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MINUTES OF A REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MARCH 25, 1996

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 25, 1996 at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baschnagel, Conlin, Lyons, Wulf. Absent: Bubak, Goldstein, Isenberg. Mrs. Isenberg arrived at 7:40 p.m. Also present: Court, Freeman, Fuller, Gale, Gross, Herrick, Lacivita, Rainier, Schilling, Smith.

RECOGNITION OF COMMUNITY VISITORS

Dr. Conlin asked if any community visitor wished to address the Board. No community visitor requested to address the Board.

PUBLIC HEARING: PROPOSAL TO WAIVE STATE REQUIREMENTS TO  
SCHEDULE A SCHOOL HOLIDAY ON CASIMIR PULASKI DAY

Dr. Conlin declared the public hearing on the proposal to waive the state requirement to schedule a school holiday on Casimir Pulaski Day. No member of the audience requested to address the Board. Dr. Conlin declared the public hearing closed.

BOARD AND SUPERINTENDENT REPORTS

Dr. Conlin announced that Dr. McGrew was on vacation and consequently was unable to be in attendance at the meeting.

Dr. Conlin indicated that the Board would begin discussions of future land development in the district and possible changes in student attendance areas at the next meeting of the Board. He

also indicated that the Northbrook economic development committee requested all Board members to attend a meeting of the committee when the final report by Gruen and Gruen will be presented to the committee.

Mr. Gale reported that the Glenbrook North Science Olympiad team and the Glenbrook North Contest Play will be participating in state finals competition. He also stated the Third International Mathematics and Science Study (TIMSS) test was administered last week at Glenbrook North and South and the administration of the test went well. Mr. Gale reported the Glenbrook South boys' volleyball team is rated number 1 in the state.

Mr. Lyons indicated that a draft of the litigation guidelines developed by the Board's committee on litigation was being distributed at the Board meeting.

Mr. Baschnagel reported that the Board's finance and facilities committees had met and the finance committee was recommending Board approval of the resolution to abate the working cash fund. Mr. Baschnagel also identified the other items discussed by the finance and facilities committees. He also asked Board members to submit their questions regarding the 1996-97 district budget to Dr. Schilling.

#### INTRODUCTION OF "STUDENTS WHO EXCEL"

Glenbrook North guidance counselor Roy Sundquist introduced Todd Helfrich, a student at Glenbrook North who was recently selected as one of the two delegates from Illinois to the 1996 United States Senate Youth Program. As part of the award, Todd spent a week in Washington, D.C. and received a \$2,000 college scholarship. Mr. Sundquist described Todd's many accomplishments, including participation in three sports, selection as a National Merit Scholar, and serving as class president. Board members asked questions which were answered by Todd. The Board congratulated Todd on his many outstanding achievements.

#### TECHNOLOGY REPORT: USE OF TECHNOLOGY IN GLENBROOK NORTH ENGLISH DEPARTMENT

Barbara Taylor, Glenbrook North English department instructional supervisor, Jeanette Jordan and Charles Dribin, English teachers, and Todd Huettel, department technical, described the use of technology in the Glenbrook North English department. The staff members described six assumptions grounding the integration of technology, curriculum & instruction within the department programs. They also described programs and services currently in operation and plans for future uses of technology. The staff demonstrated specific uses of technology including the use of the Internet by English students. Board members asked questions which were

answered by the staff. The Board thanked the staff for an informative and useful presentation.

MOTION TO APPROVE CONSENT AGENDA

Dr. Conlin asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mr. Lyons requested to have Item #7.6 removed from the consent agenda.

Motion by Mr. Baschnagel, seconded by Mr. Lyons, to approve the following items on the consent agenda:

1.) to approve the minutes of the regular Board meeting and closed session of February 26, 1996 and regular Board meeting and closed Session of March 11, 1996.

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2.) to approve the resignation of the following certificated staff as recommended by the assistant superintendent for personnel:

RESIGNATIONS

NAME	POSITION	EFFECTIVE	SCHOOL
IVERSON, Patricia	Social Studies Instructor	End of 1995-96 School Year	South
KIRCHOFF, Steven	English Instructor	End of 1995-96 School Year	South
SCHAFER, Kathy	Special Education Instructor	End of 1995-96 School Year	Off Campus

3.) to approve the resignation of the following educational support staff as recommended by the assistant superintendent for business affairs:

RESIGNATIONS

NAME	POSITION	EFFECTIVE	SCHOOL
TONELLI, Dino	Custodian	4-15-96	North
WOLEN, Ila	Instructional Assistant	3-15-96	South

4.) to approve the appointments to the differential responsibilities schedule as contained in Mr. Lacivita's memo dated March 20, 1996.

5.) to approve the issuance of vendor check numbers 118279 through 118707, in the amount of \$2,044,330.48 as listed on the attached check list dated March 25, 1996.

6.) to approve the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$247,596.05, canceled checks totaling \$1,622.35 for a net of \$245,973.70 as shown on the attached supplemental bill list dated March 25, 1996.

7.) to approve the reimbursement of the revolving fund disbursements for the month of

February, 1996, in the amount of \$85,218.52, represented by checks No. 068192 through 068825, reinstated checks No. 060303 and 066726, voided checks No. 068178 through 068191, 068277 through 068281, 068435, 068443 through 068447, 068531 through 068536, 068663 through 068666 and 068826 and canceled checks no. 068061 and 068094.

8.) to ratify the issuance of electronic wire transfer for state taxes, and payroll check numbers 119643 through 120765 inclusive totaling \$2,860,991.79. With adjustments of (\$148,153.33), the gross payroll for the month of February 1996 was \$2,712,838.46.

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9.) to approve the Family & Medical Leave Policy for Educational Support Staff (GCRGF) as contained in Dr. Schilling's memorandum dated March 15, 1996.

10.) to approve the resolution abating working cash fund as contained in Dr. Schilling's memorandum dated March 19, 1996.

11.) to approve the Glenbrook North Science Olympiad Team student trip to Champaign, IL April 25-27, 1996.

12.) to approve the Glenbrook North Contest Play student trip to Decatur, IL March 28-30, 1996.

Upon calling of the roll:

aye: Conlin, Isenberg, Lyons, Wulf, Baschnagel

nay: none

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING GLENBROOK NORTH JOURNALISM PROGRAM  
EDUCATIONAL TOUR TO WASHINGTON, D.C.

Mr. Lyons expressed a concern that the Board did not receive the request in a timely manner so that the Board could review the request prior to the commitment of expenditures. He requested additional information regarding the tour. Mr. Gale indicated the information would be provided the Board.

MOTION TO APPROVE GLENBROOK NORTH JOURNALISM PROGRAM  
EDUCATIONAL TOUR TO WASHINGTON, D.C.

Motion by Mr. Lyons, seconded by Mr. Baschnagel, to approve the educational tour to Washington, D.C. April 9-14, 1996 by student members of the Glenbrook North journalism program.

Upon calling of the roll:

aye: Isenberg, Lyons, Wulf, Baschnagel, Conlin

nay: none

Motion carried.

DISCUSSION REGARDING THE NUMBER OF CERTIFIED STAFF FOR 1996-97

Mr. Lacivita reported that the administration was recommending an increase of 1.375 FTE (Full Time Equivalent) teachers at Glenbrook North and 3.7 FTE teachers at Glenbrook South for the 1996-97 school year. He indicated the recommendation was based on a projection of 116 additional students next year. Glenbrook North is projected to have an enrollment of 1794 students and Glenbrook South is projected to have an enrollment of 2293 students.

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Mr. Lyons indicated support for the process for determining the number of certified staff, but he expressed concern that the district had not conducted a recent examination of its programs. Mr. Lyons stated that an examination of programs was an incompletd district goal for this school year. After discussion, the Board took the following action.

APPROVAL OF CERTIFIED STAFFING FOR 1996-97

Motion by Mr. Baschnagel, seconded by Mr. Wulf, to approve the following number of certified staff for the 1996-97 school year:

Glenbrook North:	147.625	FTE
Glenbrook South:	173.4	FTE
Special Education:	28.0	FTE
District Office:	13.8	FTE
District Total:	362.825	FTE

Upon calling of the roll:

aye: Isenberg, Wulf, Baschnagel, Conlin

nay: Lyons

Motion carried.

Note: See attached agenda item #8

DISCUSSION REGARDING THE RELEASE OF FIRST AND SECOND YEAR  
TEACHERS

Mr. Lacivita answered Board questions regarding the release of non-tenured teachers.  
The Board then took the following action.

APPROVAL OF RESOLUTIONS REGARDING RELEASE OF FIRST & SECOND  
YEAR TEACHERS

Motion by Mr. Lyons, seconded by Mr. Baschnagel, to approve the three resolutions providing for the release of first and second year non-tenured teachers as contained in Mr. Lacivita's memorandum dated March 21, 1996.

Upon calling of the roll:

aye: Lyons, Wulf, Baschnagel, Conlin, Isenberg

nay: none

Motion carried.

Note: See attached agenda item #9

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DISCUSSION REGARDING THE APPROVAL OF THE CONSTRUCTION  
MANAGER CONTRACT FOR THE GLENBROOK NORTH RENOVATION/ADDITION

Mr. Rainier reported that the contract for the construction manager for the Glenbrook North renovation/addition had been reviewed by the Board's facilities committee and that the committee was recommending approval of the contract with Henry Brothers Company. The Board then took the following action.

APPROVAL OF CONSTRUCTION MANAGER CONTRACT FOR GLENBROOK  
NORTH RENOVATION/ADDITION

Motion by Mr. Lyons, seconded by Mrs. Isenberg, to approve the contract for construction management services for the Glenbrook North renovation/addition to Henry Brothers Company, 9821 South 78th Avenue, Hickory Hills, IL, at an estimated total cost of \$316,437.

Upon calling of the roll:

aye: Lyons, Wulf, Baschnagel, Conlin, Isenberg

nay: none

Motion carried.

Note: See attached agenda item #10

EDUCATIONAL DISCUSSION: LATE ARRIVAL DAYS FOR THE 1996-97  
SCHOOL YEAR

Mr. Lacivita reported that the district conducted four "late arrival" days this school year. He indicated the days were very useful and the staff was recommending the district conduct four such days next year. On "late arrival" days the staff arrives at 7:30 a.m. and works on program improvement activities until 9:30 a.m. Classes begin for students at 9:40 a.m. Board members asked questions regarding the recommendation which were answered by members of the staff.

The Board will continue its review of the recommendation at the Board meeting of April 8, 1996.

Note: See attached agenda item #11.1

EDUCATIONAL DISCUSSION: REQUEST FOR SPECIAL LEAVE OF ABSENCE

Board members had received a request in their packets for a special leave of absence from Glenbrook North English teacher Margaret Stevens for the 1996-97 school year. Board members asked questions about leaves of absence in general which were answered by Mr. Lacivita. The Board will consider action on the special leave request at the Board meeting of April 8, 1996.

Note: See attached agenda item #11.2

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FINANCIAL DISCUSSION: DISTRICT BUDGET FOR THE 1996-97 SCHOOL YEAR

Dr. Schilling reported that the Board's finance committee had begun its review of the district budget for 1996-97. He asked that Board members submit questions to him about the proposed budget.

Dr. Schilling also provided the Board with an analysis of the impact of the Governor's school funding proposal on the district. He estimated the proposal would produce a \$4,200,000 annual shortfall in the district's revenues.

POLICY DISCUSSION: EDUCATIONAL SUPPORT PERSONNEL SICK LEAVE BANK POLICY (GCBB)

Board members had received copies of the revised policy in their Board packets. Dr. Schilling described the provisions of the revised Board policy and the rationale for the revisions. Board members asked questions which were answered by Dr. Schilling. The Board will continue its review of the revised policy at the Board meeting of April 8, 1996.

Note: See attached agenda item #13.1

DISCUSSION REGARDING BOARD OF EDUCATION MEETING DATES IN MAY, 1996

Mr. Lacivita reported that the second Board meeting in May is scheduled for May 27, 1996 which is also Memorial Day. He suggested changing the Board meeting dates in May to May 6 and May 20. Dr. Schilling indicated the facilities and finance committees would meet on May 13, 1996. Dr. Conlin requested Mr. Lacivita to review all Board meeting dates for the remainder of the year. The Board will continue its review of the Board meeting dates at the Board meeting of April 8, 1996.

Note: See attached agenda item #14.

OTHER

Mr. Baschnagel reported that the Glenbrook High Schools Educational Foundation committee had suggested the Foundation be active only as needed. Board members expressed

support for the continuation of the Foundation. Dr. Conlin indicated the Foundation will be included on the next Board meeting agenda.

Dr. Conlin requested Board authorization to send a letter to the Cook County State's Attorney recommending vigorous prosecution of two individuals who assaulted a student at Glenbrook North on March 8, 1996.

Board members discussed Dr. Conlin's request. Board members stated they preferred the letter be issued by the superintendent. After discussion the Board took the following action.

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Motion by Mr. Lyons, seconded by Mr. Baschnagel, to authorize the president of the Board to send a letter to the Cook County State's Attorney recommending vigorous prosecution of the two individuals who assaulted a student at Glenbrook North on May 8, 1996.

Upon calling of the roll:

aye: Baschnagel, Conlin, Lyons

nay: Isenberg, Wulf

Motion carried.

Mrs. Isenberg reported on a recent meeting of the Board's travel committee. She indicated the committee is reviewing several policies regarding district travel activities, which will be subsequently submitted to the Board.

Dr. Conlin indicated undeveloped land within the district and its potential impact on the school attendance areas, will be a topic on the next Board meeting agenda.

Mrs. Isenberg requested Dr. Conlin share the letter to the State's Attorney with the Board prior to submitting it to the State's Attorney. Dr. Conlin indicated he would do so.

Mr. Wulf requested information be submitted to the Board describing the process for determining the cost of "senior photographs."

Mr. Wulf requested that the Board policy regarding Internet access be an agenda item for the next Board meeting.

#### REVIEW AND SUMMARY OF BOARD MEETING

Dr. Conlin conducted a review and summary of the Board meeting.

#### MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Lyons, seconded by Mr. Baschnagel, to move into closed session at

approximately 9:50 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and the purchase or lease of real property for the use of the district (Sections 2 (c) (1) and (5) of the Open Meetings Act).

Upon calling of the roll:

aye: Wulf, Baschnagel, Conlin, Isenberg, Lyons

nay: none

Motion carried.

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The Board returned to open session at approximately 10:40 p.m.

MOTION TO SUSPEND EMPLOYEE WITHOUT PAY

Motion by Mr. Lyons, seconded by Mr. Wulf, to suspend employee number 1-96 for four days without pay as recommended by the administration.

Upon calling of the roll:

aye: Baschnagel, Conlin, Isenberg, Lyons, Wulf

nay: none

Motion carried.

ADJOURNMENT

Motion by Mr. Baschnagel, seconded by Mr. Lyons, to adjourn the meeting at approximately 10:40 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* Means Baschnagel, Conlin, Isenberg, Lyons, Wulf all voted aye.

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING: April 8, 1996 Glenbrook Administration  
Bldg.

7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois