

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT NO. 225, COOK COUNTY,
ILLINOIS, JUNE 11, 1990**

A regular meeting of the Board of Education, School District No. 225, was held on Monday, June 11, 1990. The meeting began with a dinner meeting open to the public at 6:00 p.m. in the Superintendent's Conference Room at the Glenbrook High Schools Administration Building pursuant to due notice of all members.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Baer, Howland, McConachie, Morris, Wilson, Winton, Zimmerman. Also present: McGrew, Wisner, Freeman.

MOTION TO APPOINT MR. WISNER BOARD SECRETARY PRO TEM

Motion by Mr. Baer, seconded by Mr. Wilson, to appoint Mr. James A. Wisner secretary pro tem in the absence of Mr. Lacivita.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

After dinner was completed, Mr. Wisner distributed minutes of the Special Board meeting of May 5 and a summary prepared by Mr. Lacivita containing two versions of a draft of the mission statement developed at the Special Meeting of May 5, 1990.

Mr. Howland distributed a mission statement which he had developed representing his version of the statement proposed at the May 5 meeting. He indicated that the statement which he had distributed contained the words "in a free society." He was suggesting that these words be made a part of the mission statement adopted by the Board of Education. He told the Board members that he had reviewed the tapes of the May 5 meeting where he had a discussion with Mr. Baer about the words being included in the statement. After reviewing the tapes, Mr. Howland believed that he and Mr. Baer were not far apart on their thinking on the matter.

After further discussion on the matter, the consensus of the Board was to adopt the following mission statement for the Glenbrook High Schools:

The Glenbrook High Schools' mission is to value and develop each student's maximum potential for literate, thoughtful citizenship in a free society by providing the finest quality education.

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Mrs. McConachie had distributed to the Board members copies of the Board's current policy statement which is included in the Board Policy Manual. A number of Board members did not receive the information, and copies were distributed at the dinner meeting.

After further discussion, the Board decided to hold a special meeting at 7:30 p.m. on Saturday, June 16, at the Radisson Hotel to continue the discussion on the goals and objectives underpinning the mission statement recently approved.

The Board members then reconvened in the Board Room of the Administration Center.

Dr. Pommerenke entered the meeting at this time.

APPROVAL OF MINUTES OF SPECIAL MEETING OF MAY 5, 1990, REGULAR MEETING OF MAY 21, 1990 AND CLOSED MEETING OF MAY 21, 1990

Motion by Mrs. Zimmerman, seconded by Mr. Wilson, to approve the minutes of the special meeting of May 5, 1990, the regular meeting of May 21, 1990 and the closed meeting of May 21, 1990, as presented.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

INITIAL PRESENTATION OF THE 1990-91 EXPENDITURE BUDGETS

The Board members had received in their Board packets copies of the proposed 1990-91 expenditure budgets, together with a number of schedules comparing the proposed budget to the 1989-90 budget and to the levy projections made in the fall of 1989.

Mr. Wisner reviewed the materials with the Board members.

The Board agreed to meet again at 7:30 p.m. on Monday, June 18, 1990, to discuss the budget in detail. The Board members asked that the following information be provided for the June 18 meeting:

A revised budget showing reductions as indicated by the superintendent. (The superintendent told the Board that the budget presented tonight was the initial budget without major cuts and that reductions will be made between now and next Monday night.)

Projected balances for June 30, 1990 and June 30, 1991.

An estimate of the cost per pupil which the proposed budget will generate.

A discussion on the mechanics of spending the contingencies vs. amending the budget.

Mr. Howland asked that an estimate of projected actual expenditures for the 1989-90 school year be presented at the June 25 Board meeting:

The Board discussed the possibility of combining classes with small enrollments in one school. Dr. McGrew indicated that this could be done, but that the students will drop out of the classes rather than be transported between the schools.

After further discussion, the Board deferred any additional questions to the meeting on Monday, June 18.

DISCUSSION RE EDUCATIONAL SUPPORT PERSONNEL SALARY INCREASES

Dr. Pommerenke had provided the Board members recommendations for increases in salaries for the educational support personnel. He reviewed those recommendations with the Board members at the meeting.

Mr. Wilson questioned whether the salary schedules should be retained for the clerical personnel or whether the Board would consider ranges without having set salary steps. Dr. McGrew responded that the Board had recently changed from the salary ranges to the salary schedule.

The use of substitute teachers, in lieu of part-time teachers, was discussed based on a question from Mr. Wilson. Dr. McGrew told the Board that he believes that the number of part-time teachers will not increase and indeed will be reduced in the next few years.

Dr. Pommerenke told the Board members that the health insurance costs were a continuing problem with the educational support staff. Mr. Wisner confirmed that at each of the Health Insurance Committee meetings, the question of additional Board support to the educational support personnel to help offset for these costs was surfaced by members of the Health Committee.

Action on the salary proposals for educational support personnel was deferred to the meeting on June 18, 1990.

APPROVAL OF ANNUAL IASB DUES

Motion by Mrs. Zimmerman, seconded by Mr. Wilson, to approve the 1990-91 annual dues for the Glenbrook High Schools' participation in the Illinois Association of Schools in the amount of \$3,769.00.

Upon calling of the roll:

aye: Baer, Howland, McConachie, Morris, Wilson,
Winton, Zimmerman

nay: none

Motion carried.

NOTE: The Board members asked that in the future, Dr. McGrew authorize the payment of these dues and inform the Board if the dues increase substantially.

MOTION TO APPROVE LEASE CONTRACT FOR OFF CAMPUS PROGRAM

Motion by Mrs. McConachie , seconded by Mrs. Zimmerman, to approve the renewal of the lease contract with the Northbrook Park District for use of space in the Leisure Center for the Glenbrook Off Campus special education program for the 1990-91 school year in the amount of \$75,950.

Upon calling of the roll:

aye: Howland, McConachie, Morris, Wilson, Winton,
Zimmerman, Baer

nay: none

Motion carried.

NOTE: (See attached)

APPROVAL OF EXTENSION OF EMPLOYEE ASSISTANCE CONTRACT

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to approve the extension of the employee assistance contract with Pape and Associates for a three-year period at the rate of \$13,786.50 per year.

Upon calling of the roll:

aye: Mc Conachie, Morris, Wilson, Winton, Zimmerman,
Baer, Howland

nay: none

Motion carried.

NOTE: (See attached)

APPROVAL OF BROOKFIELD HEALTH AND DENTAL RATES

Motion by Mrs. Zimmerman, seconded by Mr. Wilson, to approve the following Brookfield health and dental rates for the 1990-91 school year:

HEALTH

Single	\$181.00
Family	452.00

DENTAL

Single	\$ 19.00
Family	40.00

Upon calling of the roll:

aye: Morris, Wilson, Winton, Zimmerman, Howland,
McConachie

abstain: Baer

nay: none

Motion carried.

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Mr. Wisner was asked to provide a memo to the Board spelling out the changes to the health insurance that had been considered and those that had been adopted.

REVIEW OF TEXTBOOK CHANGES FOR THE 1990-91 SCHOOL YEAR

The Board members were provided in their Board packets with proposed textbook changes for the 1990-91 school year. Mr. Zimmerman told the Board that she was appalled with the cost of the books and that the costs of textbooks might present an undue burden on parents of Glenbrook students.

Dr. McGrew responded that Mr. Lacivita, who reviews the proposed textbook changes, also agonizes over the additional costs. The Board of Education has not taken an active part in reviewing textbook changes in prior years. If the Board wishes to revise the process and become more actively involved, he needs to know that prior to the beginning of the school year when textbook changes are considered.

Mr. Howland stated that on one hand he does not think that the Board should micro-manage the selection of books. On the other hand, he thinks that it is very, very definitely the function of the elected seven members of these communities to express interest and guidance and reflect the community in our curriculum, which includes selection of textbooks among other things.

Mr. Howland commented on the proposed economics book, reading a few excerpts from the book relative to the Soviet Union. These excerpts obviously were not in accord with current thinking about the Soviet Union. After later reviewing other portions of the book, the additional portions seemed to be fine but that one section about the Soviet Union was not accurate.

After further discussion, approval of the proposed textbook changes was deferred to the meeting of June 25, 1990.

Dr. McGrew was asked to place on one of the future agendas the question of the textbook selection process. This topic will be discussed by the Board at that time.

APPOINTMENTS & RESIGNATION - CERTIFICATED STAFF

Motion by Mrs. McConachie, seconded by Mr. Wilson, to approve the following appointments and resignation of certificated staff for the 1990-91 school year, as recommended by the director of personnel:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>	<u>SALARY</u>
AMBERG, John W. (repl. Donna Kline - retired)	Instructor English Department	1990-91 school year	South	\$54,841

APPOINTMENTS & RESIGNATION (Cont.)

<u>NAME</u>	<u>POSITION</u>	<u>DATE</u>	<u>SCHOOL</u>	<u>SALARY</u>
COLE, Sandra L. (repl. Jon Feinn - resigned)	Instructional Supervisor	1990-91 school year	Off Campus Special Ed Program	\$50,872
COOK, Jeanette L. (repl. Pat Murphy - Sabbatical)	Instructor English Department	1990-91 school year	North	\$32,603
CUNNINGHAM, Karen M. (repl. Kenneth Mularski - Sabbatical)	Instructor English Department	1990-91 school year	North	\$29,008
HILVERT, Christopher M.	Instructor Science Department	1990-91 school year	South	\$34,595
INGRAHAM, Heather Ann (repl. Mary Osborne - Leave of Absence)	Instructor English Department	1990-91 school year	South	\$29,008
JORDAN, Jeff K. (repl. Lynne Zielinski - Sabbatical)	Instructor Science Department	1990-91 school year	North	\$26,136
SCHMIDGALL, Neil E. \$32,603 (repl. Jeff Elmer - resigned)	Instructor Science Department	1990-91 school year	South	
SHELLABARGER, Dawn (repl. Theodora Franck - Special Leave of Absence)	Instructor Social Studies Department	1990-91 school year	North	\$26,136
SHELLARD, James W. (Repl. Alexis Carlson)	Instructor Science	1990-91 school	South	\$35,802

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APPOINTMENTS & RESIGNATION (Cont.)

WALSER, Catherine C. (repl. Albert Krueger - retired)	Instructor English Department	1990-91 school year	South	\$32,603
WARE, Jeffrey A.	Instructor Foreign Language Department	1990-91 school year	North	\$14,225 (2/5's)
YINGST, Kreg K. (repl. Donna Hajzl - Special Leave of Absence)	Instructor Art Department	1990-91 school	South	\$26,136

RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>
WAGNER, Carolyn J.	Instructor Science Department	6/4/90	South

Upon calling of the roll:

aye: Wilson, Winton, Zimmerman, Baer, Howland,
McConachie, Morris

nay: none

Motion carried.

APPROVAL OF REQUESTS FOR SPECIAL LEAVES OF ABSENCE

Motion by Mrs. McConachie, seconded by Mr. Wilson, to approve the following requests for special leaves of absence for the 1990-91 school year:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>SCHOOL</u>	<u>LENGTH OF LEAVE</u>
BILLINGTON, Cynthia	English Department	North	1990-91 school year - full leave

APPROVAL OF REQUESTS FOR SPECIAL LEAVES OF ABSENCE (Cont.)

<u>NAME</u>	<u>DEPARTMENT</u>	<u>SCHOOL</u>	<u>LENGTH OF LEAVE</u>
BLOCK, Lee	Art Department	North	2/5's leave
CARLSON, Melvin	English Department	North	2/5's leave
DRABANT, Kathy	Information Services Administration	District	2/5's leave
HILL, Marie	Mathematics Dept.	South	2/5's leave
KOC, Lieselotte	English Department	North	2/5's leave
RIZZATO, Rosa A.	English Department	North	1990-91 school year - full leave

Upon calling of the roll:

aye: Winton, Zimmerman, Baer, Howland, McConachie,
Morris, Wilson

nay: none

Motion carried.

CORRECTION OF EMPLOYEE CONTRACT

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to approve Margaret Klemke's special leave of absence for two-fifths' time; therefore, Ms. Klemke will be employed with the Glenbrook High Schools on a three-fifths' basis for the 1990-91 school year.

Upon calling of the roll:

aye: Zimmerman, Baer, Howland, McConachie, Morris,
Wilson, Winton

nay: none

Motion carried.

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TRANSFERS & RESIGNATIONS- EDUCATIONAL SUPPORT PERSONNEL

Motion by Mrs. McConachie, seconded by Mr. Wilson, to approve the following transfers and resignations of educational support personnel, as recommended by the director of personnel:

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>	<u>SALARY</u>
MOORE, Georgeanne (repl. Evelyn Hirth - retired)	Secretary - Director of Personnel	06/08/90	District	\$2,300/ month
PAGANO, Barbara (repl. Georgeanne Moore)	Secretary - Administrative Assistant to the Principal	06/08/90	North	\$2,012/ month

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>
ERF, Thomas	Paraprofessional	06/08/90	Off-Campus
MOX, Evelyn (retired)	10-Month Secretary	06/08/90	South
KISH, Sue	Paraprofessional	06/08/90	North
BALMES, Susan	Paraprofessional	06/08/90	South

Upon calling of the roll:

aye: Baer, Howland, McConachie, Morris, Wilson,
Winton, Zimmerman

nay: none

Motion carried.

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APPROVAL OF BIDS

Mr. Wisner brought to the Board's attention two bids in their packet which, if approved, will be charged to the proposed 1990-91 facilities budget. They are the bids for the new electrical service at Glenbrook South and the bid for the replacement of four window frames at Glenbrook North.

The Board then took action as follows:

APPROVAL OF CONTRACT - NEW ELECTRICAL SERVICE - GBS

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to approve the contract for new electrical feeders to Glenbrook South High School with Commonwealth Edison in the amount of \$4,485.26.

Upon calling of the roll:

aye: Howland, McConachie, Morris, Wilson, Winton,
Zimmerman, Baer

nay: none

Motion carried.

NOTE: (See attached)

AWARD OF BID - FOUR WINDOW FRAME REPLACEMENTS - GBN

Motion by Mrs. Mc Conachie, seconded by Mrs. Zimmerman, to award the bid for replacement of four window frames at Glenbrook North to M. Ward Contracting Company at a total cost of \$76,450.

Upon calling of the roll:

aye: McConachie, Morris, Wilson, Winton, Zimmerman,
Baer, Howland

nay: none

Motion carried.

NOTE: (See attached)

AWARD OF BID - MICRO COMPUTER FOR MIS

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to award the bid for the purchase of a Hewlett Packard micro computer for the MIS Department to Northbrook Computers, 2929 MacArthur Boulevard, Northbrook, Illinois 60062 at a total cost of \$11,207.

Upon calling of the roll:

aye: Morris, Wilson, Winton, Zimmerman, Baer,
Howland, McConachie

nay: none

Motion carried.

NOTE: (See attached)

AWARD OF BID - VOICE MAIL SYSTEM - GUIDANCE SYSTEMS

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to award the bid for the purchase of a Voice Mail system for the Guidance Departments to Telcom Midwest, Ltd., 6300 West Oakton Street, Morton Grove, Illinois 60053 at a total cost of \$8,700.

Upon calling of the roll:

aye: Wilson, Winton, Zimmerman, Baer, Howland,
McConachie, Morris

nay: none

Motion carried.

NOTE: (See attached)

AUTHORIZATION FOR BUS COMPANY TRANSPORTATION

Motion by Mrs. Zimmerman, seconded by Mr. Winton, to authorize Ryder Transportation to solicit bus contracts from the Glenbrook parents for the 1990-91 school year.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

NOTE: (See attached)

SALARY ADJUSTMENTS FOR EXTRA RESPONSIBILITIES- 1989-90

Motion by Mrs. McConachie, seconded by Mr. Wilson, to approve the salary adjustments for extra responsibilities for certificated staff for the 1989-90 school year as described on the attached list provided by the director of personnel.

Upon calling of the roll:

aye: Baer, Howland, McConachie, Morris, Wilson,
Winton, Zimmerman

nay: none

Motion carried.

NOTE: (See attached)

SUPERINTENDENT'S REPORT

Dr. McGrew announced that Alan November will be in the Glenbrook High Schools to speak with the staff on Wednesday, June 13, 1990. He will make a general presentation at 9:30 a.m. in the Glenbrook North Faculty Cafeteria. If the Board members are interested in hearing Mr. November, this would probably be the best time to hear him.

CLOSED MEETING

Motion by Mrs. Zimmerman, seconded by Mr. Wilson, to move into closed session at approximately 10:10 p.m. to consider the selling price of real estate and to consider information regarding the appointment, employment or dismissal of an employee.

Upon calling of the roll:

aye: Howland, McConachie, Morris, Wilson, Winton,
Zimmerman, Baer

nay: none

Motion carried.

The Board returned to regular session at 11:20 p.m.

APPROVAL OF ADMINISTRATIVE SALARY INCREASES

Motion by Mr. Baer, seconded by Mrs. Zimmerman, to establish the administrative salary increases at 7.5% for the 1990-91 school year.

Upon calling of the roll:

aye: Baer, McConachie, Morris, Zimmerman

abstain: Winton

nay: Howland, Wilson

Motion carried.

ADJOURNMENT

Motion by Mrs. McConachie, seconded by Mrs. Zimmerman, to adjourn the meeting at approximately 11:25 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Means Baer, Howland, McConachie, Morris, Wilson, Winton and Zimmerman all voted aye.

CERTIFIED TO BE CORRECT:

President - Board of Education

Secretary - Board of Education

**SPECIAL BOARD MEETING: SATURDAY, JUNE 16, 1990
7:30 A.M.**

**RADISSON HOTEL
GLENVIEW, IL 60025**