

**MINUTES OF A REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, FEBRUARY 26, 1996**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 26, 1996 at approximately 7:30 p.m. at Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baschnagel, Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf. Also present: Brockelman, Court, Freeman, Fuller, Gale, Gross, Herrick, Lacivita, McGrew, Schilling, Taccona.

**RECOGNITION OF COMMUNITY VISITORS**

Joanne Wagner, 10353 Dearlove Road, Glenview, stated that a public notice should have been published in a newspaper prior to the public hearing at the last Board meeting regarding the Casimir Pulaski school holiday. She requested to be informed as to when the notice was published.

**STUDENTS WHO EXCEL: GLENBROOK SOUTH INDIVIDUAL EVENTS TEAM**

Dr. McGrew introduced the Glenbrook South individual events team members who had recently participated in the state tournament. He also introduced team coaches Deborah Middleton, Scott McDermott and Andrew Simon. Ms. Middleton described how the students qualified for the state finals; she also reports all Glenbrook South participants at state won an award. Marcie Navratil, state champion in original oratory, demonstrated her winning presentation for the Board. Board members asked questions which were answered by the students and staff. The Board congratulated Marcie and the other students and their coaches on their outstanding achievements.

**TECHNOLOGY REPORT: USE OF TECHNOLOGY IN GLENBROOK NORTH SCIENCE DEPARTMENT**

Patrick LaMaster, Glenbrook North science instructional supervisor, described the uses of technology in science instruction and why the use of technology is becoming increasingly important. He described the uses of computers in science in three modes: one computer with one student (the computer lab), one computer and a group of students (the computer in the science lab), and one computer and all the students (the computer in the classroom). Mr. LaMaster described a number of technology applications which do not utilize computers. He also described the uses of the "Internet" by students and staff. A number of examples of these concepts were presented by Mr. LaMaster. Board members asked questions which were answered by Mr. LaMaster. The Board thanked Mr. LaMaster for an interesting and informative presentation.

**MOTION TO APPROVE CONSENT AGENDA**

Dr. Conlin asked if any Board member wished to have any item removed from the consent agenda for a separate vote. No member of the Board requested to have an item removed from the consent agenda. However, Mr. Goldstein requested that approval of vendor check #117675 payable to Communications Technology Group (CTG) be postponed until additional information is provided to the Board.

Motion by Mr. Bubak, seconded by Mr. Lyons, to approve the following items on the consent agenda:

1.) to approve the minutes of the regular Board meeting and closed session of February 12, 1996.

2.) to approve the resignation of the following educational support staff as recommended by the assistant superintendent for business affairs:

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
McDONAUGH, Brian	Paraprofessional	2-16-96	North
MONTONERA, Raymond	Support	2-22-96	District

3.) to approve the appointment of the following educational support staff as recommended by the assistant superintendent for business affairs:

**APPOINTMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
SMITH, Catherine (rep. C. Freihage)	Instructional Assistant/ Clerical	2-19-96	North	\$9.55/hr.  \$10.70/hr.

4.) to approve the issuance of vendor check numbers 117561 through 118028, in the amount of \$1,192,772.26 as listed on the attached check list dated February 26, 1996, less vendor check #117675 payable to Communications Technology Group (CTG).

5.) to approve the reissuing of replacement checks and to ratify the issuance of advance checks totaling \$127,230.21, canceled checks totaling \$7,980.78 for a net of \$119,249.43 as shown on the attached supplemental bill list dated February 26, 1996.

6.) to approve the reimbursement of the revolving fund disbursements for the month of February, 1996, in the amount of \$100,438.80, represented by checks No. 067829 through 068177, voided checks No. 067829 through 067831, 067882, 067888 through 067895, 067964, 067966 through 067969, 068058, 068062 through 068067 and 068173 and canceled checks no. 062961, 063587, and 066726.

7.) to ratify the issuance of electronic wire transfer for state taxes, and payroll check numbers 117462 through 118221 and 118785 through 119094 inclusive totaling \$2,655,580.29. With adjustments of \$325.14, the gross payroll for the month of January 1996 was \$2,655,905.43.

8.) to approve the issuance of vendor check numbers 116915 through 117136, in the amount of \$8,154.53, to buy back books at Glenbrook South, as listed on the attached check list dated February 20, 1996.

9.) to approve the issuance of vendor check numbers 117141 through 117309, in the amount of \$5,798.32, to buy back books at Glenbrook North, as listed on the attached check list dated February 20, 1996.

10.) to approve the differential responsibility assignments for 1995-96 as presented in Mr. Lacivita's memorandum dated February 21, 1996.

11.) to approve the 1996-97 school year calendar as presented in Mr. Lacivita's memorandum dated February 21, 1996. The 1996-97 school year would begin on Monday, August 26, 1996 for the staff and Wednesday, August 28, 1996 for students. The school year would tentatively end on Thursday, June 12, 1997.

12.) to approve the request to submit the application for modification of The School Code to conduct school on Casimir Pulaski day.

13.) to reject the bid package for the purchase of twenty DOS computers for the computer lab at Glenbrook North received by the business office on February 20, 1996 and authorize the director of operations to negotiate a price for purchasing DOS computers configured with district specified components.

Upon calling of the roll:

aye: Bubak, Conlin, Goldstein, Isenberg, Lyons, Wulf, Baschnagel

nay: none

Motion carried.

Note: See attached agenda item #5

**DISCUSSION REGARDING BOARD COMMITTEE STRUCTURE & MEETING TIMES**

Dr. Conlin reported that the Board plans to conduct regularly scheduled Board committee meetings. He indicated that the finance and facilities committees have published a schedule of their meetings for the remainder of the school year.

Mr. Goldstein announced that the Board's technology committee would meet the third Tuesday of each month at 7:30 p.m.

Dr. Conlin reported that the Board's academic affairs committee would meet Monday evening, March 4, 1996.

**DISCUSSION REGARDING PROPOSED 1996-97 GLENBROOK NORTH AND GLENBROOK SOUTH BUILDING PROJECTS; LIFE SAFETY AMENDMENTS FOR GLENBROOK NORTH AND GLENBROOK SOUTH ROOFS; TEN YEAR LIFE SAFETY SURVEYS**

Mr. Bubak reported that the Board's finance and facilities committees had reviewed these three items at the finance and facilities committee meetings of February 19, 1996 and several previous committee meetings. Mr. Bubak stated that the committees recommended approval of the three items. Board members asked questions which were answered by Mr. Bubak and Dr. Schilling. The staff will reconsider how best to address the need for new side basketball hoops for the Glenbrook South gymnasium and report its findings to the Board. The building projects, roof projects, and life safety survey will be considered for Board action at the Board meeting of March 11, 1996.

Note: See attached agenda items #7, #8, and #9.

**DISCUSSION REGARDING THE PURCHASE OF REPLACEMENT PRINTING EQUIPMENT FOR GLENBROOK SOUTH**

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Dr. Schilling described the proposal for the lease/purchase of a new printing press from Xerox Corporation at an estimated total cost of \$240,643 for a 36-month period of time. He indicated the proposal had been reviewed by the Board's finance committee. The lease/purchase of the printing press will be considered for Board action at the Board meeting of March 11, 1996.

Note: See attached agenda item #10

**DISCUSSION REGARDING EDUCATIONAL SUPPORT STAFFING FOR 1996-97**

Dr. Schilling reported that he was recommending a total educational support personnel staff at Glenbrook North of 83.6 FTE (full time equivalence) and a staff of 84.5 FTE at Glenbrook South for the 1996-97 school year. This recommendation represents no additional staff for Glenbrook North and 1.2 FTE additional staff at Glenbrook South. He indicated the increased staff at Glenbrook South was due to increased enrollment and the new facility addition at Glenbrook South. Board members asked questions which were answered by Dr. Schilling. The recommendation for the number of educational support personnel for the 1996-97 school year will be considered for Board action at the Board meeting of March 11, 1996.

Note: See attached agenda item #11

**DISCUSSION REGARDING FAMILY & MEDICAL LEAVE POLICY FOR EDUCATIONAL SUPPORT STAFF**

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Dr. Schilling described the need for the proposed Board policy regarding family & medical leaves for educational support personnel. He also described the provisions of the proposed policy and answered questions from Board members. Dr. Conlin asked that Board members submit additional questions to Dr. Schilling and the proposed policy will be on the agenda for discussion at the Board meeting of March 11, 1996.

**REVIEW OF CERTIFIED STAFFING FOR 1995-96**

Mr. Lacivita reported that last March the staff had projected an enrollment of 1749 students at Glenbrook North for this school year. The actual enrollment was 1755 students. He indicated the staff was projecting an enrollment of 1794 at Glenbrook North next year, for an increase of 39 students. He stated the projection for this year for Glenbrook South was 2248 students with an actual enrollment of 2216 students. Mr. Lacivita reported a projected enrollment of 2293 at Glenbrook South next year, for an increase of 77 students. Mr. Lacivita described the method used by the Board last year to determine the number of certified staff for this year and recommended the same method be used this spring. He indicated the staff will present its specific certified staff recommendations for 1996-97 at the Board meeting of March 11, 1996. The Board decided to postpone questions regarding specific employees to the closed session later in the meeting.

**OTHER**

Mr. Goldstein reported on the Board's technology committee meeting of February 20, 1996. He indicated the committee was considering recommending to the Board the utilization of P.C. clone computers built with district specified components, rather than purchasing brand name computers. Mr. Goldstein stated considerable savings could be realized by purchasing computers with district specified components.

Mr. Goldstein reported the Board was close to employing a new computer network manager and the committee recommended limiting the expenditures on the network until the network manager has an opportunity to assess the status of the network. After discussion, the Board considered the following action.

**MOTION TO LIMIT EXPENDITURES ON THE COMPUTER NETWORK**

Motion by Mr. Lyons, seconded by Mrs. Isenberg, to limit the expenditures on the computer network without prior Board approval until the network manager has an opportunity to assess the status of the network.

After further discussion the Board took the following action.

**MOTION TO TABLE PREVIOUS MOTION**

Motion by Mr. Wulf, seconded by Mr. Bubak, to table the motion to limit expenditures on the computer network.

Upon calling of the roll:

aye: Bubak, Conlin, Wulf, Baschnagel

nay: Goldstein, Isenberg, Lyons

Motion carried.

**REVIEW AND SUMMARY OF BOARD MEETING**

Dr. Conlin asked the Board members to check their calendars so the Board could schedule an annual review for the superintendent and a Board special workshop meeting.

Board members also requested staff responses on several items previously requested by the Board. These included guidelines established by the Board's ad hoc legal committee, supportive documentation for vendor check #117675, transcription of the audio tape from the Board meeting of January 22, 1996, and information regarding the use of seat belts on school busses.

