

**MINUTES OF A REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, OCTOBER 11, 1993**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, October 11, 1993 at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baer, Lyons, McConachie, Winton, Zimmerman. Absent: Vincent, Wilson. Mrs. Vincent arrived at approximately 7:35 p.m. Also present: Court, Freeman, Gatta, Gross, Lacivita, McClellan, McGrew, Pommerenke, Schilling, Smith.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 1993

Motion by Mr. Winton, seconded by Mrs. McConachie, to approve the minutes of the regular meeting of September 27, 1993, as presented.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

BOARD AND SUPERINTENDENT REPORTS

No reports were presented by members of the Board or the superintendent.

INTRODUCTION OF GLENBROOK SOUTH KEY CLUB OFFICERS AND SPONSORS

Dr. McGrew introduced the Glenbrook South Key Club officers and their sponsors, Jean Goerth and Terry Jozwik. Dr. McGrew stated that he wanted to recognize the club for its service to the school and to the community. The students then described a number of current Key Club service projects and reported that last year students had conducted 27 projects. There are currently approximately 205 members in the club. Board members indicated that they were very impressed with the students and their service projects and congratulated the students and their sponsors on their outstanding accomplishments.

INTRODUCTION OF NASA MARS EXPEDITION PROJECT WINNER

Dr. McGrew introduced Glenbrook North student Anil Soni who was recently named the national winner of the National Aeronautics and Space Administration (NASA) Mars Expedition Project. The award was presented to Anil in Washington, D.C. Anil and his teacher, Lynne Zielinski, explained the project for the Board. The Board congratulated Anil and Ms. Zielinski for their outstanding achievement.

RECOGNITION OF COMMUNITY VISITORS

Robert Siegel, 3235 Riverfalls Drive, Northbrook, recommended that the Board develop a simpler budget reporting system so that the Board could avoid micromanaging the budget. He also recommended that the system include actual revenue and expenditure figures from the previous year.

MOTION TO APPROVE CONSENT AGENDA

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mrs. Vincent requested that Item #5 be removed from the consent agenda. Mr. Winton asked to discuss the salary adjustment item following the vote on the consent agenda.

Motion by Mrs. McConachie, seconded by Mr. Lyons, to approve the following items on the consent agenda:

1.) to approve the following Evening High School instructors for the first semester of the 1993-94 academic year as recommended by the director of personnel:

<u>NAME</u>	<u>SUBJECT</u>	<u>NO. OF COURSES</u>	<u>STIPEND</u>
ADAMS, Jeanette	English	1	\$2,400
BECKWAY, Greg	Science	1	\$2,200
BERDICK, Ruth	English	1	\$2,400
BJORK, Warren	Science	1	\$2,400
BLAZEVICH, Richard	U.S. History	2	\$4,800
DOUD, Elizabeth	Sociology	2	\$4,800
FOREMAN, Rochelle	Math	1	\$2,000
GALE, Sue Ann	Art Courses	2	\$4,800
HORINE, William	Social Studies	1	\$2,400
KORNICK, Steve	Automotives	1	\$2,400
LONDOS, James	Photography	1	\$2,400
PAICH, Faith	Consumer Ed.	1	\$1,800
PROCHAZKA, Gus	U.S. History	2	\$4,800
REHMER, Deanne	Data Processing	1	\$2,400
REIMER, John	Guidance Counselor	1	\$1,200
STARK, Jean	English	2	\$4,800
UTLEY, William	English	1	\$2,400
VINOPAL, Janet	Health	1	\$2,400
ZERFASS, Elizabeth	Family Living/ Child Development	2	\$4,800

2.) to accept the resignation of the following non-certificated staff as recommended by the director of personnel:

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
MANKE, Brian	Support	10/12/93	District

3.) to approve the appointment of James Lacivita as director of personnel for the 1994-95 school year as recommended by Dr. Jean McGrew.

4.) to approve the salary adjustments for extra responsibilities for 1993-94 as recommended in Dr. Pommerenke's memorandum dated October 8, 1993.

5.) to approve the "Application for Extension of Time" for Life Safety Survey Amendment No. 2, Glenbrook North High School, as recommended in Dr. Schilling's memorandum dated October 11, 1993.

Upon calling of the roll:

aye: Baer, Lyons, McConachie, Vincent, Winton, Zimmerman

nay: none

Motion carried.

Note: See attached agenda item #5

DISCUSSION REGARDING SALARY ADJUSTMENTS FOR EXTRA RESPONSIBILITIES FOR 1993-94

Mr. Winton noted that more extra responsibilities are being assigned to individuals other than current members of the teaching staff. He also requested information regarding the additional days counselors are employed during the summer recess. Dr. McGrew provided information regarding the summer employment and will provide additional information regarding expanded counselor duties for the next Board meeting.

DISCUSSION REGARDING FOOD SERVICES AGREEMENT

Board members had received a memorandum in their packets describing a one year agreement to allow Marriott Management Services Corporation to provide satellite food services to School District #30 from the Glenbrook North cafeteria. Mrs. Vincent asked several questions regarding the agreement which were answered by Dr. Schilling. The Board then took the following action.

10/11/93

MOTION TO APPROVE FOOD SERVICE AGREEMENT WITH MARRIOTT AND SCHOOL DISTRICT #30

Motion by Mrs. Vincent, seconded by Mrs. McConachie, to authorize the district to enter into a one-year agreement with Marriott Management Services Corporation and School District #30 for satellite food services to District #30 from Glenbrook North for the 1993-94 school year.

Upon calling of the roll:

aye: Lyons, McConachie, Vincent, Winton, Zimmerman

nay: none

abstain: Baer

Motion carried.

Note: See attached agenda item #5.5

DISCUSSION REGARDING THREE YEAR FINANCIAL PLAN

Board members had received materials in their packets prepared by Dr. Schilling which described a three year financial plan. The objectives of the plan would be to create a balanced budget and increase the size of the district reserves somewhat to approximately 25% of the district's annual operating expenses. The plan would require the district to reduce projected expenses by \$500,000 per year for the three years of the plan. Dr. Schilling described the financial plan, explained the assumptions he made in preparing the plan, and indicated the reasons he was recommending the plan to the Board.

Board members expressed their views on the proposed financial plan and asked questions which were answered by Dr. Schilling and Dr. McGrew. Mrs. Vincent suggested that the Board consider making greater reductions during the first year of the plan so that fewer reductions would be necessary in the third year. Board members reviewed the calendar for adopting the levy and conducting the public hearing on the levy. The Board asked Dr. Schilling to prepare three tentative levies for consideration by the Board. The Board also asked Dr. McGrew to provide more information on refined salary figures for next year considering staff replacement costs resulting from early retirements. The financial plan and the tentative levy will be on the agenda for the next Board meeting.

Note: See attached agenda item #6

OTHER

Mrs. McConachie requested that the technology planning process be placed on the agenda for the next Board meeting.

The Board reviewed class size data which Board members had received in their packets. Board members suggested several policy issues regarding class size need to be addressed at a subsequent Board meeting.

REVIEW AND SUMMARY OF BOARD MEETING

Mrs. Zimmerman provided a review and summary of the Board's actions at the meeting.

ADJOURNMENT

Motion by Mr. Winton, seconded by Mrs. Vincent, to adjourn the meeting at approximately 10:25 p.m.

Upon call for a vote on the motion, all present voted aye.**

Motion carried.

* Means Baer, Lyons, McConachie, Winton, and Zimmerman all voted aye.

** Means Baer, Lyons, McConachie, Vincent, Winton, and Zimmerman all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING: OCT. 25, 1993
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois