

**MINUTES OF A REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 25, 1990**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 25, 1990. The meeting began with a dinner meeting open to the public at 6:00 p.m. in the Superintendent's Conference Room at the Glenbrook High Schools Administration Building, pursuant to due notice of all members.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baer, Howland, McConachie, Morris, Wilson, Winton, Zimmerman. Also present: McGrew, Freeman, Lacivita, Pommerenke, Wisner.

**DISCUSSION REGARDING DISTRICT'S STATEMENT OF PHILOSOPHIC GOALS AND OBJECTIVES**

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After dinner was completed, Mr. Morris announced that the dinner meeting had been called to conduct a discussion regarding the district's policy statement of philosophic goals and objectives (Board policy IA). Several of the Board members had prepared revisions of the policy statement and these were reviewed by the Board.

The Board examined the relationships between the statement of philosophic goals and objectives, an overall strategic action plan, and goals and objectives for the 1990-91 school year. The Board also examined various procedures that could be followed in developing and aligning these statements.

After further discussion, it was the consensus of the Board that the next step should be for the Board to review the synthesis statement Dr. McGrew is preparing of the concepts discussed by the Board at its special meeting of June 16, 1990.

The Board members then reconvened in the Board Room of the Administration Center.



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**DISCUSSION OF MINUTES OF SPECIAL MEETING OF JUNE 18, 1990**

Mr. Howland requested that the third paragraph on page 218 be revised to read:

"Mr. Howland added that if the superintendent is uncomfortable about current policy not covering this type of use, the superintendent should submit to the Board a proposal for revising the policy."

Mr. Channing Lushbough, a member of the audience, suggested that the phrase, "staff/student ratio" in the last full paragraph on page 217, be revised to read "student/professional staff ratio". Mr. Winton also recommended the same change.

**APPROVAL OF MINUTES OF SPECIAL MEETING OF JUNE 16, 1990, SPECIAL MEETING OF JUNE 18, 1990 AND CLOSED SESSION OF JUNE 18, 1990**

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to approve the minutes of the special meeting of June 16, 1990, and the closed session of June 18, 1990, as presented and special meeting of June 18, 1990, revised in accordance with the above suggestions.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

**RECOGNITION OF COMMUNITY VISITORS**

The president asked if there were any members of the audience who wished to address the Board on a topic which was or was not on the agenda.

Mr. Channing Lushbough expressed his concern over the superintendent's proposal to reduce the professional staff by only one position for the 1990-91 school year. Mr. Lushbough stated that he believes the district is overstaffed and recommended that the Board reduce the professional staff by ninety-five positions and the support staff by ninety-four positions to return the staff to the 1975-76 school year student/staff ratio.

Mr. Lushbough also expressed his concern as to how the operating expense per pupil figure is calculated. He recommended using an accrual method of accounting, rather than the method currently used.

Mr. Morris thanked Mr. Lushbough for his comments.

**REPORT OF STUDENT ACHIEVEMENT**

Dr. McGrew reported that Dan Sklar, a 1990 graduate from Glenbrook North, had recently won the dramatic interpretation event at the National Forensics League Individual Events championship. Mr. Sklar is the first Glenbrook student to win a national individual events championship. The Board recommended that Dr. McGrew invite Mr. Sklar to a future Board meeting to receive the Board's congratulations.

Dr. McGrew also reminded the Board that next year Glenbrook will host the National Forensics League championships.

**REVIEW OF PRELIMINARY DISTRICT BUDGET FOR THE 1990-91 SCHOOL YEAR**

Mr. Morris stated that the next item on the agenda was the Board's continued review of the district's preliminary budget for the 1990-91 fiscal year. Board members had received revised budget information in their packets and Mr. Wisner distributed additional information at the meeting. Dr. McGrew and Mr. Wisner explained the changes which had been made since the Board's last review of the budget. Several Board members recommended that in the future the Board be given projected end-of-the-year expenditures for the budget accounts.

The Board discussed the issue of unspent funds and carry-over of incomplete projects. Mr. Wisner stated that part of the problem results from major projects not being started early enough to complete during the summer recess. He indicated that the Board had previously stated that none of the budget would be approved until the entire budget was presented. Mr. Howland asked to see the minutes of the meeting where this issue had been addressed.

The Board then proceeded to examine each page of the proposed 1990-91 budget. Mr. Wisner responded to a number of specific questions from members of the Board. Several items required additional information; these are indicated below.

Mr. Winton requested information concerning the budget for broadcasting airtime and supervision.

Mr. Winton requested that the Board be provided a comparison of expenditure budgets for boys and girls athletic programs, less salary expenses, for a period of two or three years.

Mr. Howland requested that the Board be provided a list of budget transfers that were made during the 1989-90 fiscal year. After further discussion it was agreed that Mr. Wisner will provide the Board with an estimate of the time necessary to obtain the information requested by Mr. Howland.

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Mr. Winton asked for information concerning whether or not the district-operated nursery schools require state licenses and are subject to new state nursery school legislation.

Mr. Baer reminded the Board that the Board has not as yet received the overall rationale for the technology budget. Mrs. McConachie also requested that at the next Board meeting the administration report to the Board which of the specific technology items should be approved at that time.

Mr. Morris indicated that the budget will be reviewed again at the Board's next regularly-scheduled meeting of July 9, 1990.

**AUTHORIZATION TO PROCEED WITH SPECIAL BUDGET ITEMS**

Mr. Wisner requested that the Board authorize the administration to proceed with some of the special budget items in order to complete the projects before the start of school. After further discussion, the Board took the following action.

**MOTION TO PROCEED WITH THE SPECIAL EQUIPMENT AND SPECIAL BUILDING RECOMMENDATIONS**

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Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to proceed with the special equipment and special building items contained in the preliminary budget document dated June 22, 1990.

Upon calling of the roll:

aye: Baer, McConachie, Morris, Wilson, Winton, Zimmerman

nay: Howland

Motion carried.

PLEASE NOTE: Mr. Howland had stated that his position was that the Board should simply follow well established past precedent which has been to authorize the administration to proceed with a certain percentage of the special equipment and special building items pending approval of the overall budget for full authorization. He pointed out also that that was all the administration was asking for at this time.

NOTE: See attached.

**DISCUSSION RELATIVE TO STAFFING FOR 1990-91 SCHOOL YEAR**

At the last regular meeting of the Board, the Board had requested Dr. McGrew report on what positions the administration would recommend eliminating if directed by the Board to reduce staff. Dr. McGrew proceeded to describe the information the Board members had received on this issue in their packets. He indicated most reductions would be made in the support staffs.

Mr. Winton requested that in the future the Board be provided student enrollment projections each year in the spring prior to the beginning of the budget review process.

Mr. Winton urged the administration to devise ways to increase staff productivity.

Dr. McGrew described the various issues associated with staffing decisions. The Board continued to discuss the issues; no action was taken by the Board.

**MOTION TO APPROVE RENEWAL OF WORKERS' COMPENSATION INSURANCE**

Motion by Mr. Winton, seconded by Mr. Wilson, to approve the renewal of the Workers' Compensation insurance policy with Fireman's Fund at an annual cost of \$165,145.

Upon calling of the roll:

aye: Howland, McConachie, Morris, Wilson, Winton, Zimmerman

nay: none

abstain: Baer

Motion carried.

PLEASE NOTE: Mr. Baer indicated he abstained because he is associated with a firm in the same business field.

**MOTION TO APPROVE PHASE I CONSTRUCTION CHANGES ORDERS**

Motion by Mrs. McConachie, seconded by Mr. Winton, to approve the following change orders:

CPR #4 for Glenbrook South, for the addition of one 1-1/2" ball valve in the fieldhouse at a cost of \$211.00.

CPR #5A for Glenbrook South, which involves changes in watermain and water line work at a cost of \$29,203.00.

CPR #18 for Glenbrook North, which involves additional excavation and grading, the installation of 235 feet of 10" pipe and two additional manholes, for a total cost of \$13,256.00.

CPR #22 for Glenbrook South, for a \$352.00 credit for deleting two cleanouts in the multi-purpose room.

CPR #37 for Glenbrook South, for four junction boxes for cable TV and one telephone box with necessary conduit at a cost of \$601.00.

CPR #38 for Glenbrook South, to install a recessed 100 amp disconnect box with two locked doors at an additional cost of \$877.00.

Upon calling of the roll:

aye: McConachie, Morris, Wilson, Winton, Zimmerman, Baer, Howland

nay: none

Motion carried.

NOTE: (See attached)

**APPROVAL OF GIFT FOR GLENBROOK NORTH**

Motion by Mrs. McConachie, seconded by Mr. Wilson, to accept a Crystal-Pure water purification system for the Glenbrook North pool.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

**DISCUSSION RELATIVE TO TEXTBOOK ADOPTIONS FOR 1990-91**

The Board continued its review of the textbooks recommended for adoption for the 1990-91 school year.

Mr. Howland requested that the Board be provided copies of the complete list of textbooks currently in use in the district's social studies courses.

Mr. Winton expressed concern that the text recommended for Urban Studies has a 1982 copyright date. He also expressed concern that the text recommended for Geographic Issues Today does not present a rigorous treatment of geography.

**MOTION TO APPROVE TEXTBOOK ADOPTIONS FOR 1990-91 SCHOOL YEAR**

Motion by Mr. Baer, seconded by Mrs. McConachie, to approve the textbooks as presented by Mr. Lacivita.

Upon calling of the roll:

aye: Morris, Wilson, Winton, Zimmerman, Baer, Howland, McConachie

nay: none

Motion carried.

NOTE: See attached.

**APPOINTMENTS - CERTIFICATED STAFF**

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to accept the following appointment of certificated staff as recommended by the director of personnel:

**APPOINTMENT**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
ANDERSON, Christine (repl. Mary Kronwall-retired)	Instructor Mathematics	1990-91 School Year	North	\$32,178.00
NAREY, Jill K. (repl. Sue Nelson-resigned)	Instructor Special Education	1990-91 School Year	North	\$34,595.00
SULLIVAN, Jennifer H. (repl. Peg Klemke - transfer to GBS at 3/5ths time)	Social Worker	1990-91 School Year	North	\$34,231.00
WEBB, Kurt B. (Repl. Margaret Sullivan-Special Leave of Absence)	Instructor Art	1990-91 School Year	North	\$30,670.00

Upon calling of the roll:

aye: Wilson, Winton, Zimmerman, Baer, Howland, McConachie, Morris

nay: none

Motion carried.

APPOINTMENT - EDUCATIONAL SUPPORT STAFF

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to accept the following appointment of hourly based educational support staff as recommended by the director of personnel:

APPOINTMENT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
WHITE, Kathleen (repl. Evelyn Mox)	Secretary	8-15-90	South	\$8.85/Hr.

Upon calling of the roll:

aye: Winton, Zimmerman, Baer, Howland, McConachie, Morris, Wilson

nay: none

Motion carried.

RESIGNATIONS - EDUCATIONAL SUPPORT STAFF

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to accept the following resignations of educational support staff, as recommended by the director of personnel:

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u> <u>DATE</u>	<u>SCHOOL</u>
GORDON, William (retired)	Maintenance Helper	7-24-90	South
HIRTH, Evelyn (retired)	Secretary Personnel	7-26-90	District

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

**MOTION TO APPROVE AMENDED TEACHERS' CONTRACTS TO INCLUDE SUMMER SCHOOL EMPLOYMENT**

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Motion by Mrs. Zimmerman seconded by Mrs. McConachie, to approve amended contracts for the 1990-91 school year to include summer school for the following teachers:

**Teacher**

Dussias, Francis C.  
McIntyre, Tommy D.  
Mullejans, Heidi R.  
Mutchmore, O. L.  
Newton, Joseph A.  
O'Connor, Bernard M.  
Powers, Stephen A.  
Stark, Jean P.  
Urban, William E.

Upon calling of the roll:

aye: Zimmerman, Baer, Howland, McConachie, Morris, Wilson, Winton

nay: none

Motion carried.

**AWARD OF BID - DUPLICATING PAPER FOR GLENBROOK NORTH**

Motion by Mrs. McConachie, seconded by Mr. Wilson, to award the bid for duplicating paper at Glenbrook North to Midland Paper Company, 5860 N. Pulaski Road, Chicago, IL 60646 at a total delivered cost of \$15,210.00.

Upon calling of the roll:

aye: Baer, Howland, McConachie, Morris, Wilson, Winton, Zimmerman

nay: none

Motion carried.

**MOTION TO AUTHORIZE THE ISSUANCE OF ADVANCED CHECK**

Motion by Mr. Wilson, seconded by Mrs. McConachie, to authorize the business office to produce and release a check to Asbestos Control Incorporated in the amount of \$125,460 on July 1, 1990.

Upon calling of the roll:

aye: Howland, McConachie, Morris, Wilson, Winton, Zimmerman, Baer

nay: none

Motion carried.

**PAYROLL - MONTH OF MAY 1990**

Motion by Mr. Howland, seconded by Mrs. McConachie, to ratify the issuance of payroll checks No. 73979 through 74694, and 74830 through 75141 totalling \$2,204,719.27 with adjustments making the gross payroll \$2,205,063.59.

Upon calling of the roll:

aye: McConachie, Morris, Wilson, Winton, Zimmerman, Baer, Howland

nay: none

Motion carried.

NOTE: (See attached)

**APPROVAL OF REIMBURSEMENT - REVOLVING FUND DISBURSEMENTS**

Motion by Mr. Howland, seconded by Mrs. McConachie, to approve the reimbursement of the Revolving Fund disbursements for the month of May, 1990, in the amount of \$47,203.24 represented by Checks No. 42393 through 42681 excluding the voided checks on the attached list dated June 15, 1990 and including the cancelled checks 40048 and 42288.

Upon calling of the roll:

aye: Morris, Wilson, Winton, Zimmerman, Baer, Howland, McConachie

nay: none

Motion carried.

NOTE: (See attached)

**APPROVAL OF VENDOR CHECKS - JUNE, 1990**

Motion by Mr. Howland, seconded by Mrs. McConachie, to approve the issuance of vendor Check Nos. 42260 through 42915 in the amount of \$2,193,182.26 as listed on the attached check list dated June 25, 1990, excluding voided checks 42901 and 42902.

Upon calling of the roll:

aye: Wilson, Winton, Zimmerman, Baer, Howland, McConachie, Morris

nay: none

Motion carried.

NOTE: (See attached)

APPROVAL OF SUPPLEMENTAL BILL LIST

Motion by Mr. Howland, seconded by Mrs. McConachie, to ratify the cancelling of checks, to approve the reissuing of replacement checks and to ratify the issuance of advance checks all totalling \$119,167.01, cancelled checks totalling \$120.77 for a net of \$119,046.24, all as shown on the attached Supplemental Bill List dated June 21, 1990.

Upon calling of the roll:

aye: Winton, Zimmerman, Baer, Howland, McConachie, Morris, Wilson

nay: none

Motion carried.

NOTE: (See attached)

BOARD REPORTS

Mr. Howland reported that he had followed-up on the Board's previous discussion on foundations and had communicated with the law firm that has expertise on establishing foundations. He requested that a representative of the firm be invited to address the Board on the topic at a future Board meeting.

CLOSED SESSION

The closed session was postponed until the next meeting of the Board.

ADJOURNMENT

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to adjourn the meeting at approximately 11:45 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried.

\* **Means Baer, Howland, McConachie, Morris, Wilson, Winton and Zimmerman all voted aye.**

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

NEXT REGULAR MEETING: JULY 9, 1990 Glenbrook Administration Center  
7:30 P.M. 1835 Landwehr Road  
Glenview, Illinois