59,878.10 as shown on the attached Supplemental Bill List dated October 28, 1997.

6.) the issuance of vendor check Nos. 141071 through 141204, in the amount of \$5,830.13 as listed on the attached check list dated October 28, 1997.

7.) to ratify the issuance of the electronic wire transfer for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 169919 through 170687 and 171223 through 171508 totaling \$3,027,429.60.

With adjustments of (\$4,497.84) the employer matching FICA and Medicare of (\$69,201.93), the gross payroll for the month of September was \$2,953,729.83.

8.) the resolution entitled "Resolution Authorizing and Directing the Transfer of Interest From the Working Cash Fund to the Educational Fund."

9.) the independent contractor agreement between Korean American Community Service and Glenbrook High Schools as shown in Dr. Schilling's memorandum dated October 24, 1997.

10.) a 3/5 special leave of absence without pay for Annahi Hart, Glenbrook North foreign language teacher for the second and third quarters of the 1997-98 school year.

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Upon calling of the roll:

aye: Wulf, Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons

nay: none

Motion carried.

Note: See attached agenda item #13

**DISCUSSION REGARDING REVISED PROCEDURES TO BOARD POLICY CG:
ADMINISTRATIVE PERSONNEL**

In the Board packet was a draft of the revised Board Policy CG: Administrative Personnel presented by the administration for discussion. The revision involved changing the formula for calculating the service recognition payment. Mr. Lacivita reviewed the proposal and answered questioned from the Board. The administration was directed to place this item on the consent agenda for the next regularly scheduled meeting.

Note: See attached agenda item #15

OTHER

Mr. Wulf commented on the revised letter to be sent to the Village of Glenview on the topic of builders' contributions. He asked that this matter be discussed in executive session. Mrs. Isenberg asked for two items to be placed on the agenda for future Board meetings. She asked for feedback on the block scheduling pilot program being conducted at Glenbrook North and for an update on the radio tower purchase.

Note: See attached agenda item #16

REVIEW AND SUMMARY OF BOARD MEETING

There no matters for the administration to follow up on or for which the Board requested a specific response.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Lyons, seconded by Mr. Wulf, to move into closed session at approximately 9:10 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to review closed session minutes (Sections 2 (c) (1) and (21) of the Open Meetings Act).

Upon calling of the roll:

aye: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf

nay: none

Motion carried.

(Board member Lyons left the closed session at approximately 10:15 p.m., and Board member Conlin left the closed session at approximately 10:30 p.m.)

The Board returned to open session at approximately 10:40 p.m.

ACTION REGARDING CLOSED SESSION MINUTES

Motion by Mr. Wulf, seconded by Mrs. Isenberg, to approve moving 22 sets of closed session minutes into the open meetings file, as recommended by Mr. Lacivita.

Upon calling of the roll:

aye: Bubak, Goldstein, Isenberg, Wulf, Baschnagel

nay: none

Motion carried.

Note: See attached agenda Item #19

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MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Isenberg, seconded by Mr. Goldstein, to move into closed session at approximately 10:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and to review closed session minutes (Sections 2 (c) (1) and (21) of the Open Meetings Act).

Upon calling of the roll:

aye: Baschnagel, Bubak, Goldstein, Isenberg, Wulf

nay: none

Motion carried.

The Board returned to open session at approximately 11:15 p.m.

ADJOURNMENT

Motion by Mrs. Isenberg, seconded by Mr. Goldstein, to adjourn the meeting at approximately 11:15 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Baschnagel, Bubak, Goldstein, Isenberg, Wulf all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING:

Nov. 10, 1997
7:30 P.M.

Glenbrook Admin. Building
1835 Landwehr Road
Glenview, Illinois