

3/10/97

MINUTES OF A REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MARCH 10, 1997

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 10, 1997 at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf. Also present: Babington, Brockelman, Court, Freeman, Gale, Gross, Herrick, Lacivita, McGrew, Rainier, Schilling, Taccona.

RECOGNITION OF COMMUNITY VISITORS

Mr. Bubak asked if any community visitor wished to address the Board. No community visitor requested to address the Board.

STUDENTS WHO EXCEL

Dr. McGrew introduced the Glenbrook South athletic director, Nancy Giebel. Mrs. Giebel introduced eight Glenbrook South student athletic scholarship winners. The athletic scholarship winners are Sarah Day, Matt Vondra, Erin Partaker, Dana Leonard, Jon Novotny, Brian Whalen, Jay Cantwell and Kurt Anderson.

Dr. McGrew then introduced the Glenbrook North Individual Events team members who recently distinguished themselves in state meet competition. Head coach Chuck Dribin introduced his coaching staff and student award winners. The student award winners are

Hunter Seamons, Maura Lewit, Margo Sloan, Jordan Goodman, Marni Usheroff, Stephanie Sideman and state champion in radio speaking, Mike Petchenik. Mike Petchenik performed his radio show he gave in the final round of the state tournament.

3/10/97

BOARD AND SUPERINTENDENT REPORTS

Dr. McGrew did not have any information to share in his superintendent's report. Mr. Lyons reminded Board members that there are two items on today's agenda from the facilities committee.

DISCUSSION REGARDING THE "FIRST IN THE WORLD" CONSORTIUM INTERGOVERNMENTAL AGREEMENT

Board members had received copies of the First in the World intergovernmental agreement (hereafter referred to as the agreement) in their packets. The purpose of the Consortium is to support the members of the Consortium in their efforts to become first in the world in the areas of mathematics and science. The agreement, with an amendment, had been approved by the Board at its regular meeting on February 10, 1997. Under consideration tonight is approval of the agreement without any amendment. Several Board members expressed concern on the agreement. After discussion, the Board took the following action.

MOTION TO APPROVE THE "FIRST IN THE WORLD" CONSORTIUM INTERGOVERNMENTAL AGREEMENT

Motion by Mrs. Isenberg, seconded by Mr. Baschnagel, to approve the First in the World Consortium intergovernmental agreement.

Upon calling of the roll:

aye: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Wulf

nay: none

abstain: Lyons

Motion carried.

3/10/97

DISCUSSION REGARDING EXTENSION OF CONSTRUCTION MANAGEMENT  
CONTRACT FOR GLENBROOK NORTH

The construction management work for the Glenbrook South addition and the current Glenbrook North addition renovation project was previously awarded to the Henry Brothers Company. Both projects required a coordinator to manage work schedules in order to occupy the new areas as projected. The facilities committee has recommended the Board extend the current construction management contract with the Henry Brothers Company for the "A" building renovation project at Glenbrook North. After discussion, the Board took the following action.

MOTION TO APPROVE EXTENSION OF CONSTRUCTION MANAGEMENT  
CONTRACT FOR GLENBROOK NORTH

Motion by Mr. Baschnagel, seconded by Mr. Lyons, to approve the extension of the construction management contract for Glenbrook North with the Henry Brothers Company, 9821 South 78th Avenue, Hickory Hills, IL. 60457 at an estimated cost of \$165,025.

Upon calling of the roll:

aye: Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf,  
Baschnagel

nay: none

Motion carried.

Note: See attached agenda item #6

DISCUSSION REGARDING AWARD OF BID - AIR HANDLERS FOR GLENBROOK  
NORTH "A" BUILDING RENOVATION

Board members received in their packets a recommendation to accept bids for air handling equipment to be pre-ordered and assigned to the HVAC contractor for the renovation project at Glenbrook North. Upon the recommendation from the facilities committee and after discussion, the Board took the following action.

3/10/97

MOTION TO AWARD BID - AIR HANDLERS FOR GLENBROOK NORTH "A" BUILDING RENOVATION

Motion by Mr. Lyons, seconded by Mr. Baschnagel, to award the bid for air handling units to Carrier Corporation 2803 Butterfield Road Oak Brook, IL. 60521, at a total cost of \$80,800 and exhaust fans to Ventilation Equipment Sales Corporation 840 North Addison Street Elmhurst, IL. 60126 at a total cost of \$22,990.

Upon calling of the roll:

aye: Conlin, Goldstein, Isenberg, Lyons, Wulf, Baschnagel, Bubak

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING SUBLEASE CONTRACT FOR USE OF BUILDING 183 ON GLENVIEW NAVAL AIR STATION BY SPECIAL EDUCATION OFF-CAMPUS PROGRAM

The Board received in its packet a sublease modification for a portion of Building 183 at the former Glenview Naval Air Station. This lease provides for space for the district's Special Education Off-Campus program and is an extension of the original contract without any changes or capital commitments. After discussion, the Board took the following action.

MOTION TO APPROVE THE CONTRACT FOR USE OF BUILDING 183 ON GLENVIEW NAVAL AIR STATION BY THE SPECIAL EDUCATION OFF-CAMPUS PROGRAM

Motion by Mr. Goldstein, seconded by Mr. Lyons, to approve the extension of the contract for use of Building 183 at the former Glenview Naval Air Station by the Special Education Off-Campus program, for the 1997-98 school year.

3/10/97 Upon

calling of the roll:

aye: Goldstein, Isenberg, Lyons, Wulf, Baschnagel, Bubak,  
Conlin

nay: none

Motion carried.

Note: See attached agenda item #8

MOTION TO APPROVE CONSENT AGENDA

Mr. Bubak asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Board members requested to have item #9.3 (Independent Contractor Contracts) and #9.5 (1997-98 School Year Calendar) removed from the consent agenda.

Motion by Mr. Lyons, seconded by Mr. Goldstein, to approve the following items on the consent agenda:

1.) Minutes of the regular and closed session Board meeting of February 24, 1997.

2.) the resignation of the following educational support staff as recommended by the assistant superintendent for business:

RESIGNATIONS

NAME	POSITION	EFFECTIVE	SCHOOL
BENNETT, Jason	Computer Programmer	3/28/97	District
FRIEDMAN, Clara	Cafeteria Worker	6/16/97	South
KNOUSE, Jeffrey	Instructional Assistant	3/21/97	North

3.) the resignation of the following certificated staff as recommended by the assistant superintendent for personnel:

3/10/97

RESIGNATION

NAME	POSITION	EFFECTIVE	SCHOOL
LINDSAY, Margaret	English Instructor	End of 1996-97 School Year	North

4.) the appointment of the following educational support staff as recommended by the assistant superintendent for business:

APPOINTMENT

NAME	POSITION	EFFECTIVE	SCHOOL	SALARY
OSSEY, James (rep. S. Kay)	Accountant/ Bookkeeper	3/17/97	District	\$30,745/yr.

5.) the filing of the application for modification of the School Code requirement to conduct school on Lincoln's Birthday.

6.) the reimbursement of the Revolving Fund disbursements for the month of February, 1997, in the amount of \$68,610.80 represented by checks No. 073093 through 073581, voided checks Nos. 073179 through 073183, 073281, 073292 through 073294, 073402, 073405, 073407 through 073409 and 073580 and canceled checks No. 072962, 073014 and 073083.

7.) to ratify the issuance of the electronic wire transfers for federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 144480 through 145265 and 145810 through 146118 totaling \$2,870,028.06. With adjustments of (\$620.26), and the employer matching FICA and Medicare of (\$60,999.37), the gross payroll for the month of January, 1997 was \$2,808,408.43.

Upon calling of the roll:

aye: Isenberg, Lyons, Wulf, Baschnagel, Bubak, Conlin,  
Goldstein

nay: none

Motion carried.

3/10/97

Note: See attached agenda item #9

MOTION TO APPROVE 1997-98 SCHOOL YEAR CALENDAR

Motion by Mr. Goldstein, seconded by Mr. Lyons, to approve the 1997-98 school year calendar as shown in Mr. Lacivita's memorandum dated March 5, 1997.

Upon calling of the roll:

aye: Lyons, Baschnagel, Bubak, Conlin, Goldstein, Isenberg

nay: Wulf

Motion carried.

Note: See attached agenda item #9.5

DISCUSSION REGARDING NEW RESIDENTIAL DEVELOPMENTS WITHIN DISTRICT

The Board received in its packet a statement from Dr. Dan Johnson, Superintendent of School District #34, on the matter of assigning a portion of District #34 on the property of the former Glenview Naval Air Station, referred to as the Marathon Property, from Glenbrook South attendance to Glenbrook North attendance. Board members expressed their positions on redistricting any portion of School District #34 to Glenbrook North attendance. After discussion on this matter, the Board decided to take no action.

DISCUSSION REGARDING RELEASE OF FIRST & SECOND YEAR TEACHERS

The Board received in its packet a memo from Mr. Lacivita, Assistant Superintendent for Personnel, explaining the requirements of the School Code on release of first and second year teachers. The Board must notify first and second year teachers of their release 60 days prior to the end of the school year or they are automatically rehired for next year. It has been the practice of the administration to release nearly all first and second year teachers and then decide on hiring them back after all the enrollment figures are in for the following school year. Mr. Lacivita stated there are 51 teachers who will be affected by the action proposed by the administration. After discussion on this

3/10/97

matter, the administration was directed to place this item on the March 24 Board meeting agenda for approval.

Note: See attached agenda item #11

DISCUSSION REGARDING RELEASE OF EDUCATIONAL SUPPORT STAFF

The Board received in its packet a memo from Dr. Schilling on the release of educational support staff. The memo was recommended, for approval, by the finance committee at its last meeting. There was no discussion on this item. The administration was directed to place the release of Educational Support Personnel on the March 24 Board meeting agenda for approval.

Note: See attached agenda item #12

DISCUSSION REGARDING CERTIFIED STAFFING FOR 1997-98 SCHOOL YEAR

The Board received a memo in its packet from Mr. Lacivita regarding staffing for the 1997-98 school year. Mr. Lacivita reviewed his memo and highlighted the factors that are considered in the detailed analysis when arriving upon a recommended figure for staffing the buildings. The Board discussed with and questioned the administration on the factors used by the administration in determining a staffing authorization figure. Discussion and approval of the administration's recommendation for certified staffing for the 1997-98 school year will be placed on the Board's March 24 agenda for approval.

Note: See attached agenda item #13

DISCUSSION REGARDING EDUCATIONAL SUPPORT STAFFING FOR 1997-98 SCHOOL YEAR

The Board received in its packet a memo from Dr. Schilling summarizing information regarding educational support personnel staffing for 1997-98. This information had been reviewed by the finance committee and was recommended to be brought before the Board for discussion. After discussion, the Board directed this item to be placed on the Board's March 24 agenda for approval.

Note: See attached agenda item #14



3/10/97

DISCUSSION REGARDING 1997-98 FOOD SERVICE CONTRACT

The Board had in its packet a recommendation from the administration to approve a one-year renewed contract with Marriott School Services for the 1997-98 school year. For the past five years, Marriott Food Services has provided the food service management program at Glenbrook North and Glenbrook South. Under the program, Marriott provides supervision of Glenbrook and Marriott staff along with full administration of the food services program. At the conclusion of this contract year with Marriott, the remaining Glenbrook staff will be entitled to transfer to the contracted service company's wage and benefit package program. This arrangement will allow Glenbrook to run the food service program at a profit. The administration will be answering Board questions on this proposal and place this item on the Board's agenda for a future meeting for approval.

Note: See attached agenda item #15

DISCUSSION REGARDING PROPOSED BUILDING PROJECTS FOR 1997-98 SCHOOL YEAR

The Board had in its packet a memo from the administration on proposed 1997-98 building project for Glenbrook North and Glenbrook South. The facilities committee approved the total list and requested this item be discussed at tonight's meeting. Building projects total \$120,000 for South, \$118,270 for Glenbrook North and \$115,000 for miscellaneous projects and equipment. Following discussion on this item, it was directed it be placed on the consent agenda for the Board's March 24 agenda.

Note: See attached agenda item #16

DISCUSSION REGARDING STUDENT RESIDENCY CHECKS FOR 1997-98 SCHOOL YEAR

Last June the Board directed the administration to have the class of 1997 present documentation verifying residence prior to

3/10/97

being admitted to classes in the fall and to expand the program to include two classes for the 1997-98 school year. Board president Wayne Bubak asked the administration to submit in writing its recommendation for residency verification for the 1997-98 school year. Board members indicated their views on the residency verification efforts from last fall and commented on the procedures under discussion for verification efforts this summer. The Board will continue its discussion of the topic at a future meeting.

DISCUSSION REGARDING BOARD POLICY JCDA: STUDENTS AND SMOKING

The academic affairs committee has been reviewing Board Policy: JCDA on student smoking. The Academic Affairs Committee chair, Susan Isenberg, brought before the Board the changes, as presented to her committee by the schools, to the procedures for implementing the Board policy on students and smoking. The Board members offered their views on the current and proposed procedures. This matter will return to the Academic Affairs Committee for further discussion.

Note: See attached agenda item #18

DISCUSSION REGARDING BOARD POLICY JCDAC: STUDENT SUBSTANCE ABUSE

The academic affairs committee has been reviewing Board Policy JCDAC: Student Substance Abuse. Susan Isenberg, chair of said committee, placed the topic on the Board's agenda for discussion. Board members offered their views on the policy and procedures. A majority of members felt there were aspects of the policy and procedures that needed to be changed but wanted to maintain the distinction between possession and consumption of an illegal substance. The academic affairs committee will continue discussion on this topic at its next meeting.

Note: See attached agenda item #19

OTHER

The Board reviewed the administration's request for the hiring of an additional girls' soccer coach for Glenbrook North. This position, as proposed, was a substitution for an unfilled coaching

slot in girls' badminton at Glenbrook North. After discussion the Board took the following action.

MOTION TO APPROVE THE HIRING OF AN ADDITIONAL GIRLS' SOCCER COACH FOR GLENBROOK NORTH

Motion by Lyons, seconded by Wulf, to hire an additional girls' soccer coach at Glenbrook North.

Upon calling of the roll:

aye: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf

nay: none

Motion carried.

Mr. Lyons asked if the Board needed to notify the administrators, the same as first and second year teachers, by a certain date to release them from their administrative contract. The administration replied that only principals needed to be so notified and their date for such notification is April 1.

Mr. Bubak informally polled the Board and gave permission to the business office to purchase airline tickets for the Glenbrook North debate team for out-of-state travel.

REVIEW AND SUMMARY OF BOARD MEETING

Mr. Bubak conducted a review and summary of the Board meeting. The following is a list of requests from Board members, to the administration, for which a response is needed.

1. Recommendations from Mr. Smith and Mr. Court on residency verification for the 1997-98 school year
2. Questions on food service contract from Schilling
3. Procedures and check list on residency from Gale
4. Memo from deans regarding efforts to curb student smoking

3/10/97

5. Memo from deans regarding the number of smoking offenses and of number of students suspended

6. Response on the boys' soccer coaches at Glenbrook North from Mr. Bloch

7. Survey of districts on tuition reimbursement on graduate work for administrators from Lacivita

8. Memo from deans on how many students suspended for evidence of consumption under the current substance abuse policy and their current status

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mrs. Isenberg, seconded by Mr. Wulf, to move into closed session at approximately 10:25 p.m. to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees; and collective negotiating matters (Sections 2 (c) (1) and (2) of the Open Meetings Act)

Upon calling of the roll:

aye: Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf,  
Baschnagel

nay: none

Motion carried.

The Board returned to open session at approximately 11:35 p.m.

Upon returning to open session the Board took the following action.

MOTION REGARDING EMPLOYEE #97-10

Motion by Lyons, seconded by Wulf to approve the "Separation Agreement and General Release" for Employee #97-10 as discussed in closed session.

3/10/97

Upon calling of the roll:  
aye: Conlin, Goldstein, Isenberg, Lyons, Wulf, Baschnagel,  
Bubak

nay: none

Motion carried.

DISCUSSION REGARDING INDEPENDENT CONTRACTOR AGREEMENTS

The Board discussed the hourly rates recommended by the administration for the two independent contractors listed on the consent agenda item #9.3. The administration will supply the Board with information on this item at the next meeting.

Note: See attached agenda item #9.3

ADJOURNMENT

Motion by Dr. Conlin, seconded by Mr. Wulf, to adjourn the meeting at approximately 11:40 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf all voted aye.

CERTIFIED TO BE CORRECT:

---

PRESIDENT - BOARD OF EDUCATION

---

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING: March 24, 1997 Glenbrook Admin. Bldg.  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois