

HomeLogic Quick Guide

The following quick guide will give you access to the following

- ✓ Self-Registration for getting started with HomeLogic
- ✓ Navigation of HomeLogic once on the system
- ✓ Support and Resources

Self-Registration

1. Go to the **GBN Home Page**
(<http://www.Glenbrook225.org/north>)
and click on **HomeLogic**

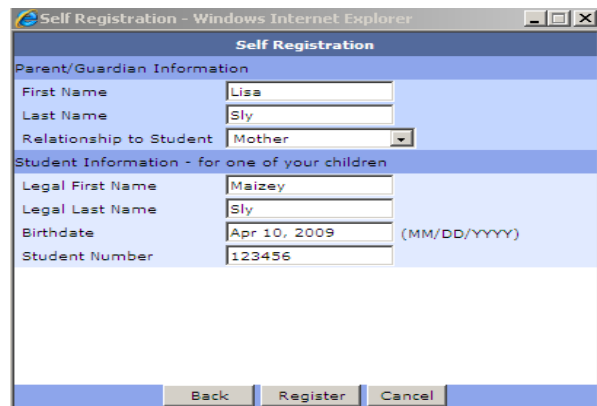


2. Click the **New User?** link.
3. Select **Northfield Twp Hsd225**.
Click **Next**.

4. Make sure **Parent/Guardian** is selected. Click **Next**.

5. Enter your information as listed in the Glenbrook system.

- Enter YOUR information under *Parent/Guardian Information*.
- Enter one of YOUR CHILDREN'S information under *Student Information*. (Note that full LEGAL names should be entered.)

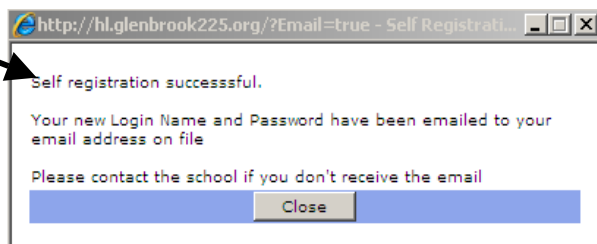


6. Click **Register**.

7. You will see a confirmation notice.

8. Check your email account for a message from schoollogic@glenbrook225.org containing your login and password.

9. Login to **HomeLogic** using the provided login and password.



Important Notes

- HomeLogic is a learning and empowerment tool for students. Please continue to guide students towards independence via this technology.
- Currently, you will only see schedule, immunization, demographic, and transcripts
- On November 18, 2010, grades will be visible in HomeLogic.

Navigation of HomeLogic

Parent/Student Login

1. Access HomeLogic via the link on the GBN homepage under the Academic Resources or directly: hl.glenbrook225.org/homelogic
2. Enter your Login Name and Password provided to you during self-registration. Click **Login**

HomeLogic Homepage Navigation

1. On the left side of the page, select from any of the options available to gain access to further details
2. A + sign indicates you can click on the menu items to expand it.
3. If you have multiple children in the District, they will be listed on the left side.
4. Use the Previous Week and Next Week to scroll through information
5. In the upper-right corner, click the "letter" icon to contact a teacher via email

Student Schedule

1. Click on **Schedule** from the menu on the left side
2. Review the schedule timetable for your student. The schedule can be printed at the bottom of the page

Class Grades

1. Click on **Grades** from the menu on the left side
2. Select a Class for assignment details and grades. Class Grades can be printed at the bottom of the page

Parent and Student Demographics

1. Click on **Demographics** from the menu on the left side
2. The first screen that appears is demographic information for the parent/guardian on file within District 225
3. Click on the student's name under Demographics on the left side to review his or her specific information

Preferences

1. Click on **Preferences** from the menu on the left side
2. Click on your son or daughter's name under Preferences
3. Customize the information you would like sent directly to your email.

Support and Resources

Technical Support

1. If you are experiencing problems, please contact us via email at homelogicsupport@glenbrook225.org
2. In your email, please include a detailed description of the problem you are experiencing along with the Student's First and Last Name, Student's ID Number and Student's Date Of Birth.

Password and Email Change

- Parents can change their password
- Parents cannot change their email

Resources

- YouTube Screencasts: <http://www.youtube.com/glenbrooknorthhs> under Instructional Technology
- If you need additional training or have questions regarding how to use the system, please contact GBN Instructional Technology via email at rbretag@glenbrook225.org