

**MINUTES OF A REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, JANUARY 14, 1991**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, January 14, 1991 at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice to all members.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baer, McConachie, Morris, Wilson, Winton, Zimmerman. Member absent: Howland Also present: Freeman, Lacivita, McGrew, Pommerenke, Wisner.

**APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 17, 1990, CLOSED
SESSION MEETING OF DECEMBER 17, 1990, THE SPECIAL MEETING OF JANUARY
2, 1991, THE SPECIAL MEETING OF JANUARY 7, 1991**

Motion by Mrs. Zimmerman, seconded by Mr. Wilson, to approve the minutes of the regular meeting of December 17, 1990, the closed session meeting of December 17, 1991, the special meeting of January 2, 1991, and the special meeting of January 7, 1991 as presented.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

RECOGNITION OF COMMUNITY VISITORS

The president asked if there were any members of the audience who wished to address the Board on a topic which was or was not on the agenda.

Channing Lushbough, 420 Elm Street, Glenview, expressed a concern over the accuracy of the Board minutes of December 10, 1990 in which Dr. McGrew made a statement about the SAT exam and South Dakota schools. Board members indicated that the minutes reflected Dr. McGrew's statement.

Mr. Morris introduced members of Boy Scout Troop #160 from Glenview who were in the audience observing the Board meeting as part of their citizenship activities.

DISCUSSION REGARDING PROCEDURES TO DEVELOP LONG RANGE STRATEGIC PLAN

Mr. Morris introduced Eliot Levinson, a management consultant from Cambridge, Massachusetts who specializes in assisting organizations develop long range strategic plans. Mr. Levinson had visited the Glenbrook schools for three days during the previous week in preparation for his presentation. He reported to the Board his findings and described four strategic planning models for the Board's consideration. Mr. Levinson also described a fifth model which combined features of the previous four models and described what his involvement would be in the planning process.

Mr. Levinson reported that some of his key findings are that the schools are decentralized in operation and the structure works well, the departments function as mini-schools and the instructional supervisors are the dominant role in the organization, the teachers feel a high sense of control and that the schools are very supportive of their efforts, the community is very supportive of the schools and their personnel, the schools are friendly but academically intense, the teachers' union operates in a co-professional role, rather than an adversarial role, and that the key issue in strategic planning is to retain what is currently effective and working well, while at the same time make changes for the future.

Mr. Baer asked Mr. Levinson what the views were concerning the current planning process. Mr. Levinson said that the current process is generally well-regarded and that he saw the process as similar to that utilized by many corporations.

Mr. Levinson proceeded to describe five planning models and the advantages of each of the models. Board members asked Mr. Levinson a number of clarifying questions regarding the five models which he presented. At the conclusion of his presentation, members of the Board thanked Mr. Levinson for an excellent and informative presentation.

REVIEW OF 1991-92 SCHOOL YEAR CALENDAR

Dr. McGrew described the process for developing the calendar and the efforts made to coordinate the calendar with the elementary school districts.

Mrs. McConachie expressed support for retaining in the calendar the three days beyond the minimum number of days required by state statutes. After discussion, it was the consensus of the Board to retain the three days in the calendar, but that the issue might be revisited at a later date when the Board addresses other objectives.

After further discussion, the Board took the following action.

MOTION TO APPROVE 1991-92 SCHOOL YEAR CALENDAR

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to adopt the 1991-92 school calendar with the first day of school for students being Wednesday, August 28, 1991, the last day of school being Friday, June 26, 1992, a teachers' Institute Day being scheduled for Friday, March 6, 1992, and a total of 190 days of pupil attendance including the teachers' Institute Day.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

REVIEW OF 1989-90 AUDIT

The Board reviewed the 1990 financial audit prepared by Peat Marwick. Mr. Wisner described several issues raised by the auditors which are being addressed by the staff. Mr. Wisner also recommended that the Board authorize a special audit of the procedures related to the collection and recording of student activity receipts.

Mr. Winton raised a question concerning the administrative computer system disaster recovery plan. Dr. McGrew indicated that activities are underway to develop such a plan and that a plan should be in place prior to the next audit.

Mr. Lushbough asked several questions which were answered by Mr. Wisner.

After further discussion, the Board took the following actions.

MOTION TO ACCEPT THE 1989-90 AUDIT

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to accept the 1989-90 audit.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

MOTION TO AUTHORIZE SPECIAL AUDIT OF STUDENT ACTIVITIES RECEIPT PROCEDURES

Motion by Mr. Wilson, seconded by Mr. Baer, to authorize Peat Marwick to conduct a special audit of the procedures for collecting and recording student activities receipts, at a cost of \$3,100.

Upon calling of the roll:

aye: Baer, McConachie, Morris, Wilson, Winton, Zimmerman

nay: none

Motion carried.

DISCUSSION REGARDING RISK CAPITAL PROPOSAL

Dr. McGrew described a risk capital proposal submitted by Antonios Laouras, English teacher at Glenbrook South. The proposal involves Mr. Laouras developing a four year English course of study in which one group of students will be taught by Mr. Laouras for all four years. Dr. McGrew applauded Mr. Laouras for his excellent proposal and recommended approval of the proposal.

After further discussion, the Board took the following action.

MOTION TO APPROVE RISK CAPITAL PROPOSAL

Motion by Mr. Wilson, seconded by Mrs. McConachie, to approve the risk capital proposal submitted by Antonios Laouras. Funding for the proposal will be provided from existing budgets.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to approve the following items on the consent agenda:

1.) to approve the payment of \$19,136 to Niles Township High School district for tuition for two students attending Niles High Schools as provided for in the 1985 annexation agreement with Niles.

2.) to accept a gift of \$100 for the Glenbrook South horticulture club presentation at the Glen Oaks Acres Garden Club.

3.) to accept a gift of \$150 for the Glenbrook North music department's performance at the Chicago Historical Society on December 9, 1990.

4.) to accept a gift of \$125 for the Glenbrook North music department's performance at the Des Plaines Senior Citizens Club on December 12, 1990.

5.) to accept a gift of \$275 for the Glenbrook North music department's carolling at Culligan on December 21, 1990.

6.) to accept a gift of \$750 for the Glenbrook North Chamber Singer's carolling at Skokie Country Club during December.

7.) to waive the facility rental fee for the Northbrook Citizens for Drug & Alcohol Awareness fundraiser on February 17, 1991.

8.) to accept the resignation of Michael Bitta, paraprofessional at Glenbrook North, effective January 14, 1991.

Upon calling of the roll:

aye: McConachie, Morris, Wilson, Winton, Zimmerman, Baer

nay: none

Motion carried.

NOTE: (See attached)

MOTION TO AUTHORIZE A CHANGE ORDER FOR SITE DEVELOPMENT AT GLENBROOK SOUTH

Motion by Mr. Wilson, seconded by Mr. Baer, to authorize an additional amount of \$6,300 to Arlington Turf Landscaping Co. for providing and spreading additional dirt at the Glenbrook South construction site, the funds to be taken from the unused balance from the construction of the Glenbrook South salt shed.

Upon calling of the roll:

aye: Morris, Wilson, Winton, Zimmerman, Baer, McConachie

nay: none

Motion carried.

BOARD REPORTS

Mrs. McConachie reported that state superintendent Leininger will be speaking on financing of public schools in Illinois at Wilmette Junior High School, 7:30 p.m., January 24, 1991. She encouraged all interested individuals to attend the session.

Several Board members congratulated Dr. McGrew for the excellent Futures Conference which Dr. McGrew had organized for A.A.S.A. Dr. McGrew commented on the high quality of the speakers, particularly Stan Davis, author of the book Future Perfect.

Mrs. McConachie reminded the Board of the annual ED-RED dinner meeting scheduled for Wednesday evening, February 6, 1991.

Mrs. Zimmerman reminded the Board of the IASB dinner meeting scheduled for Thursday, January 31st at Glenview Elementary School District #34.

SPECIAL MEETING OF THE BOARD

The Board decided to conduct a special meeting of the Board on Monday, February 4, 1991 at 7:30 p.m. in the district administration building. The purpose of the meeting will be to consider information regarding appointment, employment, or dismissal of an employee.

The meeting will be closed to the public.

SUPERINTENDENT'S REPORT

No superintendent's report was presented.

ADJOURNMENT

Motion by Mr. Baer, seconded by Mr. Winton, to adjourn the meeting at approximately 9:55 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

*Means Baer, McConachie, Morris, Wilson, Winton, and Zimmerman all voted aye.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: JANUARY 28, 1991
7:30 P.M.

Glenbrook Administration Center
1835 Landwehr Road
Glenview, Illinois