

**MINUTES OF A REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JULY 26, 1993**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 26, 1993 at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice to all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Lyons, McConachie, Wilson, Winton, Zimmerman. Absent: Baer, Vincent. (Mrs. Vincent arrived at approximately 8:05 p.m.) Also present: Freeman, Lacivita, McGrew, Schilling.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 12, 1993, AND
SPECIAL MEETING AND CLOSED SESSION OF JULY 15, 1993**

Motion by Mr. Wilson, seconded by Mrs. McConachie, to approve the minutes of the regular meeting of July 12, 1993, and special meeting and closed session of July 15, 1993, as presented.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

BOARD AND SUPERINTENDENT REPORTS

Dr. McGrew reported that Lynne Zielinski, Glenbrook North physics teachers, suffered multiple injuries as a result of the crash of the plane she was piloting south of Springfield, Illinois. She will be recuperating for several months before returning to work.

Dr. McGrew also reported on the continued excellent performance of the district's students on Advanced Placement examinations. He indicated that, for example, 553 exams were taken by Glenbrook North students in 1992-93 and 86% of the exams received a grade of 3 or higher. Such grades normally result in the students receiving college credit for their work in high school.

No reports were presented by members of the Board.

RECOGNITION OF COMMUNITY VISITORS

Mrs. Zimmerman asked if any members of the audience desired to address the Board. No members of the audience requested to address the Board.

7/26/93

DISCUSSION REGARDING SPECIAL BUDGET ITEMS FOR 1993-94

Board members had received a list of special budget items in their packets. Dr. McGrew explained the process of preparing and reviewing the requests. Members of the staff answered questions from Board members regarding specific requests. Several Board members suggested that the evaluation of the Living in Space program at Glenbrook South should have been presented to the Board before the special budget items and that the special budget requests should be presented to the Board earlier in the budget process next year. After further discussion, the Board took the following action.

MOTION TO APPROVE SPECIAL BUDGET ITEMS FOR 1993-94

Motion by Mrs. McConachie, seconded by Mr. Winton, to authorize the release of purchase orders for special budget items as described in Dr. Schilling's memo dated July 26, 1993.

Upon calling of the roll:

aye: Lyons, McConachie, Wilson, Winton, Zimmerman

nay: none

Motion carried.

Note: See attached agenda item #5

DISCUSSION REGARDING PROPOSED TELEPHONE SYSTEM

Board members had received materials in their packets prepared by Dr. Schilling describing the purchase of the proposed telephone system. Dr. Schilling presented additional information regarding the vendors involved in the recommended bid, as requested by Board members. After further discussion, the Board took the following action.

AWARD OF BID - TELEPHONE SYSTEM

Motion by Mr. Winton, seconded by Mrs. McConachie, to award the bid for the purchase and installation of a new telephone system for Glenbrook North, Glenbrook South, and district office to Digital Technologies, Inc., 1555 Mittel Blvd., Wood Dale, IL in an amount not to exceed \$440,465.

Upon calling of the roll:

aye: McConachie, Wilson, Winton, Zimmerman

nay: Lyons

Motion carried.

Note: See attached agenda item #6

DISCUSSION REGARDING LEASE PURCHASE OF TELEPHONE & CABLING SYSTEMS

Dr. Schilling presented a recommendation to the Board to lease purchase the telephone and cabling systems previously approved by the Board. Several Board members commented on the excellent interest rate contained in the recommendation. Other Board members questioned the desirability of utilizing the lease purchase arrangement. Dr. Schilling reported that the systems represented a long term capital improvement, the rate was attractive, and the lease purchase would allow the district to stay within the proposed 1993-94 telecommunications budget and the projected telecommunication budgets for the next several years.

After further discussion, the Board took the following action.

MOTION TO APPROVE THE LEASE PURCHASE OF TELEPHONE AND CABLING SYSTEMS

Motion by Mr. Wilson, seconded by Mrs. McConachie, to approve the lease purchase of the telephone and cabling systems from LaSalle Bank Northbrook based on a \$600,000 four year term loan, at a fixed interest rate of 4.75%, subject to approval by the Board's attorney.

Upon calling of the roll:

aye: McConachie, Vincent, Wilson, Zimmerman

nay: Lyons

abstain: Winton

Motion carried.

Note: See attached agenda item #7

DISCUSSION REGARDING APPROVAL OF TENTATIVE 1993-94 DISTRICT BUDGET

Board members had received in their packets a copy of the tentative 1993-94 district budget in the format required by the state. Dr. Schilling described the format, gave an overview of the budget and answered questions from the members of the Board. He also indicated that a discussion of the district's balances and cash flow would be on the agenda for the Board meeting of August 23, 1993 and that the Board would be asked to approve the budget at the Board meeting of September 13, 1993.

After further discussion, the Board took the following action.

MOTION TO APPROVE TENTATIVE 1993-94 DISTRICT BUDGET

Motion by Mrs. McConachie, seconded by Mr. Lyons, to approve the tentative 1993-94 district budget, as outlined in Dr. Schilling's memorandum dated July 26, 1993.

Upon calling of the roll:

aye: Vincent, Winton, Zimmerman, Lyons, McConachie

nay: Wilson

Motion carried.

Note: See attached agenda item #8

MOTION TO APPROVE CONSENT AGENDA

The president asked if any Board member wished to have any item removed from the consent agenda for a separate vote. Mr. Wilson requested that the award of bid for personal computers be removed from the consent agenda.

Motion by Mrs. McConachie, seconded by Mr. Lyons, to approve the following items on the consent agenda:

1.) to accept the appointment of the following certificated staff as recommended by the director of personnel:

APPOINTMENT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
NORWALK, Diane Column (rep. Marianne Keenan)	Science Instructor	1993-94 School Year	South	BA+15 Step 8

2.) to approve the issuance of vendor check Nos. 079446 through 079696, in the amount of \$697,539.67, as listed on the attached check list dated July 26, 1993.

3.) to approve the reissuing of replacement checks and to ratify the issuance of advance checks totalling \$253,046.18, canceled checks totalling \$1,588.00, for a net of \$251,458.18 as shown on the attached Supplemental Bill List dated July 26, 1993.

4.) to approve the issuance of vendor check Nos. 079703 through 081850, and 083351 through 083440 in the amount of \$122,344.06 as listed on the attached check list dated July 26, 1993 excluding the voided checks 080358 through 080364 and 080735 through 080737.

5.) to approve the reimbursement of the Revolving Fund disbursements for the month of June, 1993, in the amount of \$41,802.63 represented by checks No. 054535 through 054839, voided checks No. 054535 through 054540, 054604 through 054606, 054664 through 054667, 054720 through 054726, 054765 through 054767, and canceled checks Nos. 051997, 054158, and 054295.

6.) to ratify the issuance of payroll checks Nos. 50068 through 50500, 50646 through 50862, 51275 through 51630, and 51970 through 52404, and 53497 through 54099 inclusive totaling \$6,109,833.40. With adjustments of \$1,340.86, the gross payroll for the month of June, 1993 was \$6,111,174.26.

7.) to authorize the administration to publish the Board of Education Election Public Notice as contained in Mr. Lacivita's memorandum dated July 23, 1993.

8.) to authorize James Lacivita, Ouita Pater, Dr. Craig Schilling, and Margaret Wargaski to accept Board of Education election nominating petitions and related documents.

9.) to accept the gift of \$500.00 from the Village of Northbrook for the Glenbrook North Spartan Marching Band performance at the Northbrook 4th of July Parade.

10.) to approve the membership renewal in ED-RED for the 1993-94 school year and payment of dues in the amount of \$4,900.00, of which approximately one-third shall be paid by District 225 and two-thirds by the elementary school districts in District 225.

11.) approve the construction change orders for roofs at Glenbrook North and Glenbrook South, as outlined in Dr. Schilling's memorandum dated July 26, 1993, at a total cost of \$22,164.

7/26/93

12.) to approve the employment of Elert & Associates, Milwaukee, Wisconsin, at a cost of \$6,790, to supervise the implementation of the telecommunication proposals previously approved by the Board (Phase V of the Elert consultant proposal).

13.) to reject the bid from Instruction Systems Associates, Inc., for furnishing and installing a new foreign language laboratory at Glenbrook North and to award the bid to International Learning Systems, Inc., 2901 West 73rd St., Chicago, at a total cost of \$78,172.

Upon calling of the roll:

aye: Wilson, Winton, Zimmerman, Lyons, McConachie, Vincent

nay: none

Motion carried.

Note: See attached agenda item #9

DISCUSSION REGARDING AWARD OF BID FOR PERSONAL COMPUTERS

Board members had received a recommendation in their packets to purchase fourteen Hewlett-Packard 486 personal computers for distribution throughout the district by the Management Information Services department. The computers would be used to upgrade or replace existing Hewlett-Packard computers. Several Board members questioned the practice of specifying a particular brand of computer in the bid instead of specifying performance specifications. Board members also asked questions regarding the process of making equipment recommendations to the Board. Dr. McGrew and Dr. Schilling responded to the questions from the Board members.

After further discussion, the Board took the following action.

MOTION TO APPROVE AWARD OF BID FOR PERSONAL COMPUTERS

Motion by Mrs. McConachie, seconded by Mrs. Vincent, to approve the award of bid for fourteen Hewlett-Packard 486 personal computers to Northbrook Computers Connecting Point, 2929 MacArthur, Northbrook, at a total cost of \$27,012.

Upon calling of the roll:

aye: Zimmerman, Lyons, McConachie, Vincent

nay: Wilson, Winton

Motion carried.

Note: See attached agenda item #9

RECESS

Mrs. Zimmerman announced a ten minute recess of the Board meeting.

DIALOGUE WITH "VISION" STEERING COMMITTEE

Members of the "vision" steering committee and chairmen of the "vision" committees participated in a dialogue with Board members regarding recent activities and future plans of the "vision" process. Dr. McGrew reported that the staff had met three days in June and sorted the recommendations made to the Board at its meeting of June 7, 1993 into groups of related topics and assigned each recommendation a tentative implementation time line. Board members asked questions concerning the "vision" process and questions regarding specific recommendations being reviewed. The questions were answered by "vision" committee staff members and Dr. McGrew.

After further discussion, the Board thanked the staff members for an excellent report. The Board dialogue with the "vision" committees will continue at subsequent Board meetings.

REVIEW OF STAFFING INFORMATION FOR 1993-94

The review of the staffing information for 1993-94 was postponed until the next Board meeting.

ADJOURNMENT

Motion by Mr. Wilson, seconded by Mr. Lyons, to adjourn the meeting at approximately 10:05 p.m.

Upon call for a vote on the motion, all present voted aye.**

Motion carried.

* Means Lyons, McConachie, Wilson, Winton, and Zimmerman all voted aye.

** Means Lyons, McConachie, Vincent, Wilson, Winton, and Zimmerman all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR BOARD MEETING: AUGUST 23, 1993
7:30 P.M.

Glenbrook Admin. Bldg.
1835 Landwehr Road
Glenview, Illinois