

**MINUTES OF A REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 13, 1993**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 13, 1993 at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baer, McConachie, Vincent, Winton, Zimmerman. Absent: Lyons, Wilson. Mr. Lyons arrived at approximately 7:35 p.m. Also present: Freeman, Lacivita, McGrew, Pommerenke, Schilling.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING AND CLOSED
SESSION OF AUGUST 23, 1993**

Motion by Mrs. Vincent, seconded by Mrs. McConachie, to approve the minutes of the regular meeting and closed session of August 23, 1993, as presented.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

BOARD AND SUPERINTENDENT REPORTS

Dr. McGrew reported that the opening of school went well at both Glenbrook North and Glenbrook South. He also reported on the two recent meetings with community members. Dr. McGrew will provide the Board with a report of the comments made at the meetings and an overall summary of the comments.

Mrs. McConachie reported on legislative activities in Springfield. She indicated that the governor had vetoed the "Truth in Taxation" bill discussed at the previous Board meeting.

Mr. Lyons stated that the first meeting of the Glenview Naval Air Station Closure Task Force will be held Thursday evening, September 23, 1993.

PUBLIC HEARING ON THE 1993-94 DISTRICT BUDGET

Mrs. Zimmerman announced the start of the public hearing on the 1993-94 district budget. Dr. Schilling provided an overview of the budget and cited changes in the budget since it was tentatively approved by the Board at its meeting of July 26, 1993.

Mrs. Zimmerman invited members of the audience to address the Board regarding the budget.

John Howland, 776 Pleasant Lane, Glenview, asked what the per pupil operating cost would be for the 1993-94 school year. Dr. Schilling said he would calculate the cost and inform Mr. Howland. Mr. Howland also asked for enrollment data which was provided by Dr. McGrew.

Mrs. Zimmerman asked if any other member of the audience desired to address the Board. No member of the audience requested to address the Board. Mrs. Zimmerman declared the public hearing closed.

DISCUSSION REGARDING THE 1993-94 DISTRICT BUDGET

Board members expressed their views regarding the proposed budget. Board members asked several questions concerning the budget which were answered by members of the staff. Several members commented on the budget process and the need to address the budget in a more comprehensive manner rather than addressing separate components.

After further discussion, the Board took the following action.

MOTION TO APPROVE 1993-94 DISTRICT BUDGET

Motion by Mrs. McConachie, seconded by Mr. Winton, to approve a total district budget of \$51,632,305, contingent on the Board's agreement to address, in the near future, the issue of the decline in the district's reserves, and to adopt the following resolution:

WHEREAS, the Board of Education of Northfield Township High School District No. 225, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon;

AND WHEREAS, a public hearing was held as to such budget on the 13th day of September, 1993, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE, be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 1993 and ending June 30, 1994.

Section 2: That the attached budget containing an estimate of amounts available in each fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for the said fiscal year.

Upon calling of the roll:

aye: Baer, Lyons, McConachie, Vincent, Winton, Zimmerman

nay: none

Motion carried.

Note: See attached agenda item #6

DISCUSSION REGARDING DISTRICT FUNDS RESERVES AND CASH FLOW

Board members had received materials in their packets prepared by Dr. Schilling regarding the district's fund reserves and cash flow issues. Dr. Schilling recommended that the district maintain reserves equal to three months of operating expenses from the educational, operations and maintenance, transportation, and IMRF funds. The district is currently somewhat below the three month level. Dr. Schilling also described the difficulties experienced by school districts which are under real estate "tax caps." Board members expressed philosophical views regarding the reserves and the desirable size of the reserves. After further discussion, the Board directed Dr. McGrew and Dr. Schilling to develop options for the Board's consideration for returning the district to the three month reserve level. The options should take into account the effect of possible "tax caps" on the district's finances.

Note: See attached agenda item #11

RECOGNITION OF COMMUNITY VISITORS

Two members of the audience requested to address the Board. The Board invited them to do so.

Mary Hedrich, 1240 Thornapple Lane, Northbrook, stated she was pleased with her experiences with Glenbrook North and wanted to express support for the Board.

Sarah Walker, 2461 Shannon, Northbrook, also stated praise for the Board and expressed concern over cut backs in district programs.

DISCUSSION REGARDING "LIVING IN SPACE" PROGRAM AT GLENBROOK SOUTH

Board members had received materials in their packets prepared by the Glenbrook South "Living in Space" program staff. The materials described and evaluated the program. Board members commented on the program and asked questions which were answered by the "Living in Space" staff. Board members congratulated the staff on developing an excellent program and presenting a fine report.

After further discussion, the Board took the following action.

Note: See attached agenda item #9

APPROVAL OF STATEMENT OF CONTINUED USAGE OF "LIVING IN SPACE" TEMPORARY FACILITIES AT GLENBROOK SOUTH

Motion by Mr. Lyons, seconded by Mrs. McConachie, to approve the statement of continued usage of "Living in Space" temporary facilities at Glenbrook South.

Upon call for a vote on the motion, all present voted aye.**

Motion carried.

Note: See attached agenda item #10

DISCUSSION REGARDING EMPLOYMENT OF A PROGRAMMER FOR THE DISTRICT'S MAINFRAME COMPUTER SYSTEM

Dr. McGrew advised the Board that he was recommending the employment of an additional programmer for the district's mainframe computer system. Dr. McGrew and other members of the staff described the need for the position and gave examples of the programs to be written by the proposed programmer. Board members asked questions which were answered by members of the staff.

After discussion, the Board voted on the following motion.

**MOTION TO EMPLOY A PROGRAMMER FOR THE DISTRICT'S MAINFRAME
COMPUTER SYSTEM**

Motion by Mrs. McConachie, seconded by Mrs. Vincent, to employ a programmer for the district's mainframe computer system.

Upon calling of the roll:

aye: McConachie, Vincent, Zimmerman

nay: Baer, Lyons, Winton

Motion failed.

After further discussion, the Board took the following action.

**MOTION TO EMPLOY A PROGRAMMER FOR THE DISTRICT'S MAINFRAME
COMPUTER SYSTEM**

Motion by Mr. Lyons, seconded by Mrs. McConachie, to employ a programmer for the district's mainframe computer system, contingent on a plan being prepared describing what the programmer is expected to achieve with periodic progress reports being made to the Board.

Upon calling of the roll:

aye: McConachie, Vincent, Zimmerman, Lyons

nay: Winton, Baer

Motion carried.

MOTION TO APPROVE CONSENT AGENDA

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mr. Lyons requested to have Item #3 removed from the consent agenda.

Motion by Mrs. McConachie, seconded by Mr. Lyons, to approve the following items on the consent agenda:

- 1.) to approve 1993-94 contracts for non-tenured staff as recommended by the director of personnel in his memorandum dated September 13, 1993.

2.) to approve the appointment of the following certificated staff as recommended by the director of personnel:

APPOINTMENT

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE</u> | <u>SCHOOL</u> | <u>SALARY</u> |
|---|-----------------------|------------------------|---------------|---------------------|
| MOTZKO, John A. (rep. Tom McIntyre) | Science Instructor | 1994-95 School Year | South | BA Column Step 2 |

3.) to authorize the reassignment of the food services management agreement for District #225 with Marriott Corporation to Marriott Management Services Corporation.

4.) to approve the application for extension of time for life safety survey amendment No. 3, Glenbrook North High School.

5.) to approve the 1993-94 NSSD budget as outlined in Colleen Wilcox's memorandum dated September 1, 1993.

6.) to reject all bids for the data network equipment and authorize a new request for proposal be issued.

Upon calling of the roll:

aye: McConachie, Vincent, Winton, Zimmerman, Baer, Lyons

nay: none

Motion carried.

Note: See attached agenda item #8

DISCUSSION REGARDING CHANGE ORDER - GLENBROOK NORTH

Board members asked questions regarding the need for the change order. Dr. Schilling indicated that additional wiring closets would be needed and described the responsibility of the vendor and consultant concerning the change order. The Board requested Dr. Schilling convey its disappointment to the consultant regarding the need for the change order.

After further discussion the Board took the following action.

MOTION TO APPROVE CHANGE ORDER - GLENBROOK NORTH

Motion by Mr. Lyons, seconded by Mrs. McConachie, to approve a change order to the telecommunications wire and cable installations at Glenbrook North in the amount of \$27,658.50.

Upon calling of the roll:

aye: Vincent, Winton, Zimmerman, Baer, Lyons, McConachie

nay: none

Motion carried.

Note: See attached agenda item #8

OTHER

Dr. McClellan read a letter from Ted Turner, president of CNN, indicating that Glenbrook North had been selected by CNN to receive the CNN news source award of excellence. Dr. McClellan reported that Glenbrook North is the only high school in the midwest to receive the award.

ADJOURNMENT

Motion by Mrs. McConachie, seconded by Mr. Winton, to adjourn the meeting at approximately 9:50 p.m.

Upon call for a vote on the motion, all present voted aye.**

Motion carried.

* Means Baer, McConachie, Vincent, Winton, and Zimmerman all voted aye.

** Means Baer, Lyons, McConachie, Vincent, Winton, and Zimmerman all voted aye.

CERTIFIED TO BE CORRECT:

James Traciata
SECRETARY - BOARD OF EDUCATION

Linda Zimmerman
PRESIDENT - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING: SEPT. 27, 1993 Glenbrook Admin. Bldg.
7:30 P.M. 1835 Landwehr Road
Glenview, Illinois